



Wednesday, December 11th, 2019
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Todd Storey, Jessica Tanke
 - B. Staff Present: Bill Dahl, Matt Oppegard, Keith Blattenbauer
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Keith added fundraising proposal to the top of reports presented by Rob Fleming and Dusty Slaamond from Fleming, DuBois & Fleming, P.L.L.P. No additional changes were made.
- IV. Ryer asked for an approval of the minutes from the Personnel Committee and November Board Meeting both held on December 11th. Cory made a motion to approve the minutes from the Personnel Committee and November Board Meeting. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Todd, motion passed all approved to pay bills as listed. The October and November bank statement reports were issued for the board to review.
- V. Reports:
 - A. Rob Fleming explained the issues that Keith has been facing trying to get a raffle started for Grafton Parks & Recreation's programs. Grafton Parks & Recreation is not eligible to run a raffle on their own and must beg other organizations to run a raffle for them. Rob wants to create a Non-Profit Organization that would file for 501c(3) exempt status. The organization would be able to fundraise and accept tax-deductible donations that would be earmarked for Grafton Parks & Recreation programs, equipment, parks, and projects that need funding. Bill explained that he thought it would be a great idea since there are no current grants available to help with building improvements that the pool equipment room needs. Scott asked what the costs associated with setting up the Non-Profit Organization. Rob explained that he would donate the costs associated with startup and do all the legal legwork. All the Park Board will need to cover is the \$20 annual fee. Rob asked the board that if he gets this Organization with new board setup that Grafton Parks will use the money generated for program equipment and projects? The board agreed that they would. Rob asked what name should be used. The board agreed with Grafton Parks and Rec Foundation. Rob warned that Grafton Park Board cannot be directly attached to the new board. Rob suggested that the Grafton Parks director have a permanent seat on the board and the business manager have the permanent seat as the Registered Agent. Rob asked the Park Board to come up with 5 members for the foundation and he will get the paperwork together. The Park Board thanked Rob and Dusty for their help.
 - B. Recreation Manager

- i. Keith thanked the Baseball Board for their help with getting a raffle started for the Gymnastics and Figure Skating programs. Only 350 tickets are being sold for \$20 with a prize total of \$3,000. Gymnastics and Figure Skating participants will be expected to sell 4 tickets each. Any leftover tickets will be sold at the Parks Office or Simonson Gas Station.
- ii. Corn Hole Tournament will take place at the Last Chance Bar & Grill on Saturday, February 15th at Noon.

C. Director

1. Parks

- i. Bill presented a prof of the Tobacco Free sign to the board. Jess made a motion to approve the sign. Todd seconded the motion, motion passed all approved. Bill will order signs for all playgrounds, ballfields, basketball/tennis courts, and skate park.
- ii. Bill reported that the park staff will start working on the outdoor rinks at the end of next week.

2. Campground:

- i. Gladen Construction finished for the winter and any remaining campers will leave by Friday.
- ii. The campground bathroom has been closed. Water has been shutoff at the main curb stop. All main lines have been drained and winterized.

3. Pool: (Nothing to Report)

4. Athletic Fields: (Nothing to Report)

5. Arenas

- i. The snow breakers have been installed on the lobby and arena roof.
- ii. Choice Financial have installed the ATM and is in working order. Ryer mentioned that he used the ATM at the last high school hockey game.

6. Elmwood:

- i. Elmwood received a \$1,000 donation from First United Bank.

D. Business Manager

- i. Matt presented the 2019 Audit Report from Brady Martz to the Park Board for their review.
- ii. Matt reminded the Park Board that 2 positions are up for re-election (Ryer Stark and Todd Storey). City Hall has the ballot applications and signature forms. Election will be held on June 9th, 2020.
- iii. Matt asked the Park Board if they would like to do another Holiday Party in January. Jess mention that she would host the party again. The board decided to hold the Holiday Party at the Tanke residence on January 25th at 6pm.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Motion made by Todd, seconded by Jess to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 6:00 pm.