



Wednesday, February 13th, 2019
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Scott Hills, Cory Burns, Todd Storey, Ryer Stark, Jessica Tanke
 - B. Staff Present: Bill Dahl, Matt Opegard, Keith Blattenbauer
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Scott asked for personnel issues to be added after the recreation manager's report. Jess added goalie equipment storage room lights to the arenas section.
- IV. Ryer asked for an approval of the minutes from the January 13th board meeting. Cory made a motion to approve the minutes from the January board meeting. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Todd, motion passed all approved to pay bills as listed. The January bank statement report was issued for the board to review.
- V. Reports:
 - A. Director
 1. Parks
 - i. Bill thanked Grand Forks Park District for their generous donation of the NiceRink outdoor rink system that Grafton Parks & Recreation received for free. The system included 4' interlocking panels, brackets, & a foam topper. Once setup, the boards will sit 18" high. The system is valued at \$4,235.
 - ii. Bill thanked Doug Demers & Family for donating a bench for Leistikow Park. The bench is on order and should be arriving by the end of March.
 - iii. Bill explained that he has only received 1 bid for siding the rental house. He will continue to solicit bids and report back to the board. True Value has put together a materials list totaling \$6,200, which includes siding, foam insulation, hardware, etc. The second floor windows are scheduled to be installed this spring.
 - iv. Bill explained the heating sources in the shop and Schumacher Park warming house. When the shop roof is foam sealed would be a good time to remove the 3 leaking heating vents and replace the 3 heaters with 1 high efficiency gas furnace that is exhausted out the side of the building. Bill explained that a new furnace could be installed for less than \$3,000. Bill explained that Schumacher Park is heated with electrical heat and could be replaced with a gas unit for less than \$2,000. Scott made a motion to replace the heating sources at the shop and Schumacher warming house with 2 gas furnaces. Jess seconded, motion passed all approved.
 2. Pool:
 - i. Bill reported that Grafton Parks & Recreation will wait for the diversion to be completed before replacing the pool liner. The pool liner has an expected lifespan of 10 years and the liner is entering into the 10th year of operation.

In the meantime, Grafton Parks & Recreation will continue to build the pool liner fund.

3. Campground:

- i. Bill reported that Grafton Parks is holding 27 Gladen sites and 26 seasonal camping sites for the 2019 season. Grafton Parks is expecting 23 seasonal campers at the start of the season.

4. Athletic Fields: (nothing to report)

5. Arenas

- i. Bill presented outdoor ice rink closure policies from other communities that have warming houses next to their outdoor ice sheets. Bill asked if the board would be interested in setting a closure policy that the parks staff would follow during snowstorms or dangerously cold wind-chills. Scott explained that the really young kids will have a parent with and the parent will know when to go inside to warm up. By age 10 the kids know when to warm up or stay inside. The board agreed that Grafton Parks & Recreation should continue with the "skate at your own risk" policy and to leave the warming houses open while there is ice at their respective locations.
- ii. Bill explained that he and Matt met with Nick Ziegelmann to discuss the electrical usage at the Centennial Center. Nick explained that Minnkota Power performed an electrical audit in 2016 and found multiple locations that were not shedding electricity during off-peak times, but receiving an off-peak rate. The Centennial Center was one of those locations and the rate was corrected in 2017, but was not caught until 2018 with all of the construction that was happening at the Centennial Center in 2017. Bill and Matt will continue to work with the city to reduce the utility usage at the Centennial Center.
- iii. Jess brought up that the light does not work in the room that the High School stores their goalie gear. There was some discussion as to the location of the room and found that it was in the High School locker room addition. Bill explained that the High School locker room addition is maintained by the High School staff and was the responsibility of the School, Youth Hockey, and Blue Line Club. Grafton Parks pays for the water and electrical usage of that building. Bill will have Todd Janikowski take a look to see if it was something simple that could be fixed. If it is not a simple fix then the High School and Blue Line Club will be contacted.
- iv. Scott explained that he was approached by a citizen complaining about plans that Todd Janikowski had with how the Centennial Center will be ran during a High School hockey game in the 2019-2020 season. The lobby would be the only entrance open and the areas behind the goal judge and locker rooms will be roped off. Bill will meet with Todd and review his plans. Bill explained that all of the changes that he was aware of were for the safety of the people attending the hockey game.

6. Elmwood: (nothing to report)

B. Business Manager

- i. Matt asked if the any of the board members had any projects that they wanted to add to the net income allocation for year-end 2018. Projects that were mentioned were siding for the rental house and the purchase of a used sizer lift. The board wanted to wait for the bids to come in for the rental house siding before making any motions about the net income allocation.
- ii. Matt reported that he had received the CD rates for Choice Financial, First United, and Bremer that were handed out to the board members. Matt suggested purchasing a 36 month CD from Choice Financial, a 12 month from Bremer, and a 24 month from Bremer. Bill explained that the funds that will be used for the purchase of the CDs will come from the Pool Liner, Roofs,

and Arena funds. All funds will not be needed for a couple years when the CDs come due. Matt also mentioned that the funds sitting in a money market account for years is not creating as much interest as a CD would. Jess made a motion to purchase the 36 month CD from Choice Financial and Bremer's 12 and 24 month CDs. Todd seconded the motion, motion passed all approved.

C. Recreation Manager

- i. Keith reported that dodgeball was canceled due to teams not registering. Keith explained that timing was an issue and he will assess other times to try dodgeball again. Scott asked about the Armory rent that had been paid for dodgeball. Keith explained that it will be applied to adult volleyball or gymnastics equipment storage rent.
- ii. Baseball and softball registration is now online. Keith will be having a parents meeting on Sunday, March 31st where parents can register their kids for the programs and learn what is expected for the 2019 baseball/softball season.
- iii. Scott asked how the Nodak League meeting went that Keith had to leave the January board meeting early to attend. Keith explained that the league meeting was for 12U baseball. The league was discussing moving the pitcher's mound and baselines further from home plate. Keith explained that there were only 2 programs interested in moving the bases so it was declined.
- iv. Keith reported that the gymnastics performance was canceled when the boy's high school basketball game vs Hillsboro was canceled. The performance was for the Silver and Gold groups. There are a few that are disappointed that they were not able to perform again, but most are ok with not having a makeup performance at the Armory.
- v. The figure skating show is a month away. Keith will be approaching businesses asking if they would like to advertise in this year's program and possibly sponsoring a routine. The proceeds will be used to offset the cost of the programs sold at the skating show. Bill explained that last year the cost of the programs forced Grafton Parks to sell them for \$4. There were many programs leftover at that price point. Grafton Parks will be able to sell the programs at a much lower cost with advertisers. Any revenue from the program sales will be put back into the figure skating program.

VI. Old Business:

VII. New Business:

- i. Scott asked why Diane has a parks pickup parked at her house. Bill explained that her car is broke down and she had no other means to get to work during the winter. Cory asked if there is anything that Grafton Parks could do to help her get her car fixed. Bill will check with Diane and see what can be done to help.
- ii. Todd asked if it was a possibility to have skating trails similar to the ones at the Forks in Winnipeg. The board discussed the possible location of the skating trail and the feasibility of it. Bill will look into what it will take to make and maintain skating trails. Bill explained that he does not feel comfortable clearing an area on the river for fear of weak spots in the ice where there is

VIII. Public Comments:

- IX. Adjournment: Motion made by Todd, seconded by Cory to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 6:30 pm.