



Wednesday, July 10th, 2019
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Todd Storey, Jessica Tanke
 - B. Staff Present: Bill Dahl, Matt Opegard, Todd Janikowski, Keith Blattenbauer
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda, none made.
- IV. Ryer asked for an approval of the minutes from the June 12th board meeting. Cory made a motion to approve the minutes from the June board meeting. Jess seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Todd, motion passed all approved to pay bills as listed. The June bank statement report was issued for the board to review.
- V. Reports:
 - A. Recreation Manager
 - i. Keith reported that summer programs are wrapping up. Grafton Parks & Rec hosted the 12U tournament that generated \$765 in admissions and \$392 in concessions sales. The North Valley League receives 25% of the admissions and Legion Baseball received a donation for their help during the tournament.
 - ii. The June 14th golf scramble fundraised \$900 and had a couple less teams than last year. A glow ball golf scramble has been booked for September 7th with an 8:30pm shotgun start.
 - iii. The baseball/fastpitch beef jerkey fundraiser went well with only 23 kids selling that generated \$2,080 for the baseball/fastpitch programs. The money will be used for equipment and the 8th Street Diamond improvements.
 - iv. Next weekend the Babe Ruth and 10U Tournaments will be held in Langdon and Cavalier.
 - v. Seri Gerseski organized a picnic and donated \$500 for the baseball program. A free will offering was accepted for a hotdog, chips, and pop. All proceeds will go to the 8th Street Diamond improvements.
 - B. Director
 1. Parks
 - i. Bill reported that the rental house siding project has been completed. They will start installing the gutters this week.
 - ii. The 4H will be holding a 3D Shoot in the trails on July 13th for 4 hours. The trails will be closed to the public Saturday during the shoot.
 - iii. True North installed GPS equipment onto a mower to cut the maze pattern in the corn field. The field will be mowed tomorrow.

- iv. The Blue Line Club is looking for solutions to keep the deer away from the pumpkin patch.
- 2. Pool:
 - i. The pool is doing well and chemical usage is down from normal years.
- 3. Campground:
 - i. Bill presented the bids for the addition of plumbing and 2 electric panels south of the cabins that will be used for new camping sites and to power the small shed to extend the campground wifi to keep up with usage. Jess made a motion to accept Kilmer's bid for \$1,800 to install the plumbing, Kieley's Electric for \$2,490 to install the new electric panels and power the shed for the campground wifi, and Narloch Trucking for \$1,000 for gravel for the new sites. Motion seconded by Scott, motion passed all approved.
- 4. Athletic Fields: (Nothing to Report)
- 5. Arenas
 - i. The metal siding to replace the damaged sections at the Centennial Center are on order. Bill presented a \$6,100 bid for ice breakers for the south side of the Centennial Center that will prevent the damage from occurring again. After some discussion, Cory made a motion to purchase the snow breakers. Seconded by Todd, motion passed all approved.
 - ii. North Star Youth Hockey approached Grafton Parks & Rec to make ice 2 weeks earlier with the promise of paying for the additional ice time. The board decided to table the issue until the Arena Committee can meet and come to a recommendation for the Park Board.
- 6. Elmwood:
 - i. Rhubarb fest went well. The Elmwood board reported that they sold out of all items.
- C. Business Manager
 - i. Matt handed out an updated multifunction printer quote provided by Advanced Business Methods. The new lease would be still valid for another 60-year term with an updated monthly payment of \$178. The new lease would not have monthly totals, but annual totals of 6,000 black/white prints and 7,200 color prints. Matt explained that the changes were made due to the Grafton Park Board's status of a government non-profit organization. Matt presented an updated report to the board showing the cost difference between purchasing a multifunction printer vs renting. Matt also presented the repair costs that were provided by Advanced Business Methods. The board discussed and Scott made a motion to purchase a new printer next year when the current lease runs out of the current printer. Motion seconded by Cory, motion passed all approved. Matt will add the purchase of the new printer to the 2020 Budget.
 - ii. Matt reported that the 2020 Budget Committee Meeting would be held at the Grafton Parks & Recreation's Board Room at 4:45pm on Wednesday, July 17th.
 - iii. Jess asked if there was a way to download the schedule to a phone for our programs. Matt was not sure if RecDesk had that capability, but knew that the North Valley Baseball Leagues website does have that ability to download the game schedules. Matt explained that Parks & Rec will be moving towards the use of apps for all programs.
- VI. Old Business:
- VII. New Business:
- VIII. Public Comments: Todd Morgen mentioned that the Blue Line Club should get a hold of Justin Zeraka to install a deer fence for the pumpkin patch. Bill will mention it to the head of the Blue Line Club, Dave Hills.
- IX. Adjournment: Motion made by Todd, seconded by Cory to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 6:01 pm.