



Wednesday, November 13th, 2019
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Scott Hills, Cory Burns, Jessica Tanke
 - B. Board Members Absent: Todd Storey
 - C. Staff Present: Bill Dahl, Todd Janikowski, Keith Blattenbauer
 - D. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Bill Asked for Sharon Laxdal from Walsh County Health to be moved to the top of the agenda for the tobacco free presentation. No additional changes were made.
- IV. Ryer asked for an approval of the minutes from the October 9th board meeting and the November 6th committee meeting. Cory made a motion to approve the minutes from the October board meeting and the November personal committee meeting. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. The October bank statement report was not presented at this meeting.
- V. Sharon Laxdal presented the board with additional literature and a sample tobacco free policy. Sharon reported about other park districts in the county that have adopted the policy and that there had been no concerns with those cities. Bill stated that he had concerns about our park district going tobacco free based on what we experience with LSTC's tobacco free policy. Being no designated smoking areas for employees they have to leave campus and just last month an oak tree started on fire and had to be cut down because cigarette butts were placed in a hole in the tree. A lot of their employees who smoke come to the park. By not providing designated areas to smoke all we are doing is moving people who smoke to someone else's front door. Bill said that we have a couple employees that smoke and follow our policy and doesn't feel it is right to ban them from smoking on all parks property. Scott made a motion to adopt a policy similar to Fargo's tobacco policy and review the policy in three years. Cory seconded the motion, motion passed all approved. Bill will send Sharon a copy of our new tobacco policy when completed.
- VI. Reports:
 - A. Recreation Manager
 - i. Keith reported that he was working on a raffle fund raiser for gymnastics and figure skating. He is working with Joey Demers and the baseball board to apply for the raffle permit. The raffle should net \$4,000 and would be split between both programs.
 - ii. Keith said he will have the profit/loss for the Fall Hockey Camp at next month's meeting. He reported that the numbers are up with the largest

increase from High School participants. The rest of the groups are close to last year's numbers.

- iii. Figure skating numbers are down partly because a lot of our Basic Skills members have moved to the Private Advance Bridge Program.
- iv. Gymnastics started Sunday, October 6th with 55 registered participants.

B. Director

1. Report

- i. Bill presented the profit/loss reports for the Fall Corn Maze, the pool and campground. The Corn Maze income was \$21,531 and expenses were \$16,467.39 with a net income of \$5,063.61. The swimming pool income was \$48,615.89 and expenses were \$59,462.08 with a net loss of \$10,846.19. Bill explained that the lifeguard's salaries are up over last season by \$2,415 and lifeguards suits and apparel was up \$1,477. Jess asked if the apparel is given to the lifeguards, Bill stated that the life guards purchase the sweatpants and sweatshirts from Grafton parks. We placed a large order this season because our inventory was out. Bill said it has been difficult to hire lifeguards and we have had to increase lifeguard salary's to get anyone to apply. All other expenses were close to the previous year. The campground income is \$131,510.49 and expenses are \$46,196.29 with a net income of \$85,314.20. Bill stated that this number is almost the same as last season. Bill said these numbers do not include the month of November for Gladen Construction and Express Employment for beet harvest. Bill estimated that Express Employment will come in around \$14,000 due to the extended harvest season.
- ii. Bill reported that Gladen Construction will be in the campground till at least the end of the month. All the water lines to the campers have been blown out and only the campground restroom remains open along with the Visitor Center. We will keep the campground restroom open as long as we can.
- iii. Bill reported that Todd, Gene and himself started to install the Polar Blox snow breakers on the Lobby roof and should complete the Lobby roof this week. The installation doesn't take much time as long as the weather is cooperating. Bill said over 60% of the lobby roof has been completed in about 3 hours with the three of us.
- iv. Bill reported that the Elmwood Spaghetti Dinner held on Tuesday November 5th was up this year. They had run out of spaghetti and sauce. Also Todd had replaced a condensate pump on the furnace because the old one quit working.

C. Business Manager

Bill stated that we would need a motion from the personal committee to approve the 3% raise for all employees starting January 1st 2020. Jess made a motion to approve the 3% raise on all employees seconded by Scott, motion passed all approved.

VI. Old Business: None

VII. New Business: None

VIII. Public Comments: None

IX. Adjournment: Motion made by Cory, seconded by Scott to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 5:55pm.