



Wednesday, December 8th, 2021
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Scott Hills at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark (5:20 PM), Scott Hills, Jon Jelinek, Jessica Tanke, Cory Burns
 - B. Board Members Absent: None
 - C. Staff Present: William Dahl, Todd Janikowski, Gabbi Holand
 - D. Media Present: Todd Morgan
- III. Scott asked if there were any additions or deletions to the agenda. None added.
- IV. Scott asked for an approval of the minutes from the November 10th Park Board Meeting and the December 1st Personal Committee Meeting. Jon made a motion to approve the minutes. Jess seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Cory, motion passed all approved to pay bills as listed.
- V. The November bank statement report was presented to the board to review.
- VI. Reports:
 - A. Recreation Report
 - i. Gabbi reported that all programs are going well. She informed the board that the public skate held today from 1 PM to 3 PM had a great turnout. She reported on the upcoming Holiday Skate schedule dates beginning December 23rd, 27th, 28th, 29th, 30th, and 31st from 1:00 PM to 3:00 PM. Gabbi informed the Board on the Gymnastics raffle fund raiser. She reported the prizes have been purchased and she was able to get some donated prizes from local businesses. Tickets will sell for \$10 and each family will be responsible to sell one book of 10 tickets. We are printing 80 books and will have 11 additional books available to sell. Gabbi said that Bill, Matt, Todd and herself will be selling a book than asked if the Board members would each take a book to sell, all agreed.
 - ii. Gabbi presented the Public Staking rules to the Board. Jess had mentioned in the past we have not been enforcing the rules during Public Skates. Bill said that it depended on who was running Public Skating. When Diane was there she had always enforced the rules...however Keith and other staff had not. Gabbi said she had contacted Grand Forks and Fargo rink managers and all said they enforce Public Skating rules. Gabbi said she will be enforcing the rules for the safety of everyone on the ice.
 - B. Facility
 - i. Todd reported that we began flooding both outdoor rinks on Monday. He said the sand that was added to Schumacher rink has made a great difference in how fast we will have ice ready there. Both rinks have had 5 floods and are coming along good. We hope to have both open by December 17th in time for Christmas break.

- ii. Todd reported that the Co-Ray Vac has only 2 zones working. He has lined up a portable boom lift and will see what he will need to get the other 3 zones working. He will also reattach the metal cages over the light fixtures above the bleachers
 - iii. Todd reported that he has ordered 2 wall pack flood lights for the east side of the Arena. He has lined up Bob Kringstad to install the fixtures when they arrive. Bill reported that he has contacted Chad Ruzicka about the pole light fixture on the southeast side of the arena. If they are going to update the light fixtures to LED's that we would purchase one of the LED's that could help illuminate the east sidewalk to the lobby.
- C. Director
 - 1. Parks
 - i. Bill reported that all the replacement equipment for the outdoor fitness station has arrived. GameTime will be scheduling an installer to come in the Spring to install the replacement equipment. Bill informed the Board that we will send out the payment to GameTime so we can close out the Community Grant.
 - ii. Bill reported that he is working on trying to get a price reduction on the LSTC Bowl Property. In order to move forward we will need to have the land surveyed which may cost around \$1500.00. The sale has been approved for \$100 per acre but with the gopher problem Bill is trying to negotiate the price to \$40 per acre. Bill reported that the City and LSTC spend \$2000 each year with EcoLab to control the gophers however it doesn't seem to have made a dent in the numbers. Bill asked the Board if they still want to move forward on the purchase of the property due to the gopher problem. Scott asked how many acres we would be purchasing. Bill said around 8 but would need the survey for the exact number. The board all agreed we should purchase the property. Bill will call KLJ for a survey.
 - 2. Campground:
 - i. Bill reported that the last camper pulled out of the campground on November 21st.
 - 3. Pool: (Nothing to Report)
 - 4. Arenas:
 - 5. Athletic Fields
 - i. Bill presented the Grafton Public Schools Complex Sponsor Letter we received. Bill asked if the Board is interested in some sort of sponsorship for the School's project. After some discussion the Board agreed to sponsor \$500 toward the project.
 - 6. Elmwood:
 - i. A new kitchen window was installed by Louie Johnson on November 29th.
- D. Business Manager
 - i. Bill asked for a motion to approve the recommendation from the Personal Committee held on December 1st 2021. Jess made a motion to approve the recommendation from the Committee. Jon seconded, motion passed all approved.
 - ii. Bill asked if the Board had come up with any dates for a Christmas party. Jess said she would host the party and set date for January 21st or 22nd. Date will be decided during January Board meeting.
 - iii. Bill presented a year-to-date Profit/Loss to the board.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Cory made a motion to adjourn the meeting. Scott seconded the motion, motion passed all approved. Meeting was adjourned at 5:50 pm.