



Wednesday, October 13<sup>th</sup>, 2021  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

**Minutes:**

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
  - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jon Jelinek, Jessica Tanke
  - B. Staff Present: William Dahl, Matthew Oppeward, Todd Janikowski, Gabrielle Holand
  - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Jon added hockey schedule under Recreation Report.
- IV. Ryer asked for an approval of the minutes from the September 8<sup>th</sup> Park Board Meeting. Jon made a motion to approve the minutes. Jess seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Cory made a motion to approve the expenditures. Seconded by Scott, motion passed all approved to pay bills as listed.
- V. The September bank statement report was presented to the board to review.
- VI. Reports:
  - A. Recreation Report
    - i. Gabbi reported that she and Bill met with Jessy Irvine to discuss the figure skating and hockey schedules. Previously Grafton Parks has scheduled opposite of the home High School Hockey game schedule for either Tuesday or Thursday whichever has the least amount of conflicts. Jessy asked if we could share some of the conflict burden with them. An agreement was made to move 3 Thursday figure skating lessons to Sunday. With the updated schedule, the figure skating program has 1 less make up Sunday practice then if we would have left the Tuesday schedule. Gabbi presented the updated schedule to the board. Jon had heard that there were conflicts with the hockey and figure skating schedules, but was happy to hear that the issue was already addressed.
    - ii. Figure Skating will be every Thursday with a few exceptions when they will be on Sunday. Basic Skills 1 and up will have an hour dryland training every Tuesday in the loft area of the Centennial Center.
    - iii. Gabbi has planned the open skate schedule around early outs. They will be 1-3pm on those days. Admission is \$2 and skate rentals will be available for an additional \$2.
    - iv. Gabbi reported that the advanced gymnastics group is full with 20 registered participants. Gabbi has found 1 helper for gymnastics and is looking for 2 more. The incentive to be a helper will be a full reimbursement for gymnastics and \$150 credit to their RecDesk account for anyone that helps with both tiny-tots and advanced groups 12 of the 15 sessions. Jess mentioned that maybe someone who helped with the St. Thomas

gymnastics program may want to help our program. Jess gave Gabbi a contact to help with her search.

- v. Learn-to-Skate Hockey will be every Sunday from 5:30pm-6:30pm.
- vi. Gabbi checked into dance and cannot find anyone who would like to coach the program. Gabbi was wondering about the North Crew building if that could be used for dance. The board gave Gabbi the contact info for that building.

## B. Facility

- i. Todd reported that Schumacher outdoor rink has the sand installed and is ready for ice when the weather becomes cool enough to make and maintain outdoor ice.
- ii. The start up at the Centennial Center went well. All of the filters in the system were changed.
- iii. Jess asked why there is water coming in the southwest fire exit doors. Todd explained that water runs down the building and funnels down the stairs where the fire exit doors are located. When the Grafton Blue Line club has that portion of the building resided they will also install gutters to help alleviate that issue.
- iv. Grafton Parks has put out an advertisement for night and weekend staff for the Centennial Center and outdoor rinks. We have received 1 application so far.
- v. The pool and parks will start to be winterized next week. The campground will be winterized when we consistently get below freezing.

## C. Director

### 1. Parks

- i. Bill reported that the outdoor fitness equipment has been installed but there are issues with 3 pieces. The installers will be back tomorrow to fix issues with 2 pieces and to remove 1 that will be replaced with a new unit at a later date.
- ii. The Corn Maze was closed for its last weekend. Overall the corn maze will end up down from last year, but could have ended up if we would have been able to have the last weekend. Bill mentioned that Gabbi did a great job contacting the area schools. Grafton Parks saw the most field trips of any year of the corn maze.

### 2. Campground:

- i. Currently there are 48 sites and 5 cabins occupied in the Leistikow Park Campground, which is the most that we have seen all season.
- ii. Bill reported that Roger Brooks has been staying in the campground over the last month performing a secret shopper assessment of communities in Grand Forks, Walsh, Pembina, and Nelson Counties. Bill and Matt will be at his presentation of his Walsh County assessment tomorrow at the Minto Community Center at 9am.

### 3. Pool: (Nothing to Report)

### 4. Arenas: (Nothing to Report)

### 5. Athletic Fields

- i. Bill is still hoping to get some plumbing work done this fall, but cannot get a commitment from anyone yet. Bill will try to make some more contacts next week to see if the project can move forward before winter.

### 6. Elmwood:

- i. Historic Elmwood will be hosting their Election Day Spaghetti Dinner on Tuesday, November 2<sup>nd</sup>. Tickets will be available soon. Only serving to-go orders this year.

D. Business Manager

- i. Matt presented the preliminary profit/loss for the 2021 Grafton Corn Maze. Matt pointed out that the corn maze will be a little down from last year, but last year was our best year-to-date. The corn maze had 1,553 paid attendance this year. With \$1 of each paid admission Grafton Parks & Recreation will be donating \$1,600 to the Strand Twin Theater. Jess mentioned that Valley Corn Maze in East Grand Forks has slides made from large culverts. Bill mentioned that he checked into it for this year, but the smallest section of culvert tubing that could be used as a slide would cost around \$6,000. Matt mentioned that if we get the same interest in donations to the corn maze next year we could defiantly get something similar to Valley Corn Maze's slide. Bill will check into it again for next year's corn maze.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Jess made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. Meeting was adjourned at 5:55 pm.