



Wednesday, April 13th, 2022
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:30 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Jessica Tanke, Cory Burns
 - B. Board Members Present via Phone: Jon Jelinek
 - C. Staff Present: William Dahl, Matt Opegard, Todd Janikowski
 - D. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Ryer asked for an approval of the minutes from the March 9th Park Board Meeting and the March 31st Personnel Committee Meeting. Cory made a motion to approve the minutes from the March Park Board meeting and the March 31st Personnel Committee Meeting. Jess seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Cory, motion passed all approved to pay bills as listed.
- V. Matt did not have time to complete the March bank statement report due to bad weather. Matt will present the March and April bank statement reports at the May meeting.
- VI. Reports:
 - A. Recreation Report
 - i. Matt reported that spring soccer, swim lessons, t-ball, baseball, fastpitch, and gymnastics camp registrations are online now.
 - ii. Spring soccer starts tomorrow since the 1st day was canceled due to bad weather. Two of the 3 groups are full and the 3rd group only has 2 openings left.
 - iii. Searching for a golf coach. Todd Burianek suggested Aiden and Ainsley the last time we were looking for coaches. Hoping he has someone else that would like to coach.
 - B. Facility
 - i. Todd reported that Absolute Refrigeration completed the Centennial Center ice plant was shut down process. The bleachers will be cleaned next week then the Centennial Center will be ready for the off-season.
 - ii. Cory asked for the status of the boiler replacement at the Centennial Center. Todd informed the board that we are waiting on the Grafton Blue Line Club to see if they would help fund the project. Matt explained that he had a conversation with Dave Hills (Grafton Blue Line Club president) and explained how the Centennial Center scoreboard funds were allocated. Matt also offered to pull invoices to be as open as possible with a group interested in funding projects at the Centennial Center.
 - C. Director
 1. Parks
 - i. Bill reported that we have received the purchase agreement for the 2022 John Deer Z950R mower. Cost after trade is \$4,100 and the mower will arrive in August. There is an option to go with a model higher to get sooner, but uses too much fuel and is not needed for the maintain mowing that we do

here. Cory made a motion to purchase the Z950R mower at \$4,100 with the 2018 Z950R trade. Scott seconded the motion, motion passed all approved.

- ii. Bill was hoping to meet with Heather Jenkins or Mark Burns about the LSTC bowl property, but has not been able to line up a date or time.
- iii. Bill reported that we did not receive either project that were submitted to the Facility Renovation Grant. Bill asked the board if they would still want to purchase the cabin anyway. Scott asked how much the new cabin would cost. Bill explained that we had estimated a total cost of \$41,000 for the cabin when submitting for the grant. The other option would be to hold onto the matching funds to go after another grant. The next grant available will be from the Land Water Conservation Fund, but we are in the middle of a project that is using some of their funds to complete, which would cause us to score lower if we were to apply for a new grant. Scott made a motion to purchase a new cabin with the matching funds that were budgeted for the 2 grant projects. Jon seconded the motion, motion passed all approved.

2. Campground:

- i. Bill is waiting to hear back from the city about which company will be awarded the street repair project. Bill will contact the company with the winning bid to promote our campground for their workers.
- ii. Scott asked how many seasonal campers have committed to the 2022 season. Matt explained that we have heard back from 15 seasonal campers and one group of Canadians have already purchased a pallet of wood.
- iii. Bill explained that the campground washer is rusting and will require 2 parts to repair. One of the parts is unavailable at this time. Replacement washing machine will cost \$1,800. The board agreed to replace the washing machine rather than wait for repair.

3. Pool:

- i. Bill reported that the pool chemicals for the 2022 season have arrived. The new chlorinator will be installed early May.
- ii. Bill reported that a letter of intent was submitted to the Grafton Community Foundation for the Mega Grant for a shade structure for the west deck of the pool. Jon explained that we are 1 of 6 applications that were submitted.

4. Arenas:

5. Athletic Fields:

- i. Bill reported that a new 3 row bleacher and oak tree have been donated in memory of Ron Brown. The bleacher should arrive the 1st week of May. The Park Board extends a big thank you to Jane Brown and family.
- ii. Bill has been working on getting everything lined up to continue the 8th Street Diamond Project. The city wants all sewer and water work to be completed before the streets are repaired. Bill has been in contact with Kilmer Excavating and cannot get a definitive timeframe from them. Holand wants to start concrete work in May. Bill explained that if Kilmer cannot give a date for their portion of the project to be completed, we will need to hire someone else to complete the project within the grant's allotted timeframe.

6. Elmwood:

D. Business Manager

- i. Matt reported that the Personnel Committee decided to not adopt the salary step plan.
- ii. Matt presented the ballot order to the board. The certificate included the ballot order for the Mayor, Council Members, & Park Commissioners.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Jess made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. Meeting was adjourned at 6:00 pm.