



Wednesday, February 9th, 2022
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Jon Jelinek, Jessica Tanke, Cory Burns
 - B. Staff Present: William Dahl, Matt Opegard, Todd Janikowski, Gabbi Holand
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Scott added Locker Room 3 & 4 renovation to the Arenas section under Director's Reports.
- IV. Ryer asked for an approval of the minutes from the January 12th Park Board Meeting and the January 19th Personnel Committee Meeting. Jess made a motion to approve the minutes from the January Park Board meeting and the January 19th Personnel Committee Meeting. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jon, motion passed all approved to pay bills as listed.
- V. The January bank statement report was presented to the board to review.
- VI. Reports:
 - A. Recreation Report
 - i. Gabbi reported that the figure skating raffle fundraised \$4,700. Part of the proceeds will be used to go towards show costs, Snow Plow Sam 1st year free, and reduction of registration fees.
 - ii. The gymnastics raffle fundraised \$5,600. Part of the proceeds will be used for new performance leotards and registration fee reduction.
 - iii. Gabbi has posted job applications for coaching and lifeguards. Three applications have been turned in so far.
 - iv. T-Ball registrations is open on RecDesk. Gabbi is splitting up t-ball into smaller teams. She has contacted Morgan Printing for t-shirt quotes, but was not able to get them before the board meeting.
 - v. The Ball Diamond Booster Club wants to set a meeting with the programs committee. Chris will see what day works best for his group and Matt will reach out to the committee to schedule the meeting.
 - vi. Public skating is going well and has surpassed admissions collected in the 2018-2019 season with 5 more events left.
 - B. Facility
 - i. Todd reported that the office epoxy flooring was redone across 3 half days.
 - ii. The Centennial Center concessions pipes are still having issues with freezing. Todd will look into a recirculating pump to keep the lines warm. Todd noted that the pipes freeze when the outdoor temperature is at 14 degrees or below.
 - C. Director
 1. Parks

- i. Bill reported that the grants have been submitted for the new shelter and 6th cabin.
 - ii. Bill is currently working on sponsors for seed, fertilizer, and farmer to plant the 2022 corn maze. This year's theme will be the Angel of Hope and \$1 of every admission will be donated to the Angel of Hope memorial group in Grafton, ND.
 2. Campground:
 - i. Bill reported that Express Employment has reserved 30 sites and 5 cabins for the 2022 sugar beet campaign.
 3. Pool: (Nothing to Report)
 4. Arenas:
 - i. Scott asked for an explanation as to why we would remove the wood lockers from locker rooms 3 & 4. Todd explained that the kids do not use them as intended, they collect garbage, and are difficult to clean. Todd wanted to replace the wooden lockers with benches and another storage system. Scott explained that there were a few concerned citizens that helped build the lockers that do not want to see them go. Todd agreed to not remove the wooden lockers, but will have to screw the seats to the locker to prevent them from opening and collecting garbage.
 5. Athletic Fields
 - i. Bill reported that the LWCF grant allowed for additional funding for overages of the 8th Street Diamond project due to the covid-19 delay. The project is slated to start this spring.
 6. Elmwood:
 - i. The Elmwood board are excited to see more rentals at Elmwood. They have a wedding in February and June along with normal rentals in between.
- D. Business Manager
 - i. Matt presented 2021 Journal Entries and explained that the auditors suggested presenting journal entries to the board and will be a report that will be presented as needed throughout 2022.
 - ii. Matt explained that the 36 month CD at Choice Bank is up for renewal. Matt has discussed the renewal with Denny Schneider. Denny will work with the park board if rates improve during the next 36 months. The CD will renew for another 36 month term on 02/15/2022.
 - iii. Matt presented the Personnel Committee Recommendation to the board. Jess made a motion to accept the personnel committee recommendation from the January 19th meeting. Cory seconded the motion, motion passed all approved. Matt mentioned that he was in contact with Nick Ziegelmann about the city's salary step program. Bill, Matt, and Nick will meet Tuesday, February 15th to discuss how the city's step program is built to lay the groundwork for a salary step program for the park board.
- VI. Old Business:
 - i. Matt reminded the board that the deadline to submit petitions to city hall to run for the park board is April 11th.
- VII. New Business:
- VIII. Public Comments:
- IX. Adjournment: Jon made a motion to adjourn the meeting. Cory seconded the motion, motion passed all approved. Meeting was adjourned at 5:55 pm.