



Wednesday, March 9th, 2022
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Jon Jelinek, Jessica Tanke, Cory Burns
 - B. Staff Present: William Dahl, Matt Opegard, Todd Janikowski
- III. Ryer asked if there were any additions or deletions to the agenda. Jon added youth hockey meeting to the Arenas section under Director's Reports.
- IV. Ryer asked for an approval of the minutes from the February 9th Park Board Meeting and the February 23rd Programs Committee Meeting. Cory made a motion to approve the minutes from the February Park Board meeting and the February 23rd Programs Committee Meeting. Jon seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Cory, motion passed all approved to pay bills as listed.
- V. The February bank statement report was presented to the board to review.
- VI. Reports:
 - A. Recreation Report
 - i. Matt reported that spring soccer, swim lessons, t-ball, and baseball registrations are open and are online. Fastpitch registrations will be online next week.
 - ii. Chris Lipsh is having a parents meeting tonight to set up committees and volunteers for the Ball Diamond Booster Board. Chris has been in contact with the fastpitch league out of Cavalier and mentioned that the league will be splitting up the age groups into 11U and 14U for more even competition.
 - iii. Spring Soccer starts Tuesday, April 12th. Sign up online today.
 - iv. The last public skate of the 2021-2022 season was today from 1pm-3pm. Another excellent turnout bringing the total revenue generated to \$1,399. Matt explained that this was the best season for public skating that he was able to find going back to the 2013-2014 season. The second best public skating season was the 2015-2016 season when it generated \$1,139. Public skating had been averaging around \$800-\$900 annually. Gabbi did a great job scheduling public skates and getting the dates out to the public early in the season.
 - B. Facility
 - i. Todd reported that the Centennial Center ice plant will be shut down after the skating show on Sunday. He and arena staff will clear the ice and clean the arena floor and boards for the Mega Raffle on Saturday, March 26th.
 - ii. The Centennial Center water storage tank has been leaking and has worsened this season. Todd also mentioned that when the boiler was inspected they found that the boiler was starting to show signs of leaking around the relief valve threads. The inspector warned Todd that the boiler will need to be replaced if the leak gets worse. Todd contacted the Grafton

Blue Line Club with a quote for a new boiler and water tank totaling \$14,000 with installation. The amount left over from the scoreboard allocation that the blue line club purchased in full is \$3,750, which would be Grafton Parks' contribution to the new holding tank and boiler. The blue line club will get back to Todd after they have a meeting to discuss the purchase.

C. Director

1. Parks

- i. Bill reported that Hefty Seed, Simplot, True North Equipment, and SM Rudnik Farms have all committed to sponsoring the 2022 Grafton Corn Maze. Bill shared this year's design with the board. A dollar of every admission will be donated to the Angel of Hope this year.
- ii. Bill shared a potential plan to add 2 ballfields to the LSTC Bowl property. Bill explained that the property has plenty of space to add a large parking lot, concessions and bathroom building, batting cage, and two ballfields. The fields will be designed so 8U, 10U, and 12U baseball, Girls Fastpitch, and adult slow pitch softball would be able to play on these fields. Chris Lipsh was excited to hear about the possibility of adding 2 new fields and wants to start fundraising to make it a reality.
- iii. Bill extended a big thank you to Kiwanis for donating a new merry-go-round for the tot lot playground in Leistikow Park. Ryer mentioned that the Kiwanis board was thrilled to add something new to the playground and maybe looking to add another item next year. Kiwanis will have a dedication picnic near the tot lot playground in August.

2. Campground:

- i. Bill reported that 12 Canadian seasonal campers have committed to coming back this season. Three more seasonal campers from Minnesota and Bismarck will bring our expected seasonal total up to 15. Still too much uncertainty at the US/Canadian border for some of our past seasonal campers to commit to return to Grafton.

3. Pool:

- i. Bill reported that the Pulsar chlorinator that we currently have at the pool is no longer being serviced in our area. Bill has been trying to get the Pulsar chlorine direct, but they will only sell through a supplier. Pulsar was able to line up the closest current supplier out of Wisconsin with a per bucket price of \$184, but they only ship full pallets. Two pallets would be needed for the 2022 season costing \$8,600. Associated Supply Company out of Bismarck, ND is now supporting the Accu-Tab chlorinator and can supply Accu-Tab chlorine at a cheaper price. The reason they switched was due to the amount of cleaning needed for the Pulsar unit to function properly. The Accu-Tab unit requires significantly less cleaning, which will save time for other projects. Total cost to switch the chlorinator to the Accu-Tab unit and for the pallet of chlorine needed for the season will cost \$11,000. With the uncertainty of Pulsar availability and only a \$2,400 difference to have access to less expensive chlorine Jess made the motion to switch the Pulsar chlorinator with the Accu-Tab chlorinator. Jon seconded the motion, motion passed all approved. Bill will contact Associated Supply Company to place the order.

4. Arenas:

- i. North Stars Youth Hockey Mega Raffle will be Saturday, March 26th in the Centennial Center. Drinks will be available for purchase and a full meal will be served with ticket purchase.
- ii. The Grafton Fireman's Smoker will be Saturday, April 2nd. La Cantina will be serving stake and chicken. Last Chance will supply the drinks.
- iii. Jon asked if the park board would be interested in meeting with the North Stars Youth Hockey board like the park board did with Chris Lipsh for the Ball Field Boosters. Jon was impressed with Chris' presentation and feels that if

we can have that with youth hockey much of the miscommunication and disagreements will be resolved. The board was very interested in meeting with youth hockey prior to the season starting in either July or August. Jon will be in contact with Scott Kraft about the best timing to set the meeting up.

5. Athletic Fields: (Nothing to report)

6. Elmwood:

- i. Scott asked if Elmwood had issues with the septic tank. Todd explained that the top of the septic tank was frozen due to lack of use, but was resolved by having the tank pumped.

D. Business Manager

- i. Matt presented the Ball Diamond Booster Club Memorandum of Understanding to the board. The board reviewed and Scott asked that we add something to protect the park board from costs of improvements to the concessions under obligations section 1 line D. Matt explained that we can add, "Funding for appliances or improvements to the concession areas will be secured through concession funds then by any budgeted funds at the discretion of the Boosters." Jess made a motion to accept the Memorandum of Understanding with the added clarification for appliances and improvements under obligations section 1 line D. Cory seconded the motion, motion passed all approved.
- ii. Matt and Bill met with Nick Ziegelmann to discuss the city's salary step plan. Matt explained that a step plan has been developed, but still need to type up a step plan addition for the policy manual. Matt asked for a Personnel Committee meeting to be scheduled to discuss the salary step plan. The board discussed and scheduled a Personnel Committee meeting at Noon on 03/31/2022.

VI. Old Business:

- i. Ryer reminded the board that the deadline to submit petitions to city hall to run for the park board is April 11th.

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Jon made a motion to adjourn the meeting. Scott seconded the motion, motion passed all approved. Meeting was adjourned at 6:16 pm.