



Wednesday, May 11th, 2022
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:12 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jessica Tanke, Jon Jelinek
 - B. Staff Present: William Dahl, Matt Oppegard, Todd Janikowski, Gabbi Holand
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Ryer asked for an approval of the minutes from the April Park Board Meeting and the Personnel Committee Meeting both held on April 13th. Jon made a motion to approve the minutes from the April Park Board meeting and the April 13th Personnel Committee Meeting. Jess seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Cory, motion passed all approved to pay bills as listed.
- V. Matt presented the March and April bank statement reports for the Board to review.
- VI. Reports:
 - A. Recreation Report
 - i. Gabbi reported that spring soccer is going well with 110 participants. Last day is Thursday, May 12th.
 - ii. Swim lessons, t-ball, baseball, girls' fastpitch, golf, and summer gymnastics registrations are online now.
 - iii. Lifeguard water safety training will be May 21st & 22nd at the Collette Fitness Center. Regular lifeguard training will be May 31st to June 4th depending on how many lifeguards from surrounding communities will join us.
 - iv. Steph Burns will coach golf this year. There will be 2 sessions of Golf in June since that is what will work with the coach's schedule.
 - v. Gymnastics fundraiser went well and paid for 2 new roll out mats that will make performing at high school basketball games much easier. Gabbi is planning on scheduling 2 or more half-time shows for the next gymnastics season.
 - vi. Gabbi presented the baseball fundraiser to the board. Each family, full-time parks and rec staff, and board members will be asked to sell 1 book of 10 tickets priced at \$10 each. The proceeds will go towards a new batting cage and, if all of the books are sold, a new scoreboard at 8th Street Diamond.
 - B. Facility
 - i. Todd reported that all of the mowing and maintenance equipment are ready for the season.
 - ii. Water is on at all of the Leistikow Park facilities and the pool pump will be reconnected soon.

- iii. Gavin will be trained in ballfield maintenance. Once Gavin is trained, he will be maintaining the ballfields during the week.
- iv. Kaj will mow and trim after hours during the week in the campground over the summer.

C. Director

1. Parks

- i. Bill reported that he had a meeting with LSTC administration and KLJ. Bill presented the certificate of survey provided by KLJ. KLJ's fees to survey the property and type up a legal description is \$1,800. The state will share in the costs and pay for the abstract. All parties have agreed to a 10' setback for any future curb and gutter maintenance. All parties agreed to \$40 per acre for the LSTC bowl property. The next step in this process will be to remove a 1934 North Dakota Highway Department landscaping easement. The easement makes it impossible to add parking, concessions, and bathroom to the 2 proposed ballfields.
- ii. The Leistikow Park boat shed is on order and set to arrive the 2nd week of June.

2. Campground:

- i. Bill reported that the new cabin is also set to arrive the 2nd week of June. Park staff will start working on the interior of the cabin once it arrives. Hope to have it available to rent by the end of July.
- ii. Four of the 5 cabins are full for the summer with Crystal Sugar maintenance workers. Currently we have 13 seasonal campers confirmed for the 2022 season.
- iii. The new washing machine was installed this week. Bill pointed out that the new washer came with a stainless steel drum that should not have rusting issues.

3. Pool:

- i. Bill reported that the chlorinator is set to be installed May 24th.
- ii. The equipment room floor has sunk some more and will need to be mud jacked again. The soonest that it can be mud jacked will be in 3 weeks, but will be the 1st mud jacking project once the materials are warm enough to be used.
- iii. The pool has been cleaned and will be refilled once the new chlorinator is installed.
- iv. Bill reported that the shade structures for the outdoor pool is 1 of 3 projects that have moved to the interview stage of the Grafton Community Foundation Mega Grant.

4. Arenas: (Nothing to report)

5. Athletic Fields:

- i. Bill reported that the 3 row memorial bleacher for Ron Brown has arrived and was assembled at the complex. A sign will be made and installed onto the new bleachers. Another donation of \$35 has come in for another bleacher or tree in memory of Ron Brown. Matt will keep track any other donations that come in for the Ron Brown memorial.
- ii. The last wind storm flipped one of the existing bleachers over a couple times and damaged it beyond repair. The NDIRF claim was filed and we have received the replacement coverage amount of \$1,500 for a new 3 row bleacher. Matt will update the coverage amount for the bleachers on our policy since a replacement now costs \$3,500.
- iii. Bill reported that Pete Holand will start their portion of the 8th Street Diamond Project the 1st week of June. Kutz O'Brien is scheduled for the plumbing rough-in and Kieley Electric is scheduled for the electrical rough-in. Still have not heard back from Kilmer Excavating. Bill explained that if he

does not hear back from Kilmer we will have to find someone else that can complete this project within the grant's allotted timeframe or funding for the project will be lost.

6. Elmwood: (Nothing to report)

D. Business Manager

- i. Matt reported that 2 Bremer CDs have been renewed since the last board meeting and 1 more will renew in July. Matt presented a report showing the fund account balances and a list of CDs complete with terms, maturity dates, rates, and current values.

VI. Old Business:

- i. Save the date, election June 14th.

VII. New Business:

- i. Todd reported that he gave a list of parts needed to repair the mosquito fogger to Rock Desautel with the street department. Rock told Todd that the Park Board can have the fogger. Todd will order the needed parts and will get the fogger running for the mosquito season.

VIII. Public Comments:

- IX. Adjournment: Cory made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. Meeting was adjourned at 5:52 pm.