



Wednesday, November 9th, 2022
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jon Jelinek, Kristi Olson
 - B. Staff Present: William Dahl, Matt Oppegard, Todd Janikowski, Gabbi Holand
 - C. Media Present: Todd Morgan
 - D. Public Present: Chris Lipsh, Jim Hansel, Brian Fraser, Ryan Pastorek
- III. Ryer asked if there were any additions or deletions to the agenda. Jon added North Stars Youth Hockey issues to the addenda under Facility Reports.
- IV. Ryer introduced Chris Lipsh for the Grafton Baseball Booster presentation. Chris distributed the booster's financial report to the Park Board and explained how the first year went with some thoughts to improve next year. Grafton will host the 2023 12U State B Tournament, which will bring in 10 teams to the community. The tournament will be held July 27th – 30th. Chris explained the issues facing youth baseball next year including the Chandler east mound, registration costs, registration breakdown by age, fundraisers, and the Park Board's contribution to youth baseball. After some discussion about the issues presented the board thanked Chris and other members of the Baseball Board for attending.
- V. Ryer asked for an approval of the minutes from the October Park Board Meeting held on 10/12/22. Cory made a motion to approve the minutes from the October Park Board meeting. Seconded by Jon, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Kristi, motion passed all approved to pay bills as listed.
- VI. Matt presented the September and October bank statement reports for the Park Board's review.
- VII. Reports:
 - A. Recreation Report
 - i. Gabbi reported that the gymnastics fundraiser is nearing completion with 38 books left to be turned in.
 - ii. Figure Skating has 8 coaches/helpers with the addition of another adult coach.
 - iii. Gabbi reported that Learn-to-Skate hockey only has 4 kids registered for the program. Bill added that if the total number does not get to 10 or more than the program will be canceled, with refunds issued.
 - iv. Pumpkin Park received \$1,000 from the RDFC Grant and a \$2,000 donation from an anonymous citizen bringing the total fundraised for improvements to \$11,000.
 - B. Facility

- i. Todd reported that the ice plant had a leak from a solenoid valve that Absolute Refrigeration repaired. The plant has developed another leak and Todd was informed that the seals wear out due to the vibrations of the plant. Todd will look into purchasing replacement seals that can be replaced more frequently to avoid the loss of costly freon.
- ii. The boiler inspector was at the Centennial Center and approved the new boiler installation. Todd had to add a CO2 detector to meet compliance.
- iii. All facilities have been winterized and the barricades are ready to close the park road when time comes.
- iv. Todd reported that the outdoor rinks are ready to make ice next week as long as the temperatures stay as low as predicted.
- v. Jon brought up an issue with a goalie working with tennis balls for hand eye coordination that violated the no ball policy in the Centennial Center and asked for the policy to be reviewed. Todd mentioned that he had already discussed the issue with the arena staff member involved and explained that if a player is working on their own without being destructive then let the ball policy slide. Todd will make a "designated ball area" for players to work on hand eye coordination.
- vi. Jon asked about the Zamboni door and why it takes some time to close it and other times it closes quickly. Todd explained that the policy is that if the Zamboni door is open the kids cannot be on the ice and sometimes it takes a little longer to allow the ice to set before allowing players onto it. Kristi mentioned that she will bring these 2 points up to the North Stars Youth Hockey Board at their next meeting, so everyone is on the same page and knows what's expected.

C. Director

1. Parks

- i. Bill reported that KLJ is finalizing locates for the LSTC bowl property. Bill is expecting the property to be ready for the quick claim deed in the next couple of months.
- ii. Matt presented a profit/loss for the 2022 Corn Maze. Bill explained that the lower net income was due to higher expenses incurred for entertainment that was a draw to bring more visitors to the corn maze shown in the increase in admissions.
- iii. Bill presented a proposal to add 3 pickleball courts to Westview. Bill explained that the 3 courts would take up the north half of the concrete and the space left over would be large enough for a full high school sized basketball court or leave the area open for rollerblading. Bill presented 2 quotes for court paint and for tiling the area. Bill explained the benefits of putting the court tile and explained that if we decided to go forward with the project that a surface similar to what retirement communities have would be preferred. Bill would like to use this project to apply for the Grafton Community Foundation's Super Grant. Kristi mentioned that the grant may be up to \$100,000 this year.

2. Campground:

- i. Bill reported that Express Employment were billed for the sites and cabins used for the 2022 harvest that totaled \$17,880.
- ii. Ron Chesla contacted Bill to have the Leistikow Park Campground host the 2023 Motor Home Rally for North Dakota and Southern Manitoba. Ron is expecting 25 to 30 campers to come to the event. Bill is working on local tours and other activities for the group to participate in during their stay.

3. Pool: (Nothing to Report)

4. Arenas: (Nothing More to Report)

5. Athletic Fields:
 - i. Bill reported that the 8th Street concessions/bathrooms construction will resume next week along with the installation of electrical service.
 6. Elmwood:
 - i. Spencer's spaghetti dinner went well with around 200 meals being served.
- D. Business Manager
- i. Matt reported that a Bremer Bank CD renewed on 11/05/22 for another 6-month term. Matt explained that he will request longer term quotes when it renews in May.
 - ii. Matt presented a year-to-date profit/loss to the board. He explained that the report was ran from January through December, so the 2021 comparison is fill year numbers and the 2022 column is only through today's date. Matt asked the Park Board to let him know if there were any questions about the profit/loss.
- X. Old Business:
- XI. New Business:
- XII. Public Comments:
- XIII. Adjournment: Kristi made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. The meeting was adjourned at 6:23 pm.