



Wednesday, September 14<sup>th</sup>, 2022  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

**Minutes:**

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
  - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Kristi Olson
  - B. Board Members Absent: Jon Jelinek
  - C. Staff Present: William Dahl, Matt Oppegard, Todd Janikowski, Gabbi Holand
  - D. Media Present: Todd Morgan
  - E. Public Present: Angelle French
- III. Ryer asked if there were any additions or deletions to the agenda. Kristi added Teacher Development No School Days to New Business.
- IV. Ryer asked for an approval of the minutes from the August Park Board Meeting held on August 10<sup>th</sup>. Cory made a motion to approve the minutes from the August Park Board meeting. Kristi seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Kristi, motion passed all approved to pay bills as listed.
- V. Matt presented the August bank statement report for the Board to review.
- VI. Reports:
  - A. Recreation Report
    - i. Gabbi introduced Angelle French with the Walsh County JDA who would like to work together with the Park Board on future projects to bring more to the community.
    - ii. The Fall/Winter activity registrations are all available on RecDesk. The Gymnastics numbers are strong, but the Figure Skating numbers are lagging.
    - iii. Gabbi has been in contact with the city about the Armory gym floor replacement. The project will not start until after gymnastics has been completed.
    - iv. Snow Plow Sam figure skating does not have any returning registered for the program, but has 14 new skaters.
    - v. Gabbi is looking for a coach for Learn-to-Skate Hockey. She's hoping that she'll be able to find a youth hockey coach or a high schooler what would like to help the program.
    - vi. Hockey camp registrations are active and currently very few have registered.
    - vii. Corn Maze field trips have been rolling in with very few dates open.
  - B. Facility
    - i. Todd reported that the Centennial Center equipment room leaking water heater and storage tank have been replaced with new ones. Todd mentioned that the installation should be done tomorrow.
    - ii. The Centennial Center ice plant is scheduled to start on September 21<sup>st</sup>. Ice should be ready for the Hockey Camp on October 3<sup>rd</sup>.

- iii. Todd mentioned that the ice blocks are in for the Centennial Center roof line to go over where a new gutter will be installed to direct water away from the southwest emergency exit. Arena staff have been fighting water issues at that exit.
- iv. The outdoor pool has been emptied and ladders have been removed. Equipment will be winterized when the weather gets closer to freezing.

C. Director

1. Parks

- i. Bill reported that the state is still working on the easement for the LSTC bowl property.
- ii. The opening day for the 2023 Corn Maze season went well. Numbers doubled compared to last year. The corn maze will run every Saturday and Sunday until October 9<sup>th</sup>. This year \$1 of every admission will be donated to the Angel of Hope Memorial Landscaping Project.
- iii. The Angel of Hope will hold their annual ceremony on 09/24/22.

2. Campground:

- i. Cabin 6 interior has been completed. Mike Kalbrener is working on the ramp and railings. Cabin 6 has been rented through harvest.
- ii. Express Employment campers have been arriving the majority scheduled to arrive the week of September 25<sup>th</sup>.

3. Pool: (nothing to report)

4. Arenas: (nothing to report)

5. Athletic Fields:

- i. Upper Valley Vo. Tech. will start the concessions/bathroom building tomorrow. The parking lot off 9<sup>th</sup> Street is done. The sidewalk will be installed this fall.

6. Elmwood:

- i. Bill invited the Board to the Elmwood Appreciation Lunch that is held for the Grafton Park Board and staff. Lunch will be served Tuesday, September 20<sup>th</sup> at Noon. Matt asked for a head count.

D. Business Manager

- i. Matt presented the final reading of the 2023 Budget. After reviewing, Kristi made a motion to approve the final reading of the 2023 Budget. Scott seconded the motion, motion passed all approved.
- ii. The Ball Diamond Boosters will present their financials at the October Grafton Park Board Meeting to be held on October 14<sup>th</sup> at 5:15pm. This is part of the agreement between the boosters and the park board.

X. Old Business:

XI. New Business:

- i. Kristi asked the board and park staff to come up with ideas for the teacher development days off from school. Kristi mentioned that she has already planned Chalk the Walk for September 29<sup>th</sup> & 30<sup>th</sup>. She suggested maybe there could be something done at the Corn Maze or if the Strand would open for a free movie. Gabbi mentioned that she has public skates planned from 1pm-3pm for each of the scheduled days off while the Centennial Center has ice. Kristi also suggested possibly holding a sled day at the Boy Scout Cabin.

XII. Public Comments:

XIII. Adjournment: Cory made a motion to adjourn the meeting. Kristi seconded the motion, motion passed all approved. Meeting was adjourned at 5:50 pm.