



Wednesday, May 10<sup>th</sup>, 2023  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

**Minutes:**

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
  - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jon Jelinek, Kristi Olson
  - B. Staff Present: William Dahl, Matt Oppegard, Todd Janikowski, Gabbi Holland
  - C. Media Present: Todd Morgan
  - D. Public Present: Sharon Laxdal
- III. Ryer asked if there were any additions or deletions to the agenda. No changes made.
- IV. Bill explained that it had been 3 years since the Grafton Park Board adopted the tobacco free policy and it was time for a 3-year review of that policy. Sharon Laxdal was present to discuss the dangers of tobacco and vaping products and presented a stricter policy. The park board discussed the current policy that is like Fargo's smoking & tobacco ordinance and the consequences for moving to a stricter policy. Scott made a motion to keep the current Tobacco Free Policy as it is written for another 3-year period but noted that the park board could review the policy if any issues come up that would require changes to the policy. Cory seconded the motion, motion passed with no opposition.
- V. Ryer asked for an approval of the minutes from the April Park Board Meeting held on 04/12/23. Kristi made a motion to approve the minutes from the April Park Board meeting. Seconded by Jon, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Cory, motion passed all approved to pay bills as listed.
- VI. Matt presented the April bank statement report for the Park Board's review.
- VII. Reports:
  - A. Recreation Report
    - i. Gabbi reported that the last day of soccer will be May 11<sup>th</sup>.
    - ii. Golf lessons start June 5<sup>th</sup>. Registrations are online now.
    - iii. Gabbi explained that there are 16 Lifeguards lined up for the summer. Lifeguard training will be the week of June 3<sup>rd</sup>. Pool will open tentatively Saturday, June 10<sup>th</sup>. Swim lessons will start June 12<sup>th</sup>. July swim lessons will be released next month.
  - B. Facility
    - i. Bill reported on facilities in his Director's report.
  - C. Director
    1. Parks
      - i. Bill reported that Scott found a buyer for the Toolcat for \$1,500. The board agreed to accept the offer to salvage the Toolcat. Scott explained that the Park Board should advertise the Toolcat tracks for \$2,500. They can easily be used for the right sized equipment with new hub kits. Matt will find some Facebook groups to advertise the Toolcat tracks.

- ii. Bill reported that the Pickleball Court Grant is moving forward to the next phase. Bill presents to the Grafton Community Foundation on June 12<sup>th</sup>.
- iii. The paperwork has been submitted for Recreational Trails Program Grant for the lease of a new ToolCat and the purchase of Mattracks for trail maintenance and grooming. Federal grants now require steel to come from an American manufacture and require a letter from Bobcat and Mattracks stating they guarantee American steel in their products being purchased by the grant. Bobcat could not guarantee American steel so the grant will only reimburse the cost of a lease. Bill will find out if we move onto the next phase in a couple of weeks.
- iv. Bill received a call from WBI energy looking to close their current station and build a new one across School Road on park board property. They would like to purchase a 100'x100' piece of property next to the tillable land on the west side of the drainage ditch. The board agreed to move forward with the survey and see what the purchase proposal would be.
- v. Bill explained that the dock in Leistikow Park will be installed when the river returns to its normal summer level.
- vi. Todd repaired 2 toilets in the Park Bathroom.

2. Campground:

- i. The campground opened on Friday, May 5<sup>th</sup>. Water is on to the sites. Todd had to repair water lines at a couple sites. Todd also replaced a cracked toilet in the Men's bathroom.
- ii. Bill reported that Lyle is expected to be back the week of May 15<sup>th</sup>.

3. Pool:

- i. Bill reported that the water is on to the pool and it is currently draining, which should take 2 more days of cleaning. The pool will be filled next week.
- ii. The boy's bathroom sewer is backing up to floor drains when toilets are flushed. The issue may be frozen sewer lines since the equipment room floor had frozen water on the concrete when the pool was opened for cleaning. The equipment room floor is now thawed but sweating due to a high water table. Bill explained that park staff will fill the pool and get it running before doing any repairs to the boy's bathroom just in case there is an issue with pool plumbing that would require more work. With the state of the equipment room, it may need to be replaced sooner than later.

4. Arenas: (nothing to report)

5. Athletic Fields:

- i. North Valley VoTech construction class were installing plywood and sheeting on the siding of the 8<sup>th</sup> Street concession/bathroom project today.

6. Elmwood:

- i. More Elmwood event rentals are coming in.

D. Business Manager

- i. Matt explained that another Bremer CD was up for renewal on May 5<sup>th</sup>. The quotes were the same as the ones presented last month. Matt renewed the CD for 6-months at 4%.
- ii. A year-to-date profit/loss was shared with the Board.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Jon made a motion to adjourn the meeting. Kristi seconded the motion, motion passed all approved. The meeting was adjourned at 5:54 pm.