



Faith Lutheran School

Registration Form 2023-2024



626 Milford Street • Watertown, WI 53094 • Phone: 920•261•8060
 Email: schooloffice4faithlutheran@gmail.com

In order to properly plan for curriculum needs and staff for next school year, the Board of Education must have an accurate enrollment figure from the registration process.

Registration Forms and fees are due by April 30, 2023. If forms and money are turned in after April 30, 2023, there will be an additional \$25 late registration fee.

Registration is not complete until the following are met:

1. This registration form is completed, signed and returned
 2. The payment of \$125 **non-refundable** fee, per child is received. *\$100 before 4/30
 3. All outstanding obligations for the present school year (including tuition, fees, extended care, hot lunch, etc.) are paid in full (by June 1, 2023)
- If an application is denied, the registration fee will be refunded. Registration after June 1st will be on a first come, first served basis, which will be determined by available class size and space, regulated by the Board of Education.
 - Refer a new friend to Faith and receive \$100 tuition credit!

Tuition and Fees

Early Bird Special: \$100/per child (before 4/30/23) - \$125/per child after (4/30/23)

3 year old Preschool (Tues. & Thurs. 8:00am-11:00am)	\$625
4 year old Pre-Kindergarten (Mon., Wed., & Fri. 8:00-11:00am)	\$850
4 year old Pre-Kindergarten (Monday - Friday 8 am -11:00 am)	\$1475
Kindergarten-5th Grade	\$1700

Extended Care available from 6:30am– 5:30pm \$3.50 hr/per child

Child's Name	Date of Birth	Grade Enrolled	Tuition	Fees

Referred By: _____

Tuition Payment Options:

- _____ 1. Annually—due in full in August at final registration
- _____ 2. Semi-Annual—2 equal payments due September 4 and February 5
- _____ 3. Quarterly—4 equal payments—due September 4, November 6, February 5 and April 1
- _____ 4. Monthly—9 payments —due 9/1, 10/6, 11/3, 12/1, 1/5, 2/2, 3/1, 4/5, 5/3
- _____ 5. Twice Monthly—18 payments—September through May. Must be signed up for ACH payments
- _____ 6. Weekly—Must be signed up for ACH payments

**Families are encouraged to sign up for ACH payments for tuition and daycare.
The fees will be automatically deducted from your checking account on an agreed upon date.**

Contact Confirmation and Billing: **All contact information needs to be filled out, signed and dated.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone Number: _____ Cell Phone Number: _____

Email: _____

Church Affiliation: _____

I have read this contract and agree to pay Faith Lutheran School the amount of \$ _____ for tuition,
\$ _____ for registration, for a total of \$ _____ for the 2023-2024 school year.

Signed: _____ Date: _____

Second Party: ** Special Billing Requests - If the fees are to be split between two households please fill out the information below. The second party must also sign the contract. **

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone Number: _____ Cell Phone Number: _____

Email: _____

Church Affiliation: _____

I have read this contract and agree to pay Faith Lutheran School the amount of \$ _____ for tuition,
\$ _____ for registration, for a total of \$ _____ for the 2023-2024 school year.

Second Party Signed: _____ Date: _____

* Late Fees: A late fee will be assessed per week to accounts not paid by the due date, unless other arrangements have been made.