



POLICY TITLE:
Community Donations

Board Approval: November 27, 2018

Board Review: November 24, 2022

OBJECTIVE:

Accepting donations from the community in a responsible and stewardly fashion is a role that Summit West Independent School administration feels is a necessity for long term sustainability and future planning. Donations requiring a tax receipt are accepted by our parent council (SWIS Education Society) through our Charitable Status granted by CCRA (Canadian Customs and Revenue Agency). All donations that do not require a tax receipt will be accepted and recorded in our financial system.

BACKGROUND AND PROCEDURES:

Donations to Summit West Independent School will follow the following procedures and utilized to benefit students, programs, and school.

1) Advancement of Education

We will accept donations and/or contributions for the advancement of education of students from individuals and organizations.

2) Donations in the Best Interests

Donations from individuals or groups including volunteer help and occasional gifts of materials and supplies from individuals and organizations may be acceptable if they are in the best interests of the society. A donation may be refused if, in the opinion of the Executive Director or designate, it is unsafe, hazardous, unrelated to the advancement of education or would not be in the best interests of Summit West Independent School to accept the donation.

3) Recognition of Donations

The Principal or other administrator may acknowledge a donation in an appropriate manner. An acknowledgement of a donation is not an official receipt for income tax purposes.