# APPLICATION FOR EMPLOYMENT **STARTING USA CORPORATION**

It is the policy of STARTING USA CORPORATION not to discriminate on the basis of age, sex, race, color, creed, religion, national origin, ancestry, marital status, disability or veteran status (unless preference is required by law), as required by law.

Applicants nearing final consideration for employment will be required to submit to a drug screening test. This test will be used only to detect drug and substance use and not other medical conditions. Employment is contingent upon meeting the requirements of this test.

This application will remain on file for a period of one year from filing. It can be renewed six months from filing.

Please read the entire application form (front and back) before filling it out. Answers should be typed, printed, or carefully written in ink so they are clear and readable. This application must be accurately completed in its entirety and is subject to verification before any offer of employment may be considered.

# PERSONAL

Date	Social Security N	Social Security No.		
Name				
Last First		Middle	(other names used)	
Address		-		
Street	City	State	Zip Code	
Telephone No.	Alternate Phone	No		
What type of work are you applying for?		Wages E	xpected	
What are you interested in? Full-time work or	hly Part-time work	conly Either Full-t	time or Part-time	
What shifts can you work?1 <sup>st</sup> 2 <sup>nd</sup>	3 <sup>rd</sup> Will you work o	vertime if necessary?Ye	es No	
Date available to begin work	Are you at leas	t 18 years of age? Yes	No	
Friends and/or relatives working at Starting USA				
Upon employment, can you provide proof of U.S. Citize	nship?YesNo			
If not, can you provide written verification that you	are authorized to work in the U	.S.? Yes No		

Have you ever been convicted of a felony? (A felony record does not automatically disqualify you from employment consideration). If yes, explain:

\_\_\_\_\_Yes \_\_\_\_\_No

# EDUCATION

SCHOOL	NAME AND LOCATION	DATES ATTENDED	AREA OF STUDY	DIPLOMA/DEGREE
High School		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
Business or Vocational				Date:
College				Date:
Other Relevant Training (Including Military Experience)				Date:

I FREELY AND VOLUNTARILY AGREE TO SUBMIT TO A DRUG SCREEN AS PART OF MY EMPLOYMENT APPLICATION. I UNDERSTAND THAT EITHER REFUSAL TO SUBMIT TO THE SCREENING OR FAILING TO QUALIFY UNDER THE MINIMUM STANDARDS ESTABLISHED BY THE COMPANY FOR THIS SCREEN WILL DISQUALIFY ME FROM FURTHER CONSIDERATION FOR EMPLOYMENT.

SIGNATURE:\_\_\_\_

# **EXPERIENCE**

Beginning with the most recent, list all employment including part-time and self-employment. Also list significant experience using the space below to account for periods of unemployment.

Employer	Address		Telephone Number
Job Title	From (Mo./Yr.)		To (Mo./Yr.)
Detailed Description of Duties:		Reason for Leaving:	
Employer	Address		Telephone Number

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Job Title	From (Mo./Yr.)		To (Mo./Yr.)
Detailed Description of Duties:		Reason for Leaving:	

# **REFERENCES**

List three work/professional refe	rences:		
Name	How do you know This Person	Years Known	Firm Name, Address and Telephone Number

# **ADDITIONAL SPACE**

Please enter information in this space for any items on this form requiring further explanation.

I hereby certify that the information provided by me on this application form is true and correct. I understand that all statements made herein and my prior employment history may be investigated. In connection with such investigation, I authorize all former employers, companies, agencies, schools and persons contacted to release any and all information in their possession which has or may have a bearing on my suitability as an applicant. I hereby release STARTING USA CORPORATION and all employers, companies, agencies, schools, and persons named in this application from any liability whatsoever for securing or releasing any information in connection with this application for employment.

I understand that any false information on this form or contained in any other documents completed by me during the employment application process will be grounds for refusal to hire me or if I am already employed when the false statements are discovered, grounds for my immediate termination. I further understand that if offered employment, it will NOT BE FOR A DEFINITE PERIOD OF TIME. I have read and understand the opening statements on this application.