

**Minutes of Doland School District #56-2  
School Board Proceedings  
Board of Education Annual Meeting July 14, 2022**

The annual meeting of the Doland School District #56-2, Spink County, South Dakota was held on July 14, 2022, in the board room with the following members present: Craig Hansen, Julie Schneider, Jeremy Moes, Sarah Lambert and Chad Felderman via zoom. Others in attendance: Superintendent Garrett Schmidt, Principal Jeremy Wieseler, Katy Lyren, Bailey Coats and Shelly Wipf.

**Consideration of Disclosure of conflict-of-interest Authorization:** None presented

**Board Communication and Introduction of Visitors-Open Forum:** None

At 8:39 a.m., Superintendent Schmidt called to order the first meeting of the school year 2022-2023 and administrated the Oath of Office to Jeremy Moes, Chad Felderman and Sarah Lambert.

Superintendent Schmidt took nominations for the 2022-2023 Chairperson.

**Action 23-001:** Motion by Moes 2<sup>nd</sup> by Schneider to nominate Hansen, to cease nominations and cast a unanimous ballot for Hansen as Chairperson. All ayes.

Hansen was declared Chairperson for the Board of Education for 2022-2023 year. Chairperson Hansen asked for nomination for the 2022-2023 Vice Chairperson.

**Action 23-002:** Motion by Lambert, 2<sup>nd</sup> by Moes, to nominate Schneider, to cease nominations, and cast a unanimous ballot for Schneider as Vice Chairperson. All ayes.

**Action 23-003:** Motion by Schneider, 2<sup>nd</sup> by Lambert to approve the following appointments of board members to the following committees for 2022-2023:

- Lunch appealer-Lambert
- Wellness Policy committee- Hansen and Schneider
- Legislative person (LAN ASBSD)-Felderman
- Professional Practice Committee- Hansen and Moes
- Negotiating Committee- Moes and Schneider
- Pupil Transportation- Lambert
- Building Maintenance-Moes
- Merlin Hahn Scholarship-Felderman
- Colony Representative-Hansen and Moes
- Cooperative for athletics-Moes and Felderman
- Doland Community Foundation-Wieseler
- Technology Committee-Hansen and Lambert
- Building and Capital Outlay-Schneider and Moes
- North Central Special Education Cooperative- Hansen
- StartWell-Schneider and Lambert

**Action 23-004:** Motion by Moes, 2<sup>nd</sup> by Lambert to approve the consent agenda. All Aye

- A. Set date and time for regular school board meetings for the second Monday of the month, in the Superintendent's office at 8:00 p.m. with November through March at 7:00 p.m., with consideration to reschedule the meeting dates, times, and places when deemed necessary or appropriate.
- B. Designate official newspaper for FY 2023 (Redfield Press)

- C. Designate Depositories for 2022-2023: Farmers State Bank in Turton, SD for the general fund, special education fund, capital outlay fund, preschool fund, the trust and agency accounts and child and adult nutrition account, Heartland State Bank-Certificates of Deposit of special education.
- D. Designate Business Manager, Superintendent, and Chairperson of the School Board to sign checks on account, to borrow money or obtain credit and to release account information to the business manager or Chairperson of the Board; to designate the business manager to have access to online banking services; and to send letter of instruction to the designated banks that the business manager can only transfer funds from account to account and funds cannot be withdrawn.
- E. Designate a vice chairperson, in absence of Chairperson of the Board, to be able to sign checks on account.
- F. Designate the legal counsel/school attorney as KSB School Law
- G. Designate Business manager as custodian of all district accounts which includes general, special education, capital outlay, and trust and agency for the 2022-2023.
- H. Authorized business manager to continue to existing funds and establish new accounts and to invest and reinvest fund in local institution which serve the greatest advantage to the District.
- I. Appoint business manager to handle the finances for the Trust and Agency Accounts, Title I, REAP, and federal funds for the fiscal year 2023.
- J. Authorize Superintendent to administer or direct federal programs with Consolidated Application (Title programs) and related ESSA compliance issues assigned to principals.
- K. Designate that interest accrued in funds go into the general fund.
- L. Authorized Superintendent to close school in emergency situations and in case of inclement weather and set chain of command in event the Superintendent is absent.
- M. Authorized and adapt the state rate for reimbursement of mileage and adult meals.
- N. Authorized the following for student meals who are participating in a state or national event; (rates: breakfast \$8.00, lunch \$10.00, and supper \$15.00.)
- O. Authorize to maintain \$1, 500 in the imprest fund to cover official's fee, mileage, registration, meals, and making cash boxes for school activities and concession stands, and \$125.00 in a postage fund. (SDCL 13-18-16/17)
- P. Authorize administration to pay vouchers requiring immediate payment subject to \$1,000.00 limitation and pay vouchers that have an early payment discount that the Board previously approved as a bid.
- Q. Designate Audrey Remily and Jean Albrecht as surrogate parent for students on IEP's, when no parent can be identified, the whereabouts of parents cannot be discovered or the child is a ward of the state.
- R. Approve the fiscal year 2023 internet safety policy for the District.
- S. Appoint superintendent to retain asbestos management plans indefinitely and provide annual written notification to parents, teachers, and employees of the availability of the plan.
- T. Authorize superintendent to institute NSLP and School Breakfast Agreement.
- U. Adopt the food safety plan, HACCP-Based standard operating procedures.
- V. Approve membership into ASBSD for the 2022-2023 school year.
- W. Authorize superintendent to institute ASBSD school bus mutual assistance pact.
- X. Designated superintendent as the truancy and HIPPA officer.

- Y. Designate Jeremy Wieseler, principal as district's homeless liaison.
- Z. Designate Jeremy Wieseler, principal as Title IX officer.
- AA. Designate Jeremy Wieseler, principal as 504 liaison.
- BB. Approve peripheral sports and other volunteer school workers such as chain gang, line judges, PTO ticket takers, assistant coaches, volunteer coaches, volunteer drivers, school board members, etc. to be included in the school's worker's compensation insurance coverage.
- CC. Appointment of Pro Rate Services of Stratford, SD for bus driver drug and alcohol screening.
- DD. Appoint Shelly Wipf, business manager for the 2022-2023 school year with bond with Associated School Protective Trust for business manager and superintendent.
- EE. Adopt the special education comprehensive plan for the 2022-2023 school year.

**Action 23-005:** Motion by Lambert, 2<sup>nd</sup> by Schneider, to set the following rates for 2022-2023. All Aye.

- A. Board member per diem \$75/mtg
- B. Substitute teachers \$110/day Certified; \$100/day non-Certified
- C. Substitute Para \$90/day
- D. Substitute Drivers:
  - \*CDL Route \$100/round trip (am & pm)
  - \*Extra-curricular bus driver \$10/hour
  - \*Extra-curricular bus driver overnight at event \$100/day
  - \*Suburban Route \$45/ round trip (am & pm)
  - \*Nexi or Mid Bus Route \$55/ round trip (am & pm)
  - \*Anyone who drives suburban/car to practice or game \$45 round trip to & from event
  - \*Anyone who drives a bus to practice or game \$55 round trip to & from event
  - \*Coach driving any vehicle to practice \$25/ round trip to & from
  - \*Coach driving any vehicle to game/event \$35/ round trip to & from
- E. Election Workers \$150/day/person
- F. Substitute Kitchen \$15.00/hour

**Action 23-006:** Motion by Schneider, 2<sup>nd</sup> by Moes, to approve the following legal statements as the positions held by the District: (1) Parental Involvement in Title I and other federal programs, (2) Non-Discrimination, (3) Right under the Family Education Rights and Privacy act (FERPA), (4) due process under SDCL 13-32-4, (5) Individual Education Program in compliance with Public Law 94-142 for mentally or physically impaired, (6) Compliance with GEPA 472, and (7) Verification of compliance with Title I Part I, Section 1119, that all staff in this school have met these requirements that all Title I paraprofessional have an associate degree, 48 college credits, or have passed the state test (Para Pro). All Title I teachers are highly qualified. All teachers teaching core subject areas are highly qualified. A full rendering of these statements is available in the school business office. All ayes.

**Action 23-007:** Establish the 2022-2023 lunch prices – Tabled

**Action 23-008:** Motion by Schneider, 2<sup>nd</sup> by Lambert to establish the 2022-2023 admission prices the same as Hitchcock/Tulare: Regular Games: Grades 1-12 \$3.00, Senior Citizen \$3.00, Adult \$5.00, Double Header Games: Grades 1-12 \$4.00, Senior Citizen \$4.00, Adult \$6.00, Season Passes: Grades 1-12 \$15.00, Senior Citizen \$25.00, Adult \$35.00. All Aye.

**Action 23-009:** Motion to approve ticket seller pay \$25/ event or \$35/ double header, All Aye.

**Action 23-010:** Motion by Schneider and 2<sup>nd</sup> by Lambert to accept the resignation from Carly Woodring. All Aye.

**Action 23-011:** Motion by Moes and 2nd by Schneider to approve and sign the 2022-2023 contracts for Mary White and Sara Tarbox. All Aye

**Action 23-012:** Motion by Moes, 2<sup>nd</sup> by Lambert to offer 2022-2023 contracts to Charlie Decker for head wrestling coach and Josh Claymore for assistant wrestling. All aye

**Action 23-013:** Motion by Moes, 2<sup>nd</sup> by Lambert to approve Redfield School District entry request for 2022-2023. All Aye

The next regular board meeting will be August 9, 2022, Tuesday, at 7:30 p.m. in the board room.

Action 23-014: Motion by Felderman, 2<sup>nd</sup> by Schneider, to adjourn the meeting at 8:58 a.m. All ayes.

\_\_\_\_\_  
Craig Hansen  
Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shelly Wipf  
Business Manager

Published once at the total cost of \$

The addition of signatures to this page verifies these minutes are official.

Publication of individual salaries for all school personnel for 2022-2023 school year.

<b>2022-2023</b>	<b>Salaries</b>		<b>Extra/Bonus</b>
Jeremy Wieseler	\$66,424.95	\$4,300.00	Golf Coach
Garrett Schmidt	\$95,000.00		
Shelly Wipf	\$47,615.00		
Gila Lubuguin	\$42,265.00		\$500.00 signing bonus
Angela Remily	\$42,265.00		\$500.00 signing bonus
Bailey Coat	\$44,182.58	\$2,650.95	FFA, \$500.00 signing bonus
Christine Hanten	\$66,423.57		\$500.00 signing bonus
Amanda Johnson	\$49,236.40		\$500.00 signing bonus
Victoria Salmonson	\$49,236.40		\$500.00 signing bonus
Melissa Knox	\$55,572.91	\$2,222.92	In House Technology, \$555.73 Fundraiser Coordinator
Melissa Knox		\$4,445.83	Assistant Track Coach, \$500.00 signing bonus
Brianna Geary	\$48,789.52	\$1,951.58	Annual Yearbook, \$500.00 signing bonus
Madison Claymore	\$44,391.63		\$500.00 signing bonus
Kathryn Lyren	\$50,679.73	\$1,013.59	Oral Interp. \$2,027.19 All School Play, \$500.00 signing bonus
Betty Satter	\$66,423.57		\$500.00 signing bonus
Christina Shottenkirk	\$55,101.81		\$500.00 signing bonus

Megan Ulrich	\$46,978.19		\$500.00 signing bonus
Leslie Neiman	\$47,080.00	\$3,766.40	Assistant Volleyball, \$500.00 signing bonus
Mary White	\$45,000.00		\$500.00 signing bonus
Sara Tarbox	\$ 42,000.00		\$500.00 signing bonus
Amanda Boomsma	\$ 16,050.00	\$3,360.00	Assistant Cross Country Coach
Joshua Claymore	\$10,000.00		
Cindy LaBrie	\$30,000.00		
Sherry Board	\$16.59		
Candice Mason	\$17.51		
Kara Moes	\$16.59	\$1,925.00	Social Media
Catie Noethlich	\$15.20		
Kerri Rasmussen	\$ 19.75		
Mary Ann Taylor	\$17.91		
Melissa Underberg	\$17.00		
Jim Wagner	\$21.38		
Angie White	\$15.00		
Amie Seaman	\$15.00		
Board, Wayne	\$95.00		AM CDL Route
Dallas Schultz	\$100.00		AM & PM Route
Rowe, Alan	\$100.00		AM & PM Route
Darla Knox	\$1883.20	FCCLA	