

Doland School District # 56-2
Board of Education Meeting
July 14 ,2023 Thursday, at 8:00 a.m.; Board Room

Agenda:

1. Call to Order with members present.
2. **Motion** to approve agenda as proposed or amended.
3. Welcome of visitors: Katy Lyren
4. **Conflicts Disclosure:** “an inquiry for conflicts disclosure prior to considerations of any substantive matters; the person subject to the Act publicly discloses his or her interest in a contract, direct benefit, or other conflict with any matter on the agenda; the person is underlying the conflict is fair, reasonable, and not contrary to public interest; and the disclosure is included in the minutes which are publicly available.” SDCL Ch 3-23
5. Public Time-

Consent Agenda: (A consent agenda item maybe removed from consent agenda at the request of a board member.)

Motion to approve the consent agenda

1. Approval of minutes from June 12, 2023,
2. Consideration and approval of bills/claims.
3. Approval and/or correction of financial reports.
4. Transportation Report
5. Library Report\Library Board Report

Reports:

1. Mr. Wieseler, Principal
2. Mr. Schmidt, Superintendent
3. Mrs. Wipf, Business Manager

Old Business:

1. 8:15 a.m. 2023-2024 Budget Hearing
2. Approve and Sign Superintendent Contract
3. FY23 Audit quotes: Eide Bailey, Cahill Bauer & Associates
Motion to accept the Audit quote and sign the engagement letter from _____.
4. Motion: Unopposed t a 3-year Term: Craig Hansen
5. Motion: SD High School Activity Association Board Election Div. III Representative Runoff Ballot
6. Motion: SD High School Activity Association Board Election Div. I Representative Ballot
7. Motion: Adjourn 2021-2022 board

Sine Die

2023-2024 School Board

1. **Call to Order by Superintendent Garrett Schmidt**

Organization of School Board

1. **Administer Oath of Office to Craig Hansen**
2. **Open nominations for Election of School Board Chairperson and Vice Chairperson**

Motion: Chairperson

Motion: Vice Chairperson

3. **Motion: 2023-2024 Committee Appointments:**

2022 -2023 Appointments are:

Lunch appealer-Lambert
Wellness Policy committee- Hansen and Schneider
Legislative person (LAN ASBSD)-Felderman
Professional Practice Committee- Hansen and Moes
Negotiating Committee- Moes and Schneider
Pupil Transportation- Lambert
Building Maintenance-Moes
Merlin Hahn Scholarship-Felderman
Colony Representative-Hansen and Moes
Cooperative for athletics-Moes and Felderman
Doland Community Foundation-Wieseler
Technology Committee-Hansen and Lambert
Building and Capital Outlay-Schneider and Moes
North Central Special Education Cooperative- Hansen

4. **Motion: Approve Consent Agenda.** (A consent agenda item may be removed from consent agenda at the request of a board member.)
- A. **Set date and time for regular school board meetings** (Currently the second Monday of the month, in the Superintendent's office at 8:00 p.m. with November through March at 7:00 p.m., with consideration to reschedule the meeting dates, times, and places when deemed necessary or appropriate.)
 - B. **Designate official newspaper** for FY 2024 (Redfield Press)
 - C. **Designate Depositories for 2023-2024:** **Farmers State Bank** in Turton, SD for the general fund, special education fund, capital outlay fund, preschool fund, the trust and agency accounts and child and adult nutrition account, **Heartland State Bank**-Certificates of Deposit and **SD FIT** savings investment.
 - D. **Designate** Business Manager, Superintendent, and Chairperson of the School Board to sign checks on account, to borrow money or obtain credit and to release account information to the business manager or Chairperson of the Board; to designate the business manager to have access to online banking services; and to send letter of instruction to the designated banks that the business manager can only transfer funds from account to account and funds cannot be withdrawn.
 - E. **Designate** a vice chairperson, in absence of Chairperson of the Board, to be able to sign checks on account.
 - F. **Designate the legal counsel/school attorney as KSB School Law**
 - G. **Designate** Business manager as custodian of all district accounts which includes general, special education, capital outlay, and trust and agency for the 2023-2024.
 - H. **Authorized** business manager to continue to existing funds and establish new accounts and to invest and reinvest funds in local institution which serve the greatest advantage to the District.
 - I. **Appoint** business manager to handle the finances for the Trust and Agency Accounts, Title I, REAP, and federal funds for the fiscal year 2024.
 - J. **Authorize** Superintendent to administer or direct federal programs with Consolidated Application (Title programs) and related ESSA compliance issues assigned to principals.
 - K. **Designate** that interest accrued in funds go into the general fund.
 - L. **Authorized** Superintendent to close school in emergency situations and in case of inclement weather and set chain of command in event the Superintendent is absent.
 - M. **Authorized** and adapt the state rate for reimbursement of mileage and adult meals.
 - N. **Authorized** the following for student meals who are participating in a state or national event; (current rates: breakfast \$8.00, lunch \$10.00, and supper \$15.00.)
 - O. **Authorize** to maintain \$1, 500 in the imprest fund to cover official's fee, mileage, registration, meals, and making cash boxes for school activities and concession stands, and \$125.00 in a postage fund. (SDCL 13-18-16/17)
 - P. **Authorize** administration to pay vouchers requiring immediate payment subject to \$1,000.00 limitation and pay vouchers that have an early payment discount that the Board previously approved as a bid.
 - Q. **Designate** Audrey Remily and Jean Albrecht as surrogate parent for students on IEP's, when no parent can be identified, the whereabouts of parents cannot be discovered or the child is a ward of the state.
 - R. **Approve** the fiscal year 2024 internet safety policy for the District.
 - S. **Appoint** superintendent to retain asbestos management plans indefinitely and provide annual written notification to parents, teachers, and employees of the availability of the plan.
 - T. **Authorize** superintendent to institute NSLP and School Breakfast Agreement.
 - U. **Adopt** the food safety plan, HACCP-Based standard operating procedures.
 - V. **Approve** membership into ASBSD for the 2023-2024 school year.
 - W. **Authorize** superintendent to institute ASBSD school bus mutual assistance pact.

- X. **Designate** superintendent as the truancy and HIPPA officer.
- Y. **Designate** Jeremy Wieseler, principal as district's homeless liaison.
- Z. **Designate** Jeremy Wieseler, principal as Title IX officer.
- AA. **Designate** Jeremy Wieseler, principal as 504 liaison.
- BB. **Approve** peripheral sports and other volunteer school workers such as chain gang, line judges, PTO ticket takers, assistant coaches, volunteer coaches, volunteer drivers, school board members, etc. to be included in the school's worker's compensation insurance coverage.
- CC. **Appointment** of Pro Rate Services of Stratford, SD for bus driver drug and alcohol screening.
- DD. **Appoint** Shelly Wipf, business manager for the 2023-2024 school year with bond with Associated School Protective Trust for business manager and superintendent.
- EE. **Adopt** the special education comprehensive plan for the 2023-2024 school year.

New Business:

- 5. **Motion: to set the following Rates for 2023-2024**
 - A. **Board member per diem (currently \$75/mtg)**
 - B. **Substitute teachers (currently \$130/day Certified, \$120/day non-Certified)**
 - C. **Substitute Para (currently \$100/day)**
 - D. **Substitute Drivers: (currently 2022-2023)**
 - ***CDL Route \$100/round trip (am & pm) (Bus 1,4,or7)**
 - ***Extra-curricular bus driver minimum wage currently \$10.80/hour**
 - ***Extra-curricular bus driver overnight at event \$100/day**
 - ***Suburban Route \$65/ round trip (am & pm)**
 - ***Nexi or Mid Bus Route \$75/ round trip (am & pm)**
 - ***Anyone who drives suburban/car to practice or game \$65 round trip to & from event**
 - ***Anyone who drives a CDL bus to practice or game \$75 round trip to & from event**
 - ***Coach driving any vehicle to practice \$25/ round trip to & from**
 - ***Coach driving any vehicle to game/event \$35/ round trip to & from**
 - E. **Election Workers (currently \$150/day/person)**
 - F. **Substitute Kitchen \$15.00/hour**
- 6. **Motion to approve the following legal statements** as the positions held by the district:
 - 1. **Parent Involvement** in the Title I and other federal programs and other federal programs,
 - 2. **Non-Discrimination**, 3. **Right under the Family Education Rights and Privacy Act (FERPA)**,
 - 4. **Due process** under SCL 13-32-4, 5. **Individual Education Program** in compliance with Public Law 94-142 for mentally or physically impaired 6. **Compliance with GEPA 472**, and 7. **Verification of compliance with Tile I**, Part I, Section 1119, that all staff in the school have met these requirements that all Title I paraprofessionals have an associate degree, 48 college credit, or have passed the state test (Para pro). All Title I teachers are highly qualified. All teachers teaching core subjects area are highly qualified. A full rendering of these statements is available in the school business office.
- 7. **Motion: Establish lunch prices for 2023-2024**
- 8. **Motion: Establish Admission prices for 2023-2024 (H/T)**
- 9. **Motion to approve ticket seller (currently \$25/event \$35/double header)**
- 10. **Motion to approve the Policy and Handbooks Update.**
- 11.
- 12. **Motion:** Executive as needed for per SDCL 1-25-2 for personnel (1), student (2), legal counsel (3), or negotiations (4) Time _____
Chairperson Hansen declared the executive session over and reconvene into regular session at _____ p.m.
- 13.
- 14. The next regular schedule board meeting will be August _____, at _____.
Motion to adjourn the meeting at _____ p.m.