

New Buffalo Borough Meeting Minutes

November 13th, 2017

Call to Order

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at 7:00pm on November 13th, 2017, in the basement of the New Buffalo United Methodist Church.

Roll Call

Present were council members: Dan Balthaser, Kim Balthaser, Michelle Shutt and Karen Ersoz. The following persons were also present: Jennifer Richard, Irene Conjar, Robert Megonnell and Adam Pavusik.

Reading of last Month's Minutes

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the October 2017 minutes were approved. All in favor none opposed.

Comments from Visitors

Irene and Robert would like to know if there is there anything that can be done in regards to the Womer rental property; there are feral cats and trash. Dan will take a look at the property and decide if Council will send a letter.

Karen reported that the manhole cover in her yard is sinking on one side and wondered if there is an issue; Dan is going to look at it with her.

Correspondence

- Letter from Homeland at Home Hospice – List Jeff Woods as Emergency Coordinator
- NIMS Data Collection Form
- NIMS Resolution – adopt at this meeting
- Letter from Harrisburg Area Transportation Study

Borough Treasurer's Report

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the October 2017 Borough Treasurer Report was approved as presented. All in favor none opposed.

Sewer Treasurer's Report

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the October 2017 Sewer Treasurer Report was approved as presented. All in favor none opposed.

UNFINISHED BUSINESS

Sewage/Sewage Authority Report

High levels reported on 10/15, 10/16 overflow at lid 4, all discharge was going into lift station and being recirculated instead of going into chlorine contact tank due to a backwash valve being stuck. 10/17 notified Stan and may need to rebuild valves. Stan also notified Dan at Chromaflow of an issue with the PLC program, this has been fixed. 10/18 New DEP rep came out to tour the

Sewer plant and Walters came to pump the sludge tank, there were high levels and high pressure due to a blown gasket on the backwash pump. Replaced quick disconnect with new union. DO meter wouldn't calibrate and decanter on train 2 getting hung up. Bearing going out on DO pump in chlorine contact tank, need to order a new one from Graingers, 110v ½ horsepower. Walters will need to come this month prior to the holidays. We also need stones ordered and spread to cover pvc pipes that have become exposed due to settling of the ground.

PCCOG - Dan Balthaser – Next meeting is in February

Street Committee – Kim Balthaser - One stop sign yet to install. Snyder paving completed the paving on Buffalo Road - Upon motion of Karen Ersoz, seconded by Michelle Shutt, council agreed to pay Snyder Paving \$4500.00 for paving Buffalo Road from Creek Road to center of bridge. All in favor none opposed.

Refuse Coordinator – Karen Ersoz - Nothing new to report.

Playground – Nothing new to report.

Ordinance Violations Dan will take a look at the Womer property to see if there are any ordinance violations.

Rental - Adam to install new mailbox numbers.

NEW BUSINESS

Borough Bills

Upon motion of Michelle Shutt, seconded by Karen Ersoz, the October 2017 Borough Bills, were approved to be paid. All in favor none opposed.

Sewer Bills

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the October 2017 Sewer Bills were approved to be paid. All in favor none opposed.

Borough Council Open Seats

There is currently one open seat on Borough Council. Requirements of a Council Member - Must be a Borough Resident for at least 1 year and must be a registered voter.

For the upcoming 4 years Michelle Shutt and Karen Ersoz were re-elected for New Buffalo Borough Council, Karen accepted her council seat, Michelle declined her council seat.

GOOD of the ORDER/ANNOUNCEMENTS

– Upon motion of Michelle Shutt, seconded by Kim Balthaser, council agreed to advertise the 2018 Proposed Sewer Budget. All in favor none opposed.

- Upon motion of Kim Balthaser, seconded by Michelle Shutt, council agreed to advertise the 2018 Proposed General Budget. All in favor none opposed.
- Small Gambling was allowed by the State, each Borough has the right through Act 42 to opt out, paperwork to be provided at next meeting.
- Upon motion of Michelle Shutt, seconded by Kim Balthaser, council agreed to adopt the NIMS resolution for Perry County. All in favor none opposed.

ADJOURN

Upon motion of Michelle Shutt, seconded by Karen Ersoz, all in favor, none opposed, council adjourned at 8:36 p.m.

Respectfully submitted by Jennifer Richard
Secretary/Treasurer