

# Napa/Solano Area Agency on Aging Oversight Board

## Meeting Minutes April 22, 2019

**Location:** Solano County Board of Supervisors Chambers  
675 Texas Street, First Floor, Fairfield, CA 94533  
**Date:** Monday, April 22, 2019  
**Time:** 10:00 am – 12:00 pm (noon)

**Attendees:** Xavia Hendriksz, David Oro, Steve Sillen, Monica Brown, Bob Sampayan

**CALL TO ORDER – 10:03 am; roll call, quorum present**

### **APPROVAL OF THE MINUTES FROM March 25, 2019**

Motion by Bob Sampayan to approve March 25, 2019 Minutes; Motion seconded by Xavia Hendriksz. March 25, 2019 Minutes approved.

**NO ITEMS FROM THE PUBLIC**

### **ACTION ITEMS**

1. Determine dates for November and December meetings
  - Bob Sampayan moved to combine the November and December meetings into a single meeting to be held in November, Xavia Hendriksz seconded. The motion was carried.
  - Staff was asked to conduct a doodle poll for November dates.
2. Monica Brown proposed discussing the possibility of cancelling the July meeting at the May 2019 meeting.
3. The Board received clarification of the transition date for the Board Chair and alternate voting member:
  - The transition occurs in January 2020. Brad Wagenknecht will become the Chairperson; Solano County Member, Wally Pearce will become a voting member; and Xavia Hendriksz, will become a non-voting member.
4. An amendment to the current Bylaws was presented for consideration. The amendment addresses potential conflict of interest issues. The amendment was scheduled for a vote by the full Board at the May 29, 2019 meeting.

## REPORTS

1. Elaine Clark reported on N/S AAA Advisory Council recruitment. Recruitment went well. A slate of names will be voted on by both Boards of Supervisors on April 23, 2019. Meetings will be held in both Solano and Napa, the first Tuesday of every month from 10:00 am– 12:00 pm. The first meeting is scheduled for May 7, 2019, in Solano County.
2. Elaine Clark reviewed the budget, current contracts, and vendors. All contracts are in place.
3. AAA staff implemented a contract with the Solano Transportation Authority for a pilot program featuring on-demand rides to and from medical appointments. The program will be expanded to include rides to senior centers in the county.
4. Elaine Clark presented an update on RFP Process for the Napa Ombudsman. The application deadline is April 23, 2019.
5. The third and final public hearing for the 4<sup>th</sup> year update of the Four-Year Area Plan is schedule for April 22, 2019, at 2:00 pm at the American Canyon Senior Center.
6. The AAA received the FY2019/20 contract with the California Department of Aging. The contract goes to the Solano Board of Supervisors for review and approval on May 7, 2019. Once approved the contract will be signed and submitted to the California Department of Aging.

## NO BOARD MEMBER COMMENTS

**MEETING ADJOURNED AT 10:31 am** to the next scheduled meeting of the Napa/Solano AAA Oversight Board, May 29, 2019, at the Napa County Board of Supervisors Chambers, 1195 3<sup>rd</sup> Street, Suite 310, Napa, CA 94559.