



A Tradition of Stewardship  
A Commitment to Service

NAPA / SOLANO AREA AGENCY ON AGING  
275 Beck Avenue, Fairfield, CA 94533  
(707) 784-8960  
www.aaans.org



## Napa/Solano Advisory Council on Aging Minutes October 1, 2019

**LOCATION** 650 Imperial Way, Napa, CA  
**DATE** Tuesday, October 1, 2019  
**TIME** 10:00 – 12:00

**ATTENDEES:** Brenda Crawford, Chairperson; Dane Reeves, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Program Staff; Donna Altes; Brenda Burke; Linda Chandler, Jenalee Dawson; Donna Harris; Mary Kaufmann; Robert Padilla; Fran Rosenberg; Julie Spencer; Richard John White  
**ABSENT:** Deanna DuPont; Arnold Koenig, Verneal Brumfield

### CALL TO ORDER - 10:00 a.m.

- ROLL CALL
- MOTION TO APPROVE AGENDA: M/S/A
- MOTION TO APPROVE MINUTES: M/S/A

**PUBLIC COMMENTS:** There were no comments from the community.

### REPORTS

#### COMMITTEES

- **EXECUTIVE:** Brenda Crawford reported that the Executive Committee discussed importance of convening our ACOA Meetings at different locations so that diverse voices can be heard from our various communities.  
**Action Item:** Members volunteered to make location arrangements. Richard White will send out the list of members and locations.
- **LEGISLATIVE:** Richard White reported on the committee's tracking of legislation. Dane Reeves reported on the recognition received from the Solano BOS for Fall Prevention Week.
- **COMMUNICATIONS:** The Master Plan on Aging is moving along quickly with a deadline of October 2020. Elaine Clark distributed a page with the Master Plan's four visioning topic statements that frame the Plan. The four statements are to be utilized by ACOA Members as we gather community input. Julie Spencer recommended that information introducing and explaining the Master Plan needs to be included with the four statements. Brenda Crawford called out the lack of grass roots input so far for the Master Plan.  
**Action Item:** The Communications Committee is asked to take the lead in planning this effort of gathering more input, and to set an emergency meeting in the near future to develop a plan.
- **PROGRAM:** Elaine Clarke reported that the RFP's for Fall Prevention and Health Promotion Classes are coming in. A meeting is set for October 30 to review the proposals which will include members from ACOA.

(See Minutes from each Committee included with the Agenda)



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#### OLD BUSINESS

- **TACC Meeting:** Brenda Crawford attended the meeting and reported that she did not find it useful.
- **Master Plan on Aging meeting in San Francisco:** Dane Reeves reported that it was informational and foundational. While there was good representation at the meeting, Dane found nothing new.
- **Update from Emergency Preparedness Training September 19 hosted by Paradise Valley:** Dane Reeves reported that the training was effective and they had a good turnout of people.  
**Action Item:** Brenda recommended that Richard White be the formal representative of ACOA to COAD for Solano County, and Brenda Burke be the formal representative for Napa County.
- **Update from Partnership Health Plan Meeting on September 5:** Dane Reeves reported that he met with two directors regarding supporting local low income housing. At this stage they are looking for a business plan and data to support the efforts. Dane is optimistic that momentum has begun.
- **Need for additional Program Support:** Brenda Crawford led the discussion regarding the need and development of a strategy for requesting additional program support for Elaine Clarke. A position paper and conversations need to be comprehensive, compelling and include: The value and mission of AAA beyond just being an administrative pass-through for contracts; Our work in community advocacy and information; How lack of oversight and administrative support contributed to the failure of the last AAA; and How the Napa / Solano budget is so much less than other AAAs.  
**Action Item:** Richard White will be the driver for this effort.

#### NEW BUSINESS

- **Approve Legislative Committee's recommendation for ACOA Representation at City Council Meetings:** Discussion was positive and the recommendation is for ACOA Members to commit to attend city council meetings once a month.  
**Action Item:** Brenda Crawford said she will be the representative for the city of Vallejo, and Julie Spencer said she would be for St. Helena.
- **Elder Justice League:** Jenalee Dawson will participate in the Solano Elder Justice League training program for seniors on November 1.
- **Summary Points for Communicating ACOA Activities:** The request was made to summarize the most important topics that Members can use when speaking and representing ACOA at other meetings.  
**Action Item:** Discussion was positive and this will be an Agenda Topic for the end of each meeting.

ADJOURNED - 12:00 p.m.

NEXT SCHEDULED MEETING: Tuesday, November 5, 2019, 10:00 a.m. – 12:00 p.m.  
675 Texas Street, Fairfield, CA – Multipurpose Room, 1st Floor.