



A Tradition of Stewardship
A Commitment to Service

NAPA / SOLANO AREA AGENCY ON AGING
275 Beck Avenue, Fairfield, CA 94533
(707) 784-8960
www.aaans.org



Area Agency on Aging Napa / Solano Advisory Council on Aging

MINUTES

November 5, 2019

675 Texas Street, Fairfield, CA – Multipurpose Room, 1st Floor

CALL TO ORDER - 10:02 a.m.

PRESENT: Brenda Crawford, Chairperson; Dane Reeves, Vice Chair; Susan Ensey, Secretary; Elaine Clark, Program Staff; Donna Altes; Verneal Brumfield; Brenda Burke; Linda Chandler, Jenalee Dawson; Deanna Dupont; Donna Harris; Mary Kaufmann; Arnold Koenig; Robert Padilla; Fran Rosenberg; Julie Spencer; Richard John White

COMMENTS FROM THE PUBLIC – No Comments

APPROVAL OF THE AGENDA: M/S/A

APPROVAL OF THE MINUTES FROM OCTOBER 1, 2019 MEETING: M/S/A

GUEST SPEAKER – Leza Coleman, Executive Director of California’s LTC Ombudsman Program.
Leza reviewed pending legislation and statistics on aging and care in California. See presentation materials.

REPORTS

COMMITTEES

- Executive: Brenda Crawford reported that the committee developed the agenda and discussed the need for a consistent place for the Executive and Legislative committees to meet each month.
- Legislative: Jenalee reported on the Solano Elder Justice League training which was an introductory type of meeting. Richard White reviewed highlights of committee activities and legislation.
- Communications: They are developing plans for Senior Issues Forums to inform seniors what AAA does, as well as to gather input for the Master Plan for Aging. First venue will be in Solano County.
- Program: The committee met to review RFPs for Fall Prevention and Program Health Education and chose providers to put forth to the Oversight Board which meets November 14. Two applicants were for Fall Prevention, and one for Health Education. Until the Oversight Board votes, the information remains confidential.

STAFF

- Elaine Clark presented examples of logo designs. Advisory Council members will have the opportunity to vote on the designs.
- Contractors have been selected and the contract is being written for creating a website.
- RFPs for current vendors will be sent out in the next couple of weeks for the July 2020 – June 2021 period. Every RFP will request information on broad outcomes such as health outcomes. A review committee will be organized.
- Senator Bill Dodd will hold a Senior Issues Forum on Wednesday, November 20 from 9:00 a.m. to 10:30 at the Napa Senior Activity Center, 1500 Jefferson Street, Napa.



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OLD BUSINESS

Updates:

- Formation of Listening Sessions and holding ACOA Meetings in locations with senior communities: Updates were from Richard White, Julie Spencer, Susan Ensey, Dane Reeves, Brenda Crawford. Brenda Crawford to organize the first meeting in Vallejo. This will be an Agenda item for December.
- Need for additional Program Support for Elaine Clark: Brenda Crawford led the discussion with a recommendation that we get data on staffing in other Area Agency on Aging organizations. Elaine Clark explained that she is looking to the near future at what activities will be needed and therefore would expand services to those we are not reaching. We can write those needs and expanded services into the Area Plan and use some of the additional funding for county support staff.
- Communications Committee to take lead in planning for ACOA to gather community input for the Master Plan on Aging: Deanna Dupont explained that the committee's goal is to establish a timeline for community meetings, gatherings, and listening sessions. Julie Spencer recommended that the committee also develop the tools for communication.

NEW BUSINESS

- Communication Committee role and responsibilities – Brenda Crawford reviewed expectations.
- ACOA Members to become knowledgeable of County Budgeting Process: Brenda Crawford recommended training for the ACOA Members.
- Share information on senior Holiday gatherings that Members can participate in: Susan Ensey volunteered to be the central point of information.
- Agenda Item to be included in December: Discussion on how to focus on vulnerable seniors for future power outages and emergencies.

ADJOURNED - 12:05 p.m.

Next scheduled meeting: Tuesday, December 3, 10:00 a.m. – 12:00 p.m.
650 Imperial Way, Napa, CA