

# RAISIN TOWNSHIP MECHANICAL PERMIT APPLICATION

<b>Authority:</b> ACT 230 of 1972 as amended  <b>Completion:</b> Installation shall not be started until and application is filed  <b>Penalty:</b> Written order to stop work	PLEASE SUBMIT TO BUILDING OFFICIAL RAISIN CHARTER TOWNSHIP 5525 Occidental Hwy. Tecumseh, MI 49286 Phone: 517-423-3162 Fax: 517-423-6732	<b>All checks payable to:</b> <b>Raisin Charter Township</b>
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## I. JOB LOCATION

NAME OF OWNER/AGENT	<b>Property #</b>	Has a building permit been obtained? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
Address		Contact Phone No.

## II. CONTRACTOR / HOME OWNER INFORMATION (Permit application MUST be signed)

Is Applicant? <input type="checkbox"/> Contractor <input type="checkbox"/> Home Owner	State License No.	Expiration Date:
Name:	Local License No.	Expiration Date:
Address:	Workers Compensation Carrier	
City	State	Zip
Phone No.		Cell No.
		MESC Employer No.
		Federal Employer No.

## III. TYPE OF JOB

<input type="radio"/> Single Family <input type="radio"/> Commercial/Ind.	<input type="radio"/> New Construction <input type="radio"/> Alteration	<input type="radio"/> Special Inspection <input type="radio"/> Manufactured Home	<input type="radio"/> LP Tank <input type="radio"/> Other
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Explain Other: \_\_\_\_\_

IV. PLAN REVIEW	Qty	Amt		Qty	Amt
Single Family over 375,000 BTU or 3,500 sq		\$100.00	Multiple Family		\$100.00
Commercial		\$150.00	Industrial		\$200.00
Fire Suppression		\$75.00	Hood & Duct Fire Suppression System		\$50.00

Plans are required for all building types and shall be prepared under the direct supervision of an architect or engineer licensed pursuant to ACT No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical inspector to be of a minor nature.
3. Business, Mercantile, and Storage buildings having HVAC equipment only, with one fire area and not more than 3,500 Sq. Ft.
4. Work completed by a government subdivision or state agency costing less than \$15,000

**Plans must be submitted if you do not qualify for one of the exemptions listed above before a permit can be issued.**

## V. APPLICANT SIGNATURE

<p style="text-align: center;"><b>Licensee</b></p> <p>Section 23 of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from circumventing the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of this section are subject to civil fines.</p> <p>As the contractor I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for the necessary inspections.</p>	<p style="text-align: center;"><b>Homeowner Affidavit</b></p> <p>I hereby verify the mechanical work described by this permit application shall be installed by myself in my home, in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation, or occupied until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume responsibility to arrange for the necessary inspections.</p>
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**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Signature of Licensee or Homeowner (Homeowner indicates compliance with Homeowner Affidavit above)

**COMPLETE APPLICATION ON BACK**

**A BASE CHARGE IS REQUIRED ON ALL ITEMS**

Residential Fee Item	Fee Per Item	Qty	Total	Commercial/Industrial fee item	Fee Per Item	Qty	Total
<b>Application Fee (non-refundable)</b>	<b>\$75.00</b>	<b>1</b>	<b>75.00</b>	<b>Application fee (non-refund)</b>	<b>\$75.00</b>	<b>1</b>	<b>\$75.00</b>
<b>NEW SINGLE FAMILY RES *</b>	\$250.00			Ductwork Complete Dist sys	\$125.00		
Replacement Furnace/ductwork	\$75.00			Add/Alt to existing	\$50.00		
Furnace w/o ductwork, boiler, unit heater	\$50.00			Unfired steam /hot H2O unit htr	\$50.00		
Make up air unit	\$50.00			Water heater >80,000 input	\$50.00		
Ductwork complete distribution sys	\$40.00			Fire Damper	\$10.00		
Additional/alteration to existing	\$30.00			Each added fire damper	\$10.00		
Bath, Kitchen, dryer vent exhaust	\$10.00			VAV Boxes	\$10.00		
Humidifier	\$10.00			<b>APPROVED MAXIMUM INPUT OVER 375,000 BTU PER HR</b>			
Flue & vent damper	\$7.00			Furnace, boiler, or unit heater	\$100.00		
Gas water heater or gas logs (each)	\$10.00			Make-up air unit	\$50.00		
Gas Piping only	\$25.00			Water heaters & boilers	\$60.00		
(With additional permit items)	\$15.00			Swimming pool boilers/htrs	\$60.00		
Air conditioning	\$40.00			Commercial unit htr (elec. htr)	\$35.00		
Steam generating boiler	\$50.00			<b>GAS PIPING</b>			
Swimming pool boiler or water heater	\$35.00			New Installation	\$75.00		
Room heater, wall furnace <50,000 BTU	\$25.00			Additional or extension	\$50.00		
Infra-red unit heater, at one location	\$25.00			<b>HOOD &amp; DUCT FIRE SUPPRESSION SYSTEM</b>			
(Each additional infra-red unit heater)	\$15.00			Each established Sys min	\$50.00		
Pre-fab fireplace / Corn burners	\$45.00			<b>FIRE SUPPRESSION SYSTEMS: STANDPIPE SYSTEM</b>			
Chimney liner	\$25.00			2 ½" thru 4"	\$50.00		
Chimney, Factory built installed sep.	\$25.00			Over 4"	\$75.00		
<b>ELECTRIC HEAT INSTALLATION</b>				Fire pumps/connections (ea)	\$20.00		
Electric central furnace	\$35.00			Jockey pumps (ea)	\$20.00		
Furnace or boiler for central system	\$35.00			Fire Supp protection heads	\$25.00		
Make up air units	\$35.00			Heads over 25	\$1.00		
<b>OTHER FEES</b>				<b>CENTRAL AIR (Air conditioning) (EACH)</b>			
Exhaust or ventilation Systems	\$50.00			Motors 1 HP or Less	\$40.00		
Special safety inspection	\$75.00			Central air over 1hp to 5hp	\$40.00		
Underground Gas Inspection	\$75.00			Central air over 5hp to 50hp	\$45.00		
Rough Inspection	\$75.00			Over 50hp	\$55.00		
Final inspection	\$75.00	1	75.00	HVAC roof top or ground	\$65.00		
Additional or Re-inspection fee	\$50.00			Process piping	\$25.00		
Gas Pressure test	\$25.00			Charter Township of Raisin	<b>TOTAL FEES:</b>		

**\*NEW SINGLE FAMILY RES. FEE** Includes: Application fee, Residential heating system, Gas piping, A/C, Bath/Kitchen/dryer exhaust (3), rough inspection, gas pressure test and final inspection.

The Township reserves the right to use an outside firm or agency to conduct plan reviews for the purpose of establishing code compliance. The applicant will be responsible for any fees charged by the firm or agency along with and administrative expenses incurred.

**GENERAL: Mechanical work shall not be started until the application for a permit has been filed with the Mechanical Department. Installation shall be in conformance with the State Mechanical Code – No work shall be concealed until after inspection.**

- REFUNDS:** Request for refunds must be made within one year of the date of issuance of a permit, subject to the following:
- CANCELLATIONS:** \$30.00 admin fee plus an amount equal to the inspection fee for each inspection cancellation
- REVIEW FEES:** Are non-refundable
- WORK STARTED WITHOUT A PERMIT:** In the event work is started prior to obtaining a permit application, a supplemental fee of \$75.00 will be added to the permit fee. If violation is cited, or access is denied, a re-inspection fee shall be charged. All fees shall be paid prior to a Certificate of Occupancy being issued
- EXPIRED PERMITS:** Permits that have expired after six (6) months will be re-issued at one half (1/2) the original permit fee if the amount is less than \$100.00. If the permit is greater than \$100.00 a fee of \$50.00 or 10% of the original permit fee, whichever is greater, shall be paid prior to continuing any work. A cancelled permit cannot be reinstated.
- CONTRACTORS:** Must show proof of State of Michigan license and register with the Charter Township of Raisin

**ALL FEES → PURSUANT TO THE ABOVE SHALL BE PAID IN ADVANCE WHEN THE APPLICATION IS SUBMITTED TO THE CHARTER TOWNSHIP OF RAISIN**