

**REMINDER TO ALL COMMISSIONERS – PICTURES WILL BE TAKEN –  
PLEASE DRESS ACCORDINGLY**

**TOWN OF MELBOURNE VILLAGE**

**AGENDA**

**Regular Commission Meeting**

**Tuesday December 18, 2018**

**7:00 PM - Town Office**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Mayor's Report – AT TABLE
- V. Additions/Deletions and Re-ordering
- VI. Business Tax Receipt Applications/Appearances/Presentations – None
- VII. Public Forum
- VIII. Correspondence – None
- IX. Commission & Verbal Committee Reports
- X. Review of Previously Assigned Action Items
- XI. Department Reports
  - A) Police Department – Chief Jack King
    - 1) Department Report
  - B) Public Works – Town Supt. George Tompkins
    - 1) Maintenance of ditches, swales and Town Property
    - 2) Miscellaneous
  - C) Administration – Town Clerk, Gail Griswold
  - D) Treasurer's Report – Treasurer, Gail Griswold
  - E) Building Department – Town Clerk, Gail Griswold
- XII. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

  - A) Opportunity for Audience input regarding Consent Agenda
  - B) Opportunity for Commission to Remove Items from Consent Agenda
  - C) Recommended Actions:
    - 1) Approval of Minutes: For Filing
      - a) Regular Commission Meeting – November 27, 2018 – AT TABLE
    - 2) Acceptance of Financial Statements –NOVEMBER - SUBJECT TO AUDIT
    - 3) Approval of Reports: FOR FILING ONLY
      - a) Department Reports: Public Works, Police Department, Building Department
      - b) Finance Committee – December 17, 2018 – AT TABLE
      - c) Town Review Board – 5 Dec 2018 Minutes
      - d) Town Beautification Committee – 10 Dec 2018 Minutes

*No Meetings this month* – Planning and Zoning, Neighboring Relations Committee, Permit & Inspection Committee, Hester Wagner Comm. House Workshop
    - 4) Appointments & Resignations – None
    - 5) Proclamations/Resolutions – None

XIII. Unfinished Business

- 1) Waste Pro Contract

XIV. New Business

- 1) Playground sign repainting proposal
- 2) Donated traffic signs
- 3) Founders' Day 2019 – weekend of April 26- 28

XV. Review of Newly Assigned Action Items

XVI. Approval for Payment –

- 1) Florida Municipal Insurance Trust (FMIT) – 2d Installment 18/19 Fund Year – 13,553.25
- 2) Municipal Code Corporation (MCCi) – Laserfiche Support Renewal - \$2,264.25

XVII. Adjournment

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*