

TOWN OF MELBOURNE VILLAGE
AGENDA
Regular Commission Meeting
& Final Reading of Ordinance 2020-01
TUESDAY, NOVEMBER 26, 2019
7:00 PM - Town Office

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Mayor's Report – (Given Verbally At Table)
- V. November Transition
 - A) Oath of Office for returning Commissioners Valerie Calenda, Rand Carroll, and Gerda Murphy
 - B) Election of Vice Mayor
 - C) Selection of Space Coast League of Cities Delegate and Alternate
 - D) Recess for Photographs
- VI. Additions/Deletions and Re-ordering
- VII. Occupational License/Appearances/Presentations
 - A) Jim Morton, Insurance Agent
- VIII. Public Forum
- IX. Correspondence
 - A) Waste Pro Rate Adjustment Letter
 - B) Letter from Paul Merry Re: Resignation as Chair of Town Review Board
 - C) Anonymous Letter of November 21, 2019 Re: Lawn Clutter
- X. Action Item Review – (At Table)
- XI. Department Reports
 - A) Police Department – Chief Loos
 - 1) Report
 - 2) Cellular Telephone Guidelines
 - B) Public Works – Bradley Ward
 - 1) Report – Distribution of Holiday Ribbons for Signposts to Commissioners
 - C) Administration – Town Clerk/Treasurer Gail E. Griswold
 - 1) Report – Space Coast League of Cities Dinner sign up for Monday, December 9, 2019
 - D) Treasurers' Report – Town Clerk/Treasurer Gail E. Griswold
 - 1) Report
 - 2) Investment update
 - 3) Workers' Comp Pay Policy
 - E) Building Department – Town Clerk/Treasurer Gail E. Griswold
 - 1) Report – (At Table)
- XII. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

- A) Opportunity for Audience input regarding Consent Agenda
- B) Opportunity for Commission to Remove Items from Consent Agenda
- C) RECOMMENDED ACTIONS:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting, September 26, 2019 – (At Table)
 - (b) Regular Commission Meeting, October 22, 2019 – (At Table)
 - 2) Acceptance of Financial Statements, OCTOBER – SUBJECT TO AUDIT
 - 3) Opportunity for Commission to Remove Items from Consent Agenda
 - 4) Approval of Reports: FOR FILING ONLY
 - (a) Public Works Department
 - (b) Police Department
 - (c) Town Clerk/Treasurer
 - (d) Building Department
 - (e) Town Review Board – April 8, 2019, September 16, 2019, and November 13, 2019
 - (f) Board of Adjustment – October 29, 2019
 - (g) Traffic Committee – October 15, 2019 and November 19, 2019

No Meetings this month – Town Beautification Committee, Hester Wagner Comm. House

- 5) Appointments & Resignations
 - (a) Appointment of Scott McCoy to Town Review Board
- 6) Proclamations/Resolutions – None

XIII. Unfinished Business

- A) Traffic Committee Update

XIV. New Business –

- A) Ordinance 2020-01 – Amending 2018-19 Final Budget – 2nd/Final Reading
- B) Renewal of Health Plan
- C) Raises
- D) Approve closing of office for floating holiday – December 24, 2019
- E) Set date of December Commission Meeting currently scheduled for December 24, 2019 – Tuesday, December 17, 2019

XV. Approval for Payments – None

XVI. Adjournment

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.