

**TOWN OF MELBOURNE VILLAGE**  
**AGENDA**  
**Regular Commission Meeting**  
**Tuesday December 17, 2019**  
**7:00 PM - Town Office**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Mayor's Report – (Given Verbally At Table)
- V. Additions/Deletions and Re-ordering
- VI. Occupational Licenses/Appearances/Presentations
  - A) Recognition of equipment gift from Lyle Zody
  - B) Jim Morton, Insurance Agent and Casey Schnider, Health First Health Plans
- VII. Public Forum
- VIII. Correspondence – None
- IX. Commission & Verbal Committee Reports
- X. Review of Previously Assigned Action Items (At Table)
- XI. Department Reports
  - A) Police Department – Chief Loos
  - B) Public Works – Public Works Lead, Bradley Ward
    - 1) Agreement between the Town of Melbourne Village and Right Cut Tree Service
  - C) Administration – Town Clerk/Treasurer, Gail Griswold (At Table)
  - D) Treasurer's Report – Town Clerk/Treasurer, Gail Griswold
    - 1) Bonuses
  - E) Building Department – Town Clerk/Treasurer, Gail Griswold – (At Table)
- XII. Consent Agenda
  - A) Opportunity for Audience input regarding Consent Agenda
  - B) Opportunity for Commission to Remove Items from Consent Agenda
  - C) Recommended Actions:
    - 1) Approval of Minutes:
      - a) Regular Commission Meeting – September 26, 2019, November 26, 2019 (At Table)
    - 2) Acceptance of Financial Statements – NOVEMBER – SUBJECT TO AUDIT
    - 3) Approval of Reports:
      - a) Department Reports: Police Department, Public Works, Administration, Treasurer's, Building Department
      - b) Finance Committee – December 16, 2019 (At Table)
      - c) Board of Adjustment – December 11, 2019 (At Table)
    - No Meetings this month* – Beautification Committee, Code Enforcement, Permit & Inspection Committee, Planning and Zoning, Town Review Board, Traffic Committee, Hester Wagner Comm. House Workshop
    - 4) Appointments & Resignations – None
    - 5) Proclamations/Resolutions – None

XIII. Unfinished Business

1) Renewal of Health Plan

XIV. New Business – None

XV. Review of Newly Assigned Action Items

XVI. Approval for Payment – None

XVII. Adjournment

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*