



TOWN OF MELBOURNE VILLAGE

555 Hammock Road • Melbourne Village • Brevard County, Florida 32904-2513

Telephone: (321) 723-8300 • Fax: (321) 984-7219

Email: town@melbournevillage.org

REGULAR COMMISSION MEETING

Agenda

Tuesday September 26, 2023

6:30 PM

AHF Hall

- I. Call to Order:
- II. Pledge of Allegiance:
- III. Roll Call:
- IV. Mayor's Report: (at table)
- V. Additions/Deletions and Re-ordering:
- VI. Correspondence Appearances, Presentations:
 - A) Beautification FY24 Budget request & FY Annual Report
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
 - A) Public Safety – Sheriff's Department – Lt Gish
 - B) Public Works – Commissioner Muzzone
 - C) Administration/Treasurer's Report – Heather Roberts, Town Clerk
 - D) Building Department – Heather Roberts, Town Clerk (at table)
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

 - E) Opportunity for Audience input regarding Consent Agenda
 - F) Opportunity for Commission to Remove Items from Consent Agenda
 - G) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Special Commission Meeting – July 13, 2023
 - (b) Special Commission Meeting – August 3, 2023
 - (c) Regular Commission Meeting – August 22, 2023
 - (d) First Budget Reading – September 8, 2023
 - (e) Special Commission Meeting – September 8, 2023
 - (f) Finance Committee Meeting – August 14, 2023
 - (g) Code Enforcement Board – August 7, 2023
 - (h) Beautification Committee – September 19, 2023
 - (i) Charter Review Committee – June 21, 2023
 - 2) Acceptance of Financial Statements – August 2023
 - 3) Approval of Reports: *FOR FILING ONLY*
 - (a) Department Reports: Public Safety, Public Works, Administration/Treasurer's Report, Building Department.
 - 4) Appointments & Resignations – Approve Pay Rate Town Clerk (per budget workshop)
 - 5) Proclamations/Resolutions

X. New Business:

- A) Safe Deposit Box Closing
- B) Audit Firm Selection (at table)
- C) Fee Schedule & Additional Fines

XI. Commission & Verbal Committee Reports –

- A) SCLOC Dinner – September 11, 2023, Hosted Satellite Beach, and Town of Palm Shores – Summary from Comm Foster.
- B) SCLOC upcoming Dinner – October 9, 2023, Hosted by the City of Melbourne

XII. Action Item Review

XIII. Unfinished Business: None

XIV. Approval for Payment: None

XV. Adjournment

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.25, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.