



TOWN OF MELBOURNE VILLAGE

555 Hammock Road • Melbourne Village • Brevard County, Florida 32904-2513

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REGULAR COMMISSION MEETING

Agenda

Tuesday November 28, 2023

6:30 PM

AHF Hall

- I. Call to Order:
- II. Pledge of Allegiance:
- III. Roll Call:
- IV. Mayor's Report: (at table) – December Commission meeting move to Dec 19th.
- V. Additions/Deletions and Re-ordering:
- VI. Correspondence Appearances, Presentations:
 - A) Oath of Office – Commissioner Norton Muzzone & Commissioner Betty Jo Yorio
 - B) Election of Vice Mayor
 - C) Charter Review Committee report – Stephen Pepper
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
 - A) Public Safety – Sheriff's Department – Lt Castiello
 - B) Public Works – Commissioner Muzzone
 - C) Administration/Treasurer's Report – Heather Roberts, Town Clerk (at table)
 - D) Building Department – Heather Roberts, Town Clerk
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

 - E) Opportunity for Audience input regarding Consent Agenda
 - F) Opportunity for Commission to Remove Items from Consent Agenda
 - G) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – October 24, 2023
 - (b) Town Review Board -- October 5, 2023
 - (c) Special Commission Meeting – November 8, 2023
 - 2) Acceptance of Financial Statements – October 2023
 - 3) Approval of Reports: *FOR FILING ONLY*
 - (a) Department Reports: Public Safety, Public Works, Administration/Treasurer's Report, Building Department.
 - 4) Appointments & Resignations
 - 5) Proclamations/Resolutions

X. New Business:

- A) FY 2022/2023 Final Budget consideration
- B) Employee Recognition Pay
- C) 2024 Appointment of League Voting Delegate
- D) Staff Insurance
- E) Hall Rd Culvert Contracts
- F) New Business Tax License Application

XI. Commission & Verbal Committee Reports –

- A) SCLOC Dinner – November 13, 2023, Hosted City of Titusville – Summary of dinner from Commission Foster
- B) SCLOC upcoming Dinner – December 11, 2023, Hosted by the Cocoa

XII. Action Item Review

XIII. Unfinished Business: None

XIV. Approval for Payment: None

XV. Adjournment

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.