



TOWN OF MELBOURNE VILLAGE

555 Hammock Road • Melbourne Village • Brevard County • Florida 32904-2513

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REGULAR COMMISSION MEETING

Agenda

Tuesday December 19, 2023

6:30 PM

AHF Hall

- I. Call to Order:
- II. Pledge of Allegiance:
- III. Roll Call:
- IV. Mayor's Report: (at table)
- V. Additions/Deletions and Re-ordering:
- VI. Correspondence Appearances, Presentations:
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
 - A) Public Safety – Sheriff's Department – Lt. Gish
 - B) Public Works/Code Enforcement – Commissioner Muzzone
 - C) Administration/Treasurer's Report – Heather Roberts, Town Clerk
 - D) Building Department – Heather Roberts, Town Clerk (in Finance Packet)

IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

- E) Opportunity for Audience input regarding Consent Agenda
- F) Opportunity for Commission to Remove Items from Consent Agenda
- G) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – November 28, 2023
 - (b) Finance Committee Meeting – October 16, 2023 (at table)
 - (c) Finance Committee Meeting – November 20, 2023
 - (d) Town Review Board Meeting – November 9, 2023
 - 2) Acceptance of Financial Statements – November 2023 (at table)
 - 3) Approval of Reports: *FOR FILING ONLY*
 - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department.
 - 4) Appointments & Resignations – Commissioner Jones Resignation Letter
 - 5) Proclamations/Resolutions

X. New Business:

A) Street Signs

XI. Commission & Verbal Committee Reports –

A) SCLOC Dinner – December 11, 2023, Hosted by City of Cocoa

B) SCLOC upcoming Dinner – January 8, 2023, Hosted by the City of Palm Bay

XII. Action Item Review

XIII. Unfinished Business:

A) ASAP Septic Quote (at table)

B) Hall Road Culvert – Repair/Replacement

C) Dayton Sidewalk - Repair/Replacement

XIV. Approval for Payment: None

XV. Adjournment:

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.