



# TOWN OF MELBOURNE VILLAGE

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## REGULAR COMMISSION MEETING

### Agenda

Tuesday March 26, 2024

6:30 PM

AHF Hall

- I. Call to Order:
- II. Pledge of Allegiance:
- III. Roll Call:
- IV. Mayor's Report: (at table)
- V. Additions/Deletions and Re-ordering:
- VI. Correspondence Appearances, Presentations:
  - A) Beautification request for funds (Plaque, mulch & plants)
- VII. Public Forum (3-minute limit each)
- VIII. Department Reports
  - A) Public Safety – Sheriff's Department – Lt. Gish (at table)
  - B) Public Works/Code Enforcement – Jeff Conklin, Public Works
  - C) Administration/Treasurer's Report – Heather Roberts, Town Clerk
  - D) Building Department – Heather Roberts, Town Clerk (in Finance Packet)
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

  - E) Opportunity for Audience input regarding Consent Agenda
  - F) Opportunity for Commission to Remove Items from Consent Agenda
  - G) Recommended Actions:
    - 1) Approval of Minutes: For Filing
      - (a) Regular Commission Meeting – February 27, 2024
      - (b) Finance Committee Meeting – February 20, 2024
      - (c) Finance Committee Meeting – December 18, 2023
      - (c) Town Review Board Meeting – February 1, 2024
      - (d) Town Review Board Meeting – February 8, 2024
      - (e) Beautification Committee Report – March 19, 2024
      - (f) Workshop for Proposed New Charter – February 21, 2024
    - 2) Acceptance of Financial Statements – February 2024
    - 3) Approval of Reports: *FOR FILING ONLY*
      - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department.
    - 4) Appointments & Resignations
    - 5) Proclamations/Resolutions

X. New Business:

- A) Hire Summer Intern
- B) Deputy Clerk salary review
- C) Sale of Police Car – 2016 Ford Taurus
- D) Medical Marijuana Dispensary
- E) Purchasing Policy

XI. Unfinished Business:

- A) Hudson Furniture

XII. Commission & Verbal Committee Reports –

- A) SCLOC Dinner – March 11, 2024, Hosted by Cities of Malabar & Grant-Valkaria
- B) SCLOC upcoming Dinner – April 8, 2024, Hosted by the City of Cape Canaveral

XIII. Action Item Review:

XIV. Approval for Payment: None

XV. Adjournment:

*If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.*