



TOWN OF MELBOURNE VILLAGE

555 Hammock Road • Melbourne Village • Brevard County • Florida 32904-2513

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REGULAR COMMISSION MEETING MINUTES FROM REVISED AGENDA

Tuesday December 19, 2023

6:30 PM

AHF Hall

- I. Call to Order: 6:33 PM
- II. Pledge of Allegiance: Led by Mayor
- III. Roll Call: present were Commissioners Anderson, Ingram, Jones, Muzzone, and Yorio, Vice Mayor Foster and Mayor Ditty.
- IV. Mayor's Report: (at table) Read report in full and she again thanked Vice Mayor Calenda for her many years of service to the town.
 - V. Additions/Deletions and Re-ordering: Mayor Ditty renamed Old Business to Unfinished Business and moved this section (UB) to after New Business in this agenda.
- VI. Correspondence Appearances, Presentations: None
- VII. Public Forum (3-minute limit each) None
- VIII. Department Reports
 - A) Public Safety – Sheriff's Department – Mayor Ditty read the report in full.
 - B) Public Works/Code Enforcement – Commissioner Muzzone read the report in full, and Mayor Ditty read the code compliance report in full.
 - C) Administration/Treasurer's Report – Heather Roberts, Town Clerk read the report in full.
 - D) Building Department – Heather Roberts, Town Clerk (in Finance Packet) read the report in full.
- IX. Consent Agenda

(All items appearing on the CONSENT AGENDA are listed as recommended actions and are considered to be routine and will be acted upon in one motion. SPECIFIC ITEMS may be removed for separate consideration, any Item so removed will be considered under new business).

 - E) Opportunity for Audience input regarding Consent Agenda
 - F) Opportunity for Commission to Remove Items from Consent Agenda
 - G) Recommended Actions:
 - 1) Approval of Minutes: For Filing
 - (a) Regular Commission Meeting – November 28, 2023
 - (b) Finance Committee Meeting – October 16, 2023 (at table)
 - (c) Finance Committee Meeting – November 20, 2023
 - (d) Town Review Board Meeting – November 9, 2023
 - 2) Acceptance of Financial Statements – November 2023 (at table)
 - 3) Approval of Reports: *FOR FILING ONLY*
 - (a) Department Reports: Public Safety, Public Works, Code Enforcement, Administration/Treasurer's Report, Building Department.
 - 4) Appointments & Resignations – Mayor Ditty read Commissioner Jones and Commissioner Ingram Resignation Letters. Mayor Ditty also made an announcement that there are two spots for Commissioner seats.
 - 5) Proclamations/Resolutions: None

Vice Mayor Foster made a **MOTION** to accept the consent agenda as listed above with two changes, adding the appreciation from Mayor Ditty and the Commission for Vice Mayor Calendas service to the town, and adding the code enforcement report was read in full by Mayor Ditty.

Commissioner Anderson seconded the **MOTION**. All were in favor and **MOTION** passed.

X. New Business:

- A) Street Signs: Mayor Ditty stated we are going to send the signs to get updated in batches from around the town. We will also be replacing the signs that are missing. Commissioner Muzzone stated that we were able to determine that we can put the street signs on top of the Stop signs, which will eliminate extra polls being set, and makes it better for line of sight. Heather Roberts, Town Clerk stated that we have an allotment of \$20,000, set aside as reserves towards the signs, and the quote is for \$7,000; the finance commission has been notified of the project.

Vice Mayor Foster made a **MOTION** to approve the restoration of the street signs, not to exceed \$10,000. Commissioner Muzzone seconded the **MOTION**. Roll call was taken. All the commission were in favor. **MOTION** was passed.

- B) Waste Pro Contract: Mayor Ditty went over Waste Pro highlights, current market condition costs, and rate requirement increase over the 5-year contract to total \$46.50, which will be over an incremental increase each year. Heather Roberts, Town clerk went over the increase with the Finance Commission at their last meeting.

Vice Mayor Foster made a **MOTION** to approve to continue our 5-year contract with Waste Pro, with the revisions that are stated in their proposal, including the \$30.38 increase over 5-years, and a Notice to residents. Commissioner Anderson seconded the **MOTION**. Roll call was taken. All the commission were in favor. **MOTION** was passed.

XI. Unfinished Business:

- A) ASAP Septic Quote (at table): Tabled to the Special Commission meeting to be held on January 9, 2024. ARPA funds will go towards the septic.
- B) Hall Road Culvert – repair/ replacement – Two bids were received and presented as Company A and Company B.

Vice Mayor Foster made a **MOTION** to approve Company A for the Hall Road culvert repair/ replacements with the Stipulations that Attorney Cary writes up an addendum, we get references and photos, verify insurance and warranty. Commissioner Ingram seconded the **MOTION**. Roll call was taken. All the commission were in favor. **MOTION** was passed.

- C) Dayton Sidewalk - Repair/Replacement: Tabled to the Special Commission meeting to be held on January 9, 2024.
- D) HWCH Restoration: Vice Mayor Foster went over a handout comparing Company A versus Company B; Tabled to the Special Commission meeting to be held on January 9, 2024.

XII. Commission & Verbal Committee Reports –

A) SCLOC Dinner – December 11, 2023, Hosted by City of Cocoa

B) SCLOC upcoming Dinner – January 8, 2023, Hosted by the City of Palm Bay

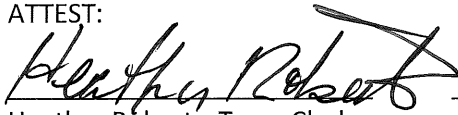
XIII. Action Item Review

XIV. Approval for Payment: None

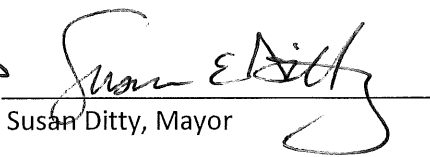
XV. Adjournment: 8:56 PM

If an individual decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, a record and transcript of the proceedings will be required and the individual will need to ensure that a verbatim record and transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based and will be acceptable in a court of law (FS286.0105). Such person must provide a method for recording and transcribing the proceedings verbatim as the Town does not provide such a record or transcript. In accordance with the Americans Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, within a reasonable time prior to the meeting contact the Office of the Town Clerk (321) 723-8300.

ATTEST:



Heather Roberts, Town Clerk



Susan Ditty, Mayor

18 December 2023

Subject: Resignation for the Town of Melbourne Village Commission

Mayor Ditty,

With heavy heart, and after much thought, I am resigning from my position as Town Commissioner effective 30 December 2023.

As much as I want to stay as a commissioner and continue to help work for the betterment of the Town of Melbourne Village, I must resign solely due to the requirements of the new Florida State law commonly known as Form 6. The required public, detailed disclosure of my financial posture is much too onerous.

It is my hope that at some point in the near future the Florida State Legislature will reevaluate the Form 6 requirement for unpaid, small-town volunteers.

It has been a privilege and honor to serve.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Ingram". The signature is fluid and cursive, with a long horizontal stroke at the end.

Gary Ingram

Town of Melbourne Village Commissioner

RECORD OF ROLL CALL VOTE

MEETING DATE: 12-19-23

CALL TO ORDER: 6:33 p

ADJOURNMENT: 8:56 p

Meeting Attendance
 P-present, A-absent, E-excused

Name	P	A	E
Comm. Anderson	X		
Comm. Ingram	X		
Comm. Jones	X		
Comm. Muzzone	X		
Comm. Yorio	X		
Vice Mayor Foster	X		
Mayor Ditty	X		

① * not to exceed \$10.k
 ② ** w/ revisions (HR)

Item Voted On	① 1st vm foster and com muzz signs *	② 1st vm foster and Anderson waste pro **	1st vm foster and Anderson ASAP contract	1st vm foster and Ingram Hwy rd "Camp" Culvert A
Comm. Anderson	y	y		y
Comm. Ingram	y	y	table until Jan 9	y
Comm. Jones	y	y	workshop	y
Comm. Muzzone	y	y		y
Comm. Yorio	y	y		y
Vice Mayor Foster	y	y		y
Mayor Ditty	y	y		y

Item Voted On				
Comm. Anderson				
Comm. Ingram				
Comm. Jones				
Comm. Muzzone				
Comm. Yorio				
Vice Mayor Foster				
Mayor Ditty				