

TOWN OF MELBOURNE VILLAGE

MINUTES

Regular Commission Meeting

Tuesday May 25, 2021

7:00 PM – AHF Hall

- I. Call to Order – 07:17 PM-delayed while waiting for Attorney.
- II. Pledge of Allegiance Led by Vice Mayor
- III. Roll Call Present were Vice Mayor Niemann, Commissioner's: Calenda, Anderson, McCharles, Murphy, and Jones. Also, present was Town Clerk Collen, and Attorney Richardson.
- IV. Mayor's Report – Vice Mayor Niemann, announced Mayor Martin's Resignation via Email just prior to the meeting citing "untenable circumstances." Attorney Richardson relayed the process to fill Martins vacancy by honoring the Town Charter; which states that the vacancy was to be filled within 60 days. Richardson also instructed via Charter that the Vice Mayor would serve as Interim Mayor until the vacancy was filled.

A. Motion by Commissioner Calenda to advertise position for Mayor/Commissioner.

2nd by Commissioner Anderson – After discussion it was determined to try and let all residents know of the vacancy and encourage all to apply for appointment, including current Commissioners via an application process; all applications would be returned to the Town Clerk no later than June 17, 2021. **Motion Carried Unanimously.**

During report, Commissioner Anderson sought to present further awareness to the commission of the Chiefs letter that was deemed inappropriate, and the lack of disciplinary action that followed during the last meeting. Commissioner McCharles agreed and suggested that something needed to be done in order to prevent the style of behavior. After discussion between all Commissioners and Attorney Richardson it was decided that **Interim Mayor Niemann would follow up on a disciplinary letter and training mandates for the Chief.**

- V. Business Tax Receipt Applications/Appearances/Presentations
Mr. Jeffrey Weiner for Mobile Solar Services.
Commissioner Calenda Motion to approve Mr. Weiner's business.
2nd by Commissioner Jones. The **Motion Carried Unanimously.**

VI. Public Forum

Ms. Mary Jane Moon requested a resolution for Town to not allow smoking near public buildings. The Town is in the process of obtaining signs for this.

Ms. Heidi Levene (online) Stated she was concerned that her A/C Unit duct work had not been inspected to Code, although her permit said it was. Attorney Richardson confirmed it was a civil matter and no liability for the circumstances.

VII. Correspondence

Valerie Croce's Resignation as Street Captain
Norton Muzzone application to Town Review Board approved

VIII. Commission and Verbal Committee Reports

Commissioner David Jones Inquired about Training role and responsibility and consistency and asked for recommendation for Ethics Training for all Commissioners. After discussion, it was cited the Florida League of Cities may have valuable material.

Vice Mayor Nieman would like to Honor the previous Mayors work in the pedestrian bridge by calling it Mayor's bridge on Founders Day.

IX. Police Department Report

Chief Confirmed Citations were up 40% from prior year.
Chief recommend a New Training platform for \$1400 a year through Police One. He will be researching the training packages and getting reviews.
Chief will also look back into AEDs for the Town and Officers to take on patrol.

Public Works Report

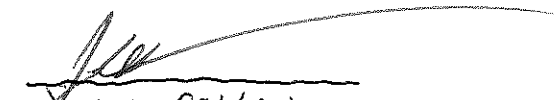
Superintendent Ward finished Framing on ramp of Hester Wagner, as well as New Door Frame Getting quotes for Rot Replacements. Mr. Ward thanked Mr. Muzzone for his help on the "HWCH" deck and also thanked Mr. Collen for his help in the Transportation Report to the State. Public works continues to keep ditches clear and will further investigate the Live Oak/Hammock intersection closure.


Town Administration Report (Clerks Office, Treasury, Building Dept.)

Town Clerk Collen Reported: Building Permits Continue to be up.
Met with County Building Department and learned all commercial permits need to go through County before Town issues them.
Treasury Department continues to work with accountant to correct issues not done in 2020 and get reports for the audit.

X. Consent Agenda

- A) Opportunity for Audience input regarding Consent Agenda
- B) Opportunity for Commission to Remove Items from Consent Agenda
- C) Recommended Actions:
 - 1) Approval of Minutes:
 - a) Regular Commission Meeting – April 27, 2021


Jimmy Collen
Town Clerk


Tabitha Niemann
Mayor