

## **Broker Standard Operating Procedure**

Please be advised that prior to showing a purchaser a property:

- (1) We do not require identification from a prospective purchaser, though in some instances sellers may ask buyer to provide.
- (2) We do not require a purchaser to sign an exclusive brokerage agreement but do recommend the advantage of signing a Buyer's Agency Agreement in that you will have a professional agent working to find and secure the ideal home with your best interest in mind
- (3) We do not require a pre-approval for a mortgage loan in order to show a purchaser properties. However, in some instances, sellers may request pre-approval and or proof of funds prior to granting access to view subject property. We do highly recommend that the buyer is promptly prepared to document their ability to complete the acquisition upon making a formal offer to purchase. Your agent can inform you of the typical documentation needed for a successful transaction.