

**Charge/Church Conference  
Check List for 2023**  
**Please do not bind the District Copy of your packet.**

Church \_\_\_\_\_

- \_\_\_\_\_ 1. Committee on Nominations and Leadership Development Report (Suggested format provided)
- \_\_\_\_\_ 2. Lay Servant/Speaker Ministries Annual Report / Application Form (District Form-provided)
- \_\_\_\_\_ 3. 2024 Compensation Information Sheet (Conference Form-provided)
- \_\_\_\_\_ 3a. 2024 Equitable Compensation Form (IF NEEDED) (Conference Form-provided)
- \_\_\_\_\_ 4. Membership Audit (District Form-provided)
- \_\_\_\_\_ 5. 2024 Local Church Information Sheet (District Form-provided—**All Addresses, Phone Numbers and Emails are needed—please fill out completely. Thank you!**)
- \_\_\_\_\_ 6. Pastor's Report (GCFA Website)
- \_\_\_\_\_ 7. Continuing Education Report (District Form-provided)
- \_\_\_\_\_ 8. Reports from other clergy related to the charge. (Your Form)
- \_\_\_\_\_ 9. Trustee Report (GCFA Website)
- \_\_\_\_\_ 10. Trusted con Confianza (Conference Form-provided)
- \_\_\_\_\_ 11. Finance Report (Your Form or GCFA Website)
- \_\_\_\_\_ 12. Lay Members to Annual Conference—(please put the original in your packet—no need to mail to the conference office.) *You may elect as many alternates as needed (add as an addendum) to keep from having a called charge conference at a later date.*
- \_\_\_\_\_ 13. Minutes and Sign-in Sheet from your **Administrative Board meeting** where all Charge Conference reports were presented, perfected, and approved.