

MASON CLASSICAL ACADEMY



3073 South Horseshoe Drive
Naples, Florida 34104
(239) 227-2838 | WWW.MASONACADEMY.COM

Minutes - Board of Directors Meeting: Monday, January 11, 2016 @ 5:30 PM

Board and Staff Present

Byron Donalds – Vice-President
Jason Lane – Treasurer
Laura Miller – Secretary
David Hull – Principal
Chuck Marshall – Compliance Officer

Absent

Late

Kelly Lichter – President

Opening Items

Agendum Item

Action

Who

Call to Order

5:30 PM

Byron Donalds

A quorum being present, the meeting was called to order.

Motion to Adopt Agenda

Moved: Jason Lane
Second: Laura Miller
Vote: Unanimous

Motion to Adopt Consent Agenda

Moved: Jason Lane
Second: Laura Miller
Vote: Unanimous

Reports of Officers and Standing Committees

Treasurer

-Jason Lane: Ending Bank Balances for December, 2015:
FEFP: \$258,567.17
Operations: \$113,836.52
Reserve Account: \$463,604.79

Finance:

-Matt Mathias: Reviewed Summer financials which are very strong from a liquidity perspective. Cash flow numbers projected through next Winter. Adjustments to budget due to changes in enrollment have been made and reserve funds are available should we need them. Construction funding and tenant improvement allowances were discussed.

Principal:

-Principal David Hull: Enrollment: 679 Students. No staff changes. Uniforms policy is being enforced. A PIP Team suggestion is being implemented: A sign out sheet per classroom is being used when students use the restrooms, or leave class. IXL program has been received well on a volunteer basis. The program emulates the testing format, to help students in being well-prepared for test taking via the computer.

President:

-Kelly Lichter: A Hillsdale Event January 19th. Dr. Arnn will be speaking at the Ritz Carlton, Naples.
School Choice Week: Jan 24-30, 2016

Lawrence Reed, President of Foundation for Economic Education, will be visiting and speaking at MCA on the 28th of January.

Team Reports

New Policies

Policy SE 11.1 Use of Medications:

-Chuck Marshall: (Second Reading.)

Motion to Adopt Policy SE 11.1 Use of Medications

Moved: Laura Miller
Second: Byron Donalds
Vote: Unanimous

Policy AP 9.1 Retained Third Graders – Mid-Year Promotion:

-Chuck Marshall: (Second Reading.)

Motion to Adopt Policy AP 9.1 Retained Third Graders- Mid-Year Promotion:

Moved: Jason Lane
Second: Laura Miller
Vote: Unanimous

Policy Updates

Policy SE 11.1 Non-Medical Assistants

-Chuck Marshall: (Second Reading.)

Motion to Approve Policy SE 11.1 Non-Medical Assistants

Moved: Jason Lane
Second: Laura Miller
Vote: Unanimous

Policy SE 11.2 Clinic Guidelines for Non-Medical Assistants:

-Chuck Marshall: (Second reading)

Motion to Approve Policy SE 11.2 Clinic Guidelines for Non-Medical Assistants

Moved: Jason Lane
Second: Laura Miller
Vote: Unanimous

Policy SE 11.3 Health Room Guidelines for Non-Medical Assistants:

-Chuck Marshall: (Second reading)

Motion to Approve Policy SE 11.3 Health Room Guidelines for Non-Medical Assistants

Moved: Laura Miller
Second: Byron Donalds
Vote: Unanimous

Unfinished Business

New Business

Attorney Engagement Letter:

-Kelly Lichter: Board discussed engagement letter.

A+ Funds

-Kelly Lichter: School has received a bonus for our “A” rating. The Mason Classical Academy Staff voted to divide the A+ funds between administration, support staff and faculty who were full time employees during the 2014/2015 School Year, awarding the funds as non-recurring bonuses and leaving no reserve. The School Advisory Council supported this recommendation.

Motion to Approve Allocation of Funds for the “Florida School Recognition Program” awarded by the Commissioner of Education in the amount of \$100 per Full Time Equivalent Student for Mason Classical Academy, School Year 2014/2015, As Follows: A Bonus Pool of the Awarded Funds Will Be Divided Between All Returning Full Time Instructional Staff And All Returning Full Time Support Staff from the 2014/2015 School Year. Instructional Staff Will Receive 2.3 shares of the Amount of the Bonus of Non-instructional Support Staff.

Moved: Laura Miller
Second: Byron Donalds
Vote: Unanimous

New Board Member

-Kelly Lichter: Mr. Joe Baird

Motion to Approve Mr. Joe Baird as a new director of the MCA Board of Directors

Moved: Laura Miller
Second:
Vote: Motion Failed

Laura Miller states that the Board of Directors is to act as unified stewards of the mission and long-term vision of the school, not a reward for big donors.

Xantippi Stone, as a parent wants for the mission of the school to be maintained as it has been established. For example, a pilot who alters their course by even one degree ends up at a completely different destination.

Byron Donalds tables nomination of Joe Baird until the completion of the board is “thoroughly considered,” deemphasizing the importance of the role of Hillsdale College unless they support the school financially.

Matt Mathias suggests that the Board Workshop be used as a time to craft a plan for completing the board.

Community Comments

Board Comments

Byron Donalds commends Principal Hull and his staff on MCA’s “A” Rating in its first year.

Kelly Lichter commented that we need to stay focused on the mission, not allowing distractions and superfluous demands on the principal to keep him from his most important leadership role at the school. We proudly continue to defend Liberty and promote the Truth.

Meeting Adjourned
6:40 PM

Secretary

Date