

Arlington Women's Golf Association Bylaws:

"Bylaws Section 6. The **PLAYDAY CHAIRMAN** shall plan the playday schedule for the year, prepare playday score sheets, give prior notice to the pro shop of pairings and tee times for each playday and assist Games & Handicap Chairmen."

The PLAY-DAY CHAIRMAN shall plan the play-day schedule (as dictated by the Arlington Parks & Recreation and Arlington Golf Courses) for the year*, prepare play-day score sheets, give prior notice via email to the pro shop by 5:00 p.m. on the Friday before the playday of the approximate number of golfers expected for the playday, email a copy of the pairings and tee times for each play-day to the Communications/Website Chairman and Games Chairman on Saturday before game day and assist the Games Chairman. The play-day chairman shall also maintain the auto-play list. In case of inclement weather, the Play-day Chairman will consult with the Games Chairman and AWGA board members to decide whether or not to cancel play.

When the play-day contact is not the chairman, the chairman will provide the following:

- Instructions for pairing each week
- An auto-play list (updated monthly when GHIN reports are received from the GHIN Chairman.
- A Birdies, Chip-ins and Putts 'kitty' sign-up sheet for each week of the month
- Current Handicap Sheet
- Sample pairing sheets
- Play-day games sheets for each flight for each week of the month

*Coordinate with the Arlington Parks & Recreation Department and Arlington Golf Courses. The city observes several holidays. If a holiday falls on a Monday, the AWGA will play on the following Tuesday. These dates are determined by the Arlington Parks and Recreation Department prior to the beginning of each calendar year.

In months where we have five play days, the PlayDay Chairman (with assistance from Games Chairman) will determine the game for the fifth play day of the month.

Notify the AWGA Board upon learning of a member's illness or anything that prohibits them from regular playdays.

Coordinate with the Handicap Chairman to adjust flight spreads to keep as balanced as possible.

Karen Lilli, Playday Chairman – Updated 2023