



Harbor Point Monthly Board Meeting Agenda

Date: August 15, 2023

Time: 7:00 pm

Location: Glennis' Home

Secretary proxy will keep minutes and act as timekeeper of the agenda. Each Board Member will have a max of 10 minutes.

Board Members Present: Bob Durrant, Glennis Parker, Brian Bedford, Cindy Key

Officers Present: Cheri' Durrant

Absent: James Hux, Beth Sullivant, Melissa Meka, Roy Key (officer), Mike Sullivant (officer)

1. Call to Order – President Bob called the meeting to order.
2. Quorum Status Roll Call - Bob announced that a quorum was not present, but proxy was established if needed, however, no votes were needed or taken.
3. **President Update** – Bob
 - a. See Action Items
4. **Secretary Update** – Bob brought prior minutes to team for review- vote tabled until we have a quorum at next meeting.
5. **Treasurer Update** (finances) – Given by Bob; Melissa stepping down as she sold her home in Harbor Point. The new treasurer, Karen Down, was voted in, unanimously, by the entire board via. electronic voting.
6. **Maintenance Update** (recent accomplishments and needs moving forward) – James/Bob/Cheri'/Mike
 - Looking for additional help with this role; the safety fence and holes need to be addressed.
 - Siding issue needs to be addressed – proposed idea is to take it down and paint original siding to match.
 - Power washing needs to be addresses under the pavilion.
 - Mowing – need new crew for this job going forward.
 - New signage is in for safety measures – just needs to be installed.
7. **Safety and Neighborhood Watch Update** (recent accomplishments and needs moving forward) - Brian
 - a. Bob to re-aim existing cameras for additional effectiveness
 - b. Bob to order 2 more cameras to catch two specific views with more clarity
 - c. Cheri' to assist with order key fob system for the gate
 - d. Brian has been keeping a consistent eye on the cameras. Due to his diligence along with other Board Members and residents, we have been able to remove multiple trespassers from the park and issued one-time warnings, with the anticipated consequences laid out by the police department.
8. **Welcome and Membership Update** (recent accomplishments and needs moving forward) – New Board Member at voting stage.
9. **Neighborhood Outreach Updates**- Cindy reported no updates. A specific neighbor was brought to light due to their immediate needs. Cindy will report back on status of efforts at next meeting.

10. **IT and Website Update** (recent accomplishments and needs moving forward) – Bob
This continues to be work in progress regarding the database software. We get a large number of visitors tour website each month.
11. **Events and Marketing Update** (recent accomplishments and opportunities moving forward) - Cheri'
 - a. Various events to come as the heat breaks.
 - b. Signage contest for metal sign in parking lot is underway.
12. Action Items - Entire Board
 - a. See list below

ON DECK:

1. **Main Entry Sign rehab/paint:** This item has been tabled for further discussion
 - To discuss design ideas to incorporate history of HP, but also bring current
2. **Plants at the Park:** Carol Wolfenbarger has offered to donate some plants and trees to the park.

13. Voting items: None
14. Next Steps: see action items below
15. Adjourn – President

Robert Durrant
President, Harbor Point POA

A handwritten signature in black ink, appearing to read 'RDurrant', written in a cursive style.

Board Member/Officer	Action/Follow Up Items	Date to Be Completed	Date Completed
Treasurer	Implement Mandatory Resale Certificates	Current	
Maintenance	Safety fence, holes, siding, etc	Ongoing	
Glennis, Bob and Cheri'	Trash Bash – set up signage and announce on website, social media and mass email to Members	Sept 24 th	
Entire Board/ (Cheri')	Fund Raising	Ongoing	
Entire Board	Walk the blocks-community, POA Membership, Safety	Ongoing	
Entire Board	Find new Mowers for next year	Jan/Feb 2024	
Cindy	Call Loon Bay re Various Items	By Member Mtg on 10/7	
Cindy	Grant for drainage at Park	By Member Mtg on 10/7	
Cindy	Neighborhood Outreach (specific names given)	Ongoing	
Cheri'	Continue search for donated/ new play equipment for kids – at the park	TBD	
Cheri'	Order Key Fob Equipment (also see what LB uses)	By Member Mtg on 10/7	
Bob/Cheri'	Create Invoices and put together mailing list for Dues	By Member Mtg on 10/7	
Bob/Cheri'	Install new safety signage at park	ASAP	
Bob, Treasurer, Sect (and Cheri' assist)	Speak to Attorney re: POA Business	Ongoing	
Bob	Reposition cameras at the Park	By Jan 2024	
Bob	Order 2 additional cameras for park	As the budget will allow	
Bob	Coordinate the final vote for Treasurer	By Member Mtg on 10/7	
Bob	Add See Click Fix to website	By Member Mtg on 10/7	