



## Harbor Point POA Membership Meeting Minutes

**Date: August 1, 2022**

**Time: 7 p.m.**

**Location: 247 Admiral Drive**

### **Those in attendance:**

- Bob Durrant, President
- Cindy Key, Board
- Glennis Parker, Board
- James Hux, Board
- Mike Sullivant (Officer), appointed Proxy of Secretary
- Cheri' Durrant, Officer

### **Those not in attendance:**

- Beth Sullivant, Board (family emergency)
- Danielle Morrow, Board (other commitment)
- Melissa Meka, Board (other commitment)
- Kevin McDonald

1. **Call to Order** – President, Bob Durant called the meeting to order.
2. **Quorum Status Roll Call** – President, Bob Durrant indicated that a quorum was present.
3. **Secretary Update (reviewed by Bob):** The minutes from the May 21, 2022 Member meeting were read and reviewed.
  - a. Cindy made a motion to accept meeting mins from last meeting, Glennis seconded that motion, the Board voted (4 l's) to accept the vote.
4. **Treasurer Update**
  - i. Budget sent from Melissa to Bob in advance of the meeting.
  - ii. Reviewed budget-to-date; simply reviewed projected, utilized, and remaining monies
  - iii. Discussed a new format

### **5. President Update**

## **Recapped:**

- **Outcome from Member Meeting** – simply restated that there were no changes pertinent to 5/21/2022 meeting
- **Safety Measures** – 5 cameras that were installed are working well, 12 new lights installed by Danielle and John Morrow (look great work great), police are making more purposeful stops to ensure the safety of the park and neighborhood. Neighborhood Watch to be reinstated along with Block Captains, and consistent covert patrolling. Jeff Arnswald (City Manager) and Andy Williams (Police Captain) attended our recent safety meeting. They gave the neighborhood tips to stay safer and talked through their more assertive commitment to be very visible. Talked about people jumping fence and continued measures to stop these events (police stopping by more often).
  - **Safety Action Items:**
    - Cindy to restart Neighborhood Watch and interview/possibly recruit Cindy Haggert to assist due to her background/experience in this area.
- **HOA dues** – Board agreed that it's time to review raising the dues and instating mandatory dues for all properties with structures/homes on them.
- **Tax Adjustment successfully completed** – Mike and Beth helped to make this happen. This allowed the POA to drop the taxes back down to 95%, which saved us nearly 8,000 moving forward each year.
- **Insurance** – Liability and D&O are all up-to-date
- **Poison Ivy** – Bob worked for several hours spraying the affected areas in hopes to eradicate the overgrowth.

### **6. Maintenance Update:**

- a. Bob mentioned that the park has been brought up to code with TRWD, inspected and approved. Certificate is forthcoming.
- b. Need to repair lock/handle at the main gate – this is in process and will possibly cost around \$100 to repair.

### **7. Ministry and Service Update:**

- a. Cindy mentioned a neighboring community is giving away appliances and furniture that may be of use to those in need in our community. She will be assessing the items and identifying possibly recipients. Also, she is helping to bring food to a neighbor on Flying Bridge who is in need.
- b. Cheri' and Bob to link "Cedar Creek Free Blessings" to our community website.

### **8. Welcome and Membership:**

- a. In the process of creating a Member Only database
- b. Once that step is complete, we will create scripting and a call out team to reach out to each neighbor in our community. The goal is connection and inviting them to become a member.

### **9. IT and Website:**

- a. We've had almost 2000 visitors since the website went live. This has allowed new members and former members sign up/resign up using this tool.

### **10. Events and Marketing:**

- a. No update was given due to length of the meeting; however, we are pursuing a Bacon Themed Party, chili cook off, music event and more.

#### **11. Park Project and Fundraising**

Includes: repair of failing seawall, new pier/dock, new roof, fish cleaning station, pump, electric, railing, benches, swim-up stairs, 2 courtesy slips, boat ramp, wave break wall, composite decking, new sidewalks where wall is being repaired, remodel interior of pavilion, new sunshades for west side of pavilion, reroute and add to chain link fence where needed, repair failing drainage area on South side of pavilion, new fob run locks for both gates.

- a. Glennis to spearhead fundraising efforts, events and more to raise money for the park renovation project.
- b. Glennis to recruit artist for fundraising event in the park (doesn't have to be RM ☺)
- c. Cheri' and Bob to build marketing materials for the fundraising project to include a 3D model, the "Why", budget and more.
- d. Beth to continue planning for landscaping at the park – new plants and trees

#### **12. Action Items:**

- a. Remove large metal sign at park
- b. Clear signage clutter
- c. Rebuild older signage in park and at main entrance
- d. **Rakey** to draft letter for exiting Board Member Notice. **Bob** to send via U.S. Mail.
- e. **Cindy** to meet with Cindy Hagat about Neighborhood Watch
- f. **Cheri' and Bob** to develop marketing for Park Project
- g. **Beth** to develop plan for plants and recruit team to help with installation
- h. **Cheri'/Bob** to repair lock/handle at park gate
- i. **Mike** to help determine best way to keep main gate at park from slamming shut.
- j. **Bob, give Cindy** access to security camera feed.
- k. **Cindy to send to Bob**, emails from past Presidents
- l. **Cheri'** to call Jimmy Butler for an additional bid.

#### **13. Exploring Possible New Board Members going forward.**

#### **14. Additional Motions and Votes:**

- a. A motion was made by Cindy to adopt proposed planning for park revitalization and fund raising. This includes the bids in hand, and any additional as well as associated marketing material creation to move forward. Glennis seconded the motion, and a vote was cast receiving 5 yes votes.
- b. A motion was made by James and seconded by Cindy to move to accept any opportunity the City will give us to accept ownership of the cul-de-sac at the park. A vote ensued and received 5 yes votes.

#### **15. Adjourn** – Bob adjourned the meeting at 9:25 p.m.