



# Carbon County Library System

## Interlibrary Loan Policy

Wyoming's public libraries, the University of Wyoming and Community College Libraries, have a history of working collaboratively to serve the state's residents. No single library can meet all of the needs of its patrons without a cooperative exchange of materials with other libraries. Because of this cooperation, Wyomingites in every community have access to a vast array of library resources.

To this end, the Carbon County Library System subscribes to the Wyoming Interlibrary Loan Policies and Practices Code, the BCR Code for OCLC Libraries and the Interlibrary Loan Code for the United States, 2023. <https://www.ala.org/rusa/interlibrary-loan-code-united-states-explanatory-text>

In order to adhere to these codes, the following principles apply to all Interlibrary loan requests:

1. Requesting patrons must be a Carbon County Library System cardholder in good standing before requested materials can be ordered.
2. Policies of the lending library will be honored unless Carbon County Library System policies are more restrictive, in which case Carbon County Library policies will be followed.
3. Fees will be charged for overdue ILL materials in compliance with Carbon County Library System policies.
4. Any additional fees charged by the lending library will be passed on to the requesting patron.
5. Delay in picking up or returning materials may jeopardize future borrowing privileges.
6. Renewals may be possible, depending upon the lending library's policy and availability of the material.
7. New items, leased, and other special collection items that are for in-library use only, will not be borrowed or lent.
8. The library may impose such penalties as it deems necessary in order to assure fair use of its services or to ensure the return of borrowed materials and payment of outstanding fines. Failure to return materials will result in the loss of borrowing privileges until the materials are returned.