

CARBON COUNTY LIBRARY BOARD
MINUTES
August 17, 2022 Encampment Branch

CALL TO ORDER: 12:28 pm by Chair Linda Fleming.

ROLL CALL: Linda Fleming & Patti Hays (via teleconference), Karon Wilson & Leigh Nation (on site)
Staff: Maria Wenzel, Dawna Martin

AGENDA: (Wilson/Nation) passed as amended to include to new business customer charges.

CUSTOMER COMMENTS AND CORRESPONDENCE: the comments from the book at the Rawlins Branch have been complimentary. The comments centered around the programs offered and the friendly staff.

APPROVAL OF MINUTES: Approval of the July 2022 regular meeting minutes (Nation/Wilson) passed

APPROVAL OF EXPENDITURES: Motion to approve the expenditures for July 2022 in the amount of \$51,901341 with a credit card payment of \$768.74 (Nation/Wilson)

DIRECTOR'S REPORT:

- The Summer reading program was a huge success with the raffle concluding the largest number of participants the county has seen in a while. The theme this year led to a lot of creativity. Raffle prizes were bikes and fire pits and kindles.
- County has temporarily assigned Mike Newbrough as building manager.
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- Rawlins Branch continues to increase the kids programming
- The Maker's space is increasing in use. The staff cut the collection signs using the Glowforge.
- Elk Mountain – summer reading program included a squid windsock. The adult participation is increasing.
- Encampment – reading program high participation
- LSRV – Becca Evans, librarian, is opening a small makers space. A window was discovered broken and repaired quickly. A patron expressed concern over a book in the children's section of the library with a LDGBQ content. The Director will be addressing the FOL group explaining the policy the CCLS has on intellectual freedom
- Med Bow, Saratoga, and the Sinclair branches have all wrapped up the Summer Reading Program and progressing into the fall season...
- Facilities and Tech –Kyle has the installation of new patron computers in Sinclair and Saratoga and finishing touches at the Rawlins branch.
- State Library training day was successful. Staff has a good feel for what the library has to offer and how it works with the counties.
- WLA annual conference will be Sept 29th and 30th. There are virtual portions several staff want to attend.
- Libraires were represented at the City of Rawlins, Music in the Park celebrations on Thursday evenings during July, the Carbon County Fair the first week in August and the Latino Heritage Celebration in early August.

FOUNDATION REPORT- Foundation will be meeting 8/11. The \$83 thousand ask was approved.

FRIENDS OF THE LIBRARY – LSRV poetry reading on August 19th. Book discussion continues successfully.

FINANCIALS: Reviewed payroll, budget vs. actual, receipts and expenditures and general ledger. County deposits have been prompt. New budget July 1. **Motion to accept the financials as reviewed and file for audit (Hays/Nation) passed**

UNFINISHED BUSINESS:

- No unfinished business

NEW BUSINESS

- Collections for charges from the past were discussed. Lost books are a large part of the concern. The libraries currently have no written policy although fines for late books are not collected. The board is tasked with finding other policies from other libraries that may help compile a policy for the CC Libraries.

EXECUTIVE SESSION: Motion to enter executive session at 1:21 pm to address matters under WY Statute 16-4-405 to consider matters confidential by law. (Nation/Wilson)
Motion to leave executive session at 1:30pm (Wilson/Nation)

- No action taken

ADJOURN: 1:38 pm

Next meeting September 14, 2022 Elk Mountain Branch

PH/ph

Approved September 2022 (Nation/Wilson)