

CARBON COUNTY LIBRARY BOARD
MINUTES
September 14, 2022 Baggs Branch

CALL TO ORDER: 11am by Chair Linda Fleming.

ROLL CALL: Linda Fleming, Patti Hays, Karon Wilson & Leigh Nation Staff: Maria Wenzel, Beca Evans (new branch manager for the Baggs Library)

AGENDA: (Hays/Nation) passed with the COVID policy added to New Business

CUSTOMER COMMENTS AND CORRESPONDENCE: The Staff at the Rawlins Branch Library received doughnuts from the Edward Jones offices (Spruce Street) last month. Library Board Chairman Linda Fleming introduced Ms. Beca Evans as the new Baggs Branch Librarian with high praise for her moving right in and continuing the service for the community.

APPROVAL OF MINUTES: Approval of the August 2022 regular meeting minutes (Nation/Wilson) passed

APPROVAL OF EXPENDITURES: Motion to approve the expenditures for August 2022 in the amount of \$19,512.51 (Nation/Wilson)

DIRECTOR'S REPORT:

- September is "Library Sign up Month" with a raffle to win an iPad.
- Continue working on purging inactive accounts with the State Library
- Rawlins the programs are a great success. Preparation to move the Juvenal section into a corner of the "children's room" making a better space for readers.
- Interviews continue for branch manager in Rawlins.
- Elk Mountain has begun the fall crafting with the smaller kids. Board games have been incorporated into the library collection.
- An outside movie with popcorn and ice cream was part of an Encampment Branch program
- Poetry reading, movie night and story time at the Baggs library were part of the programming for the month. Diversity policies and procedures were discussed with the Friends group because of clarification needed following a complaint received.
- Sunflower craft followed the sunflower contest in Saratoga kicking off the fall crafts.
- Dilly dots, painting, beading programs along with the Lego program are part of the Sinclair branch fall programs.
- Sinclair hours are now 2:30pm to 5:30 pm on Tuesday and Thursday.
- The installation of the Rawlins and Sinclair computers is winding up.
- WLA annual conference will be September 29 and 30th in Casper.
- CCSD#1 Grant for 2022 was submitted and 2021 Grant vouchered to receive payment.
- A very generous donation from a local family was received and earmarked for the LSRV/Baggs Library Branch. Director Wenzel will be seeking legal counseling as to how to facilitate this gift. Ms. Fleming also offered her help in the direction of the gift.

FOUNDATION REPORT- Foundation will be meeting 9/8 planning the annual Pumpkin Run for the 24th of September.

FRIENDS OF THE LIBRARY – LSRV poetry was a success. Book discussion continues successfully.

FINANCIALS: Reviewed payroll, budget vs. actual, receipts and expenditures and general ledger. County deposits have been prompt. New budget July 1. **Motion to accept the financials as reviewed and file for audit (Nation/Wilson) passed**

UNFINISHED BUSINESS:

- Collection Policy Update – Director Wenzel suggested to the board a mass forgiveness campaign. She would like to see a more personal touch, reaching out to patrons to retain their patronage while reinforcing the need to keep the programs and collection intact for other patrons. The board felt she should move forward with this campaign. The board continued the discussion with the number of check outs allowed each patron. This will be placed on the October agenda for review.

NEW BUSINESS

- The Strategic Plan was reviewed. Director Wenzel presented noting successes in areas of Developing and sustaining partnerships in throughout the County, Developing and maintain marketing for the systems, offering resources for job seekers and developing a diverse collection. Some challenges have been found in the Development of employee salaries and benefits but being able to move forward successfully with educational opportunities and professional growth.
- COVID coverage for employees. With testing continuing and the recommendation for isolation the payment for time off needs to be addressed for those that do not have the sick time. This will be a continuing discussion for the board while quarantining is advised or required.

ADJOURN: 12:24 pm

Next meeting October 19, 2022 Elk Mountain Branch 11am

PH/ph ***Adopted October 19, 2022 (Wilson/Nation)***