

CARBON COUNTY LIBRARY BOARD
MINUTES
February 17, 2021 Rawlins Branch Library

CALL TO ORDER: 11:05 am by Chair Linda Fleming. Vice Chair Mandy Goodwin continuing meeting due to technical difficulties.

ROLL CALL: attending via phone or ZOOM. Linda Fleming, Patti Hays, Mandy Goodwin. On location: Leigh Nation. Excused: Alex Bakken. Staff: Jake Mickelsen (on location)

AGENDA: (Hays/Fleming) passed

MINUTES: January, 2021 regular meeting (Fleming/Goodwin) passed Hays abstained

APPROVAL OF EXPENDITURES: Motion to approve the expenditures for February, 2021 in the amount of \$19,012.18 (Nation/Fleming) passed Expenditures included all accounts for phone service, internet services, accounting services, lost book (University of Wyoming Libraries), travel fuel, State of Wyoming for front desk Notary, advertising, and reimbursement to county for the Vanguard lawsuit.

DIRECTOR'S REPORT: Mr. Mickelsen reported the winter reading program was successful and well attended. The "grab and go" seasonal crafts are ongoing. Carbon County Museum has partnered with the library staff for the virtual story-time presentations. Book Clubs will resume virtually with a few more options. Collection weeding has begun in Rawlins with the new shelving a focus. The books will be added to the "ongoing" book sales and donations to other libraries where appropriate. Grant funding for the Library to Business station will be addressed on the 19th. The CCSD#1 Rec Board has processed the library grant. State Library director's monthly meetings continue. COVID stimulus packages continue to be release by the federal government to include capital funding monies. The legislative committee continues to track relevant legislation for libraries. WSL will become a member of the Overdrive Consortium leaving the CloudLibrary system. The LSRV facility will be getting plumbing and parking lot lighting worked on. Rawlins branch has a new custodial service. March 5-8 power to the Carbon building, housing the Rawlins Branch Library, will be off while the elevator is installed. Closing the library will be considered during that time. Purchase of a new vehicle for the libraries will be made possibly in March with funding from the CCLF. Bonding was resent after papers returned for correction. All is well

FOUNDATION REPORT: February meeting will be around the 18th.

FRIENDS REPORT Saratoga Friends group is considering new locations for the Free Little Libraries with possibly a new look. Group is considering a book club with a teen option. The group is considering application for the Kelly Grant. The group would like to make the presence of the library more noticeable in town.

LSRV book discussion group is meeting Feb 28th. They have also planned a reception on April 14th honoring Ms. Millie Mosier, past librarian. A rocking chair in her honor will be placed in the library.

FINANCIALS: Noted in the Budget vs. Actual the Bonds and the Technical Services have exceeded budget. Director reports the bonding has increase in cost and was not predictable as well as the technical services to move forward with service to customers. **Motion to accept the financials reviewed and file for audit (Hays/Nation) passed**

UNFINISHED BUSINESS:

- Carbon Building Renovation continues with furniture choices from a large catalogue. Current furniture will be evaluated and possibly placed in other locations/other branches. DVD carts will be purchased. The common area between the Library and the other offices occupying the library can be used to place portable shelving/carts leaving open areas within the library uncongested. March 19 is order date.
- OverDrive Contract. This collection will replace the CloudLibrary currently in use. The Virtual Libraries of Wyoming will be available to Carbon County for a membership fee of \$2400 per year with a 4 year contract. This contract gives the CCLS 90 days to sever the contract if so desired. It is renewed each fiscal year. Option for payment would be partial year due in March \$800 with annual renewal of \$2400 due in July. **Motion to pay \$800 in March and \$2400 annually for the 4 year contract terms for the membership. (Hays/Nation) passed.**

NEW BUSINESS

- No new business

ITEMS FROM THE BOARD: Mandy Goodwin asked Director Mickelsen to address the Saratoga branch library's kitchen area with Sue. Possibilities of upgrading or increasing the space have been discussed by the Friends Group. Mr. Mickelsen added his need to consult with county officials prior to any changes to the building.

11:42 AM adjournment with the next meeting March 17 at the Rawlins Branch or via phone/zoom.

PH/ph ***Adopted March, 2021 (Goodwin/Bakken) passed***