



Carbon County Library Board

MINUTES

August 16, 2023 11:00 AM Encampment Branch Library

CALL TO ORDER : 11 AM by Vice Chairman Karon Wilson

ROLL CALL: Present: Karon Wilson, Adelaide Myers, Leigh Nation, Ken Miller. Director: Maria Wenzel

APPROVAL OF AGENDA: *Motion to approve the agenda with the addition of item V under New Business: Freedom Caucus and Wyoming State Library (Myers/Hays) passed*

Customer comment: Rawlins branch comments from comment book continue to be positive. Director Wenzel reported there have been comment books placed in all the branch libraries.

CONSENT AGENDA

- **Meeting Minutes: *Motion to approval of meeting minutes dated July 19, 2023 (Myer/Miller)***
- **Approval of expenditures: *Motion to approve expenditures of July 2023 in the amount of \$22,145.82. (Myers/Miller)*** Expenditures included the bonding for the board and the accountant and regular monthly billing for travel, insurance and subscriptions.

REPORTS

Directors Report;

- Around the county library staff attended local events including concerts, festivals & fairs throughout the summer.
- Reoccurring programming thought the county in all branches. Book & craft continue to be well attended.
- Summer reading program concluded with great success.
- LSRV is seeing the return of patrons utilizing the facility as well as the special programs and clubs.
- Saratoga reported a large group at story time.
- Sincliar library got a facelift that opened spaces and freshened the atmosphere.
- The new Website is up and running. Access to all libraries separately, activities, clubs and special events is very easy.
- Saratoga staff computers have been successfully installed.
- Grant to the Recreation Board for programming (the annual grant application) was submitted.

FOUNDATION/FRIENDS REPORT

- Foundation meeting will be held August 22,2023. Foundation has plans for a Fall Pumpkin event temporarily scheduled for the 30th of September. This will include a fun run, games, and contests.
- Saratoga Friends will meet in September.
- Baggs Friends have not met. The executive board has some open positions. The financial report for this group has not been submitted. Reorganization of this group may need to occur with the help of staff.

*Supporting Documentation Included

FINANCIALS: Reviewed reports Payroll, Budget Vs. Actual, Receipts & Expenditures and the General Ledger. Spending within budgeted funds was verified.

- **Motion to accept the financials are reviewed and file for audit(Nation/Miller) passed.**

UNFINISHED BUSINESS none

NEW BUSINESS :

- WyoStar account review resulted in no action taken by the board. The current balance of \$128,125.05 has not been affected. The board would like the Director to continue to monitor the account. The account at present appears to be stable.
- The board assessed the signature card for the designated bank. The board discussion led to the removal of a former board member from the card finding the card holding sufficient signatures for the release of funds.
- Election of officers: ***Nomination to elect as a slate the following as officers for the Carbon County Library Board Adelaide Myers, Chairman; Karon Wilson, Vice President; Leigh Nation, Treasurer and Patti Hays, Secretary. Passed***
- A board discussion on the Freedom Caucus that has filed a petition with the Wyoming State Legislature asking the State library to withdraw from the American Library Association was led by Board Member Myers. This was information sharing to the board and the general awareness of what is going on. The board will continue to watch the petition.
- The discussion on a policy for the library that relates to religion and religious beliefs resulted in a general agreement the topic was covered under other HR policies at this current time.

EXECUTIVE SESSION

- ***Motion to move into executive session as per WY Statute 16-4-405(ix & ii) at 12:23pm (Myers/Wilson) passed***
- ***Motion to move out of executive session at 1:10 pm (Nation/Myers) passed***
- ***Motion to accept the minutes of the executive session August 16th, 2023 (Nation/Myers) passed***
- ***Motion for the purpose fo pay and benefits an employee that serves in more than one role/title for the CCLS system will be compensated to reflect the next FTC level of benefits (Myers/Hays) passed.***

ADJOURN: at 1:12 pm

NEXT MEETING: September 20th, LSRV Branch Library, Baggs

Adopted September 20, 2023 (Wilson/Nation)