

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting April 17, 2023

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, April 17, 2023. Meeting called to order at 6:40 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy (Video Conference), J. Joy, R. Purzycki, W. Dvorscak (Late); Secretary/Treasurer K. Dodge; Chief D. Dodge; Asst. Chief J. Riemenschneider.

APPROVAL OF MINUTES

- A motion was made by D. Joy to approve the minutes of the March 20, 2023 meeting with a second by R. Purzycki and carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – No

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

BIDS

RESOLUTIONS

- A **Draft** Resolution # 2023 5.0 – To Grant a Tax Exemption to Eligible Volunteer Firefighters as Provided for by Real Property Tax Law 466-A was proposed and pending approval upon a public hearing.
- Resolution # 2023 6.0 – Resolution to Dispose of Surplus Equipment
 - A motion was made by D. Efaw to declare ten scott air packs as surplus equipment with a second by D. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – No

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

TREASURERS REPORT

- D. Joy performed a reconciliation of the March 2023 bank statement prior to the meeting, including verifying all checks written. A motion was made by R. Purzycki, with a second by D. Joy, to accept the Treasurer's Report including all transfers noted on the report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – No

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by R. Purzycki to approve all check requests and vouchers as signed

with a second by D. Efaw and carried by a vote of 4 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Absent
Commissioner J. Joy – No Commissioner D. Joy – Yes Commissioner Purzycki – Yes

REQUISITIONS BY THE DISTRICT

- A motion was made by J. Joy with a second by D. Efaw to purchase a computer cart. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Absent
Commissioner J. Joy – Yes Commissioner D. Joy – Yes Commissioner Purzycki – Yes

CHIEFS REPORT

- A motion was made by D. Efaw with a second by J. Joy to accept the Chief’s Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Absent
Commissioner J. Joy – No Commissioner D. Joy – Yes Commissioner Purzycki – Yes

- A motion was made by J. Joy with a second by R.Purzycki to approve the use of apparatus to attend upcoming parades. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Absent
Commissioner J. Joy – No Commissioner D. Joy – Yes Commissioner Purzycki – Yes

REQUISITIONS BY THE CHIEF

- A motion was made by J. Joy with a second by D. Efaw to purchase refreshments for the Recruit NY open house scheduled for April 23 not to exceed a \$300. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Absent
Commissioner J. Joy – Yes Commissioner D. Joy – Yes Commissioner Purzycki – Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

OTHER REQUESTS/INFO BY THE CHIEF

****REPORTS OF COMMITTEES****

CAPITAL IMPROVEMENTS

- Next meeting for the building committee has been scheduled for May 22 at 7pm.

BUILDING & GROUNDS

- Electrical – The following items have been repaired: ground leads (parcel 3), ground fault, lights on front of building, light in parking lot area and an emergency exit sign (bay).
- Heating –

- Parcel 3 – Bathroom has been opened.
- Station –
- New – A motion was made by D. Efaw with a second by W. Dvorscak to obtain quotes for painting window trim by the bay doors and 2 doors.

Commissioner Efaw – Yes
 Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
 Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Old –

PERSONNEL

- LENS –
- Members In/Out of Service –
- Physicals – needed for: C Dvorscak*, Goldman, Gould, Joy, Langenbach, Long, Rahm*, VanAlstyne
- Firematic Training Classes – Posted.
- Other –

EQUIPMENT

- Apparatus –
 - Body work on L49 is pending.
 - Enclosed trailer received.
 - Additional repairs are needed to EA48 ladder.
 - A motion was made by W. Dvorscak with a second by D. Efaw to repair the waterway. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes
 Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
 Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Radios –
- SCBA – Sale of 10 surplus air packs. Approved via email. Communication on file.
- Plymovent –
- Other

BENEFITS & INSURANCE

- LOSAP Investment – The March 2023 monthly statement was reviewed.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance –

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for May 4th at Guilderland FD.
- District Training/Meetings –
- Rural Chiefs – Next meeting April 20th @ 7:30pm.
- Other –

COMPUTERS & TECHNOLOGY

- A motion was made by J. Joy with a second by W. Dvorscak to seek a quote from IT to purchase a computer cart with battery, new computer for Iamresponding and a monitor to be displayed in the radio room.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by J. Joy with a second by W. Dvorscak for a meeting with IT services regarding a thorough walk thru for updating the projector & audio equipment for multi-use purposes and to receive a proposal.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

HEALTH & SAFETY

TOWN, SCHOOL & DEPARTM ENT

- Follow up is needed for a question regarding the district parking lot being used for summer camp services.
- It was established that the photo copier in the front hallway belongs to the department.

UNFINISHED BUSINESS

OLD BUSINESS

- Siren relay switch is still pending.

NEW BUSINESS

- Policy # 40 and # 41, procedure for public hearing and notice of public hearing real property tax exemption to be reviewed at the special meeting being held on April 19, 2023.
- A notice to be posted regarding unauthorized personnel on district property will be sent to counsel for review.

GOOD OF THE ORGANIZATION

- A motion was made by R. Purzycki with a second by D. Efaw to accept the hall use requests for Ash & VanAlstyne as submitted. Hall use request for West was declined pending proper submission of required documents. Email for Hall use request for O'Mara was advised of date availability and procedures. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Chairman Efaw moved to enter into executive session at 7:20pm to discuss matters relative to the proposed sale of real property when publicity would substantially affect the proposed sale price. The executive session was closed at 7:32pm and the regular meeting of the board resumed.

COMMUNICATIONS

- A special meeting has been scheduled for April 19, 2023 at 6:30pm.
- Next regular district meeting scheduled for May 15, 2023 at 6:30pm.
- District audit is scheduled for April 26, 2023.

ADJOURNMENT

- D. Efaw made a motion to adjourn the meeting at 8:56 p.m. with a second by D. Joy. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer
April 28, 2023

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change**

DRAFT