

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting August 21, 2023**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, August 21, 2023. Meeting called to order at 6:37 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki, W. Dvorscak; Secretary/Treasurer K. Dodge; Chief D. Dodge (Late).

**APPROVAL OF MINUTES**

- A motion was made by D. Joy to approve the regular meeting minutes of the July 17, 2023 meeting with a second by R. Purzycki and carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

**BIDS**

**RESOLUTIONS**

**TREASURERS REPORT**

- D. Joy performed a reconciliation of the July 2023 bank statement prior to the meeting, including verifying all checks written. A motion was made by W. Dvorscak, with a second by D. Joy, to accept the revised transfers noted on the report. \* The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by W. Dvorscak to approve all check requests and vouchers as signed with a second by D. Efaw and carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by D. Joy to accept the treasurers report with a second by D. Efaw and carried by a vote of 5 to 0. It is noted that the treasurer will reach out to the auditors to help with the proper fund placement of the sale of ea48.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## REQUISITIONS BY THE DISTRICT

### These items were previously approved:

- Stickers – need assistance in creating art. More info is needed.
- AED – recommended to reach out to GEMS for assistance with purchasing.

## CHIEFS REPORT

- A motion was made by J. Joy with a second by W. Dvorscak to accept the Chief's Report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## REQUISITIONS BY THE CHIEF

- A motion was made by D. Joy with a second by J. Joy to accept the requisitions submitted by the chief to purchase 2 sets of turnout gear, 10 helmets, 10 pairs of boots, 2 generators and 1 generator adapter, nozzles, water flow meter and sign stakes. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by D. Joy with a second by J. Joy to accept the requisition submitted by the chief to tint the front windows only of 401 and 402. The motion was carried by a vote of 4 to 1.

Commissioner Efaw – Yes

Commissioner Dvorscak – No

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

## OTHER REQUESTS/INFO BY THE CHIEF

- Discussion regarding know boxes is ongoing. Need to reach out to the town.
- Two members to received letters due to abandonment policy.
- Rope Rescue Onsite Accreditation Visit 9/18/23.
- A sprinkler variance request was received by a resident. No action necessary from the board.

### \*\*REPORTS OF COMMITTEES\*\*

## CAPITAL IMPROVEMENTS

- Building committee meeting TBD.

## BUILDING & GROUNDS

- Electrical –
- Parcel 3 – Removal of trees has been completed.
- Station –
- New –
- Old –

## PERSONNEL

- LENS –
- Members In/Out of Service – The following members are out of service; J Joy, E Long, E Rahm.
- Physicals –
- Firematic Training Classes – S Pierce enrolled in FF1.
- Other –
  - A motion was made by W. Dvorscak to approve new member Joanna Meyers (transcripts on file) with a second by R. Purzycki and carried by a vote of 5-0.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes
  - An email communication (filed) was sent on August 23, 2023 asking to approve new member Cody Doherty (physical completed). Responses received by Commissioners Efaw, W. Dvorscak and R. Purzycki, all in favor.

## EQUIPMENT

- Apparatus –
- Radios –
- SCBA –
- Other – John Deere tractor out for repair.

## BENEFITS & INSURANCE

- LOSAP Investment – The July 2023 monthly statement was reviewed. An increase was noted.
- LOSAP –
  - A motion was made by J. Joy to accept the engagement letter terms sent by Firefly with a second by D. Efaw. The motion was carried by a vote of 5 to 0.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes
- Life / Auto / Liability / Property/ Cancer Insurance –
- Workers Comp –

## RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for September 7<sup>th</sup> at the Westmere FD.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for September 21st @ 7:30pm.
- Other –
  - Regarding the tower project, a motion was made by J. Joy with a second by D. Efaw to honor the request for \$25,000 to aid in costs associated with the rebuild of a new tower contingent upon the municipal agreement will not increase for 10 years. The motion was carried by a vote of 4 to 1.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Abstain  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**COMPUTERS & TECHNOLOGY**

**HEALTH & SAFETY**

**TOWN, SCHOOL & DEPARTMENT**

**UNFINISHED BUSINESS**

**OLD BUSINESS**

**NEW BUSINESS**

**GOOD OF THE ORGANIZATION**

- 2024 Proposed budget must be adopted on or prior to 9/26/23.
- An email communication sent on 7/27/23 regarding GCFD becoming a cooling station is on file.

**COMMUNICATIONS**

- Budget workshop meeting scheduled for September 18, 2023 at 6:00pm.\*\*
- Next regular district meeting scheduled for September 18, 2023 at 6:30pm.

**OTHER**

**ADJOURNMENT**

- J. Joy made a motion to adjourn the meeting at 9:47 p.m. with a second by D. Efaw. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer

August 28, 2023

\*\*\*Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change\*\*\*

\*Treasurers report was revised to reflect corrected line item(s) being used for transfers.

\*\* An email communication (filed) was sent on August 23, 2023 to schedule the budget workshop meeting.

Commissioners Efaw, Purzycki, Dvorscak and D Joy approved.

