

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting February 13, 2023

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, February 13, 2023. Meeting called to order at 6:03 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki, W. Dvorscak; Secretary/Treasurer K. Dodge; Chief D. Dodge; Guest Ralph Lemme of UBS(6pm - 640pm).

APPROVAL OF MINUTES

- A motion was made by D. Joy to approve the minutes of the January 16, 2023 meeting with a second by J. Joy and carried by a vote of 4 to 1.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Abstain
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

BIDS

RESOLUTION NUMBER

- A motion was made by J. Joy to approve Resolution # 2023-3.0, To Hold Fire District Meetings Using Videoconferencing, with a second by D. Efaw and carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by J. Joy to approve Resolution # 2023-4.0, To Certify 2022 Service Award Points, with a second by D. Joy and carried by a vote of 4 to 1.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – No
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

POLICIES

TREASURER’S REPORT

- D. Joy performed a reconciliation of the January 2023 bank statement prior to the meeting, including verifying all checks written. A motion was made by J. Joy, with a second by D. Joy, to accept the Treasurer's Report including all transfers noted on the report. A motion was made by W. Dvorscak, with

a second by R. Purzycki to accept the check requests and vouchers as signed. A motion was made by J. Joy with a second by D. Efaw to proceed with option B to assign the 2022 unappropriated funds. The motions were carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- The district audit has been scheduled for Wednesday, April 26th 2023.

REQUISITIONS BY THE DISTRICT

- A request was received to purchase a set of wearables for Commissioner Dvorscak and an additional sweatshirt for D. Joy . A motion was made by D. Efaw to approve the request with a second by J. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

CHIEF’S REPORT

- A motion was made by D. Joy with a second by W. Dvorscak to accept the Chief’s Report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

REQUISITIONS BY THE CHIEF

- There were no requisitions submitted by the Chief for purchasing. However, the Chief presented to the board some ideas for the recruitment and retention program and a motion was made by D. Efaw with a second by D. Joy to proceed with recruitment/retention activity # 2. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

OTHER REQUESTS/INFO BY THE CHIEF

- The Chief officers will seek a third party to install the lighting package for the UTV.

REPORT OF COMMITTEES

CAPITAL IMPROVEMENTS

- Next meeting of the Building Committee is scheduled for March 13th at 7pm. A zoom link will also be made available.

BUILDING & GROUNDS

- Electrical – R. Santorelli Electric is still looking into the sirens relay switch.
- Heating –
- Parcel 3 –
- Station – A motion was made by R. Purzycki with a second by D. Joy to upgrade the pest control traps after a mouse infestation in the vending machine was discovered. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- New – Millers Home Repair to provide an additional quote to paint the entire hallway and ceiling per request from the department membership.
- Old - Grout color in hallway to match community hall.

PERSONNEL

- LENS –
- Members In/Out of Service – The following members are out of service pending physicals; Goldman, Gould, Joy, Langenbach, Long, VanAlstyne.
- Physicals – C Dvorscak, E Rahm actively seeking appointments for physicals or follow up is needed. In Service per Chief.
- Firematic Training Classes – Posted.
- Other –

EQUIPMENT

- Apparatus –
 - Body work on L49 is pending. Waiting for EA48 repairs to be completed.
 - S43 oil sensor switch repair is pending. Part being made.
- Radios –
- SCBA – Bench test is due. Commissioner Purzycki to follow up with Dival.
- Plymovent –
- Other –

BENEFITS & INSURANCE

- LOSAP Investment –
 - The January 2023 monthly statement was reviewed.
 - A motion was made by D. Joy to reallocate two funds as per request from meeting with Ralph Lemme of UBS with a second by D. Efaw. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- LOSAP – 2022-year end documents to be completed by March 30, 2023.
- Life / Auto / Liability / Property/ Cancer Insurance –

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for March 2nd at North Bethlehem FD.
- District Training/Meetings –
- Rural Chiefs – Next meeting is unknown at this time.
- Other –

COMPUTERS & TECHNOLOGY

- A motion was made by D. Joy to renew our domain name and email with GoDaddy Services with a second by R. Purzycki. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A request submitted previously to purchase a laptop for the chiefs was unavailable. A different laptop version was accepted with a slight price increase.

HEALTH & SAFETY

LIAISON TO THE TOWN, SCHOOL, DEPARTMENT

UNFINISHED BUSINESS

- Policy #10 Code of Ethics is under review.

NEW BUSINESS

- New legislation has been passed on the use of remote participation at a district meeting. A motion was made by J. Joy to accept the procedure for videoconferencing with a second by D. Efaw. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Local law for property tax exemption for volunteer firefighters is under review by the town. The town has a public hearing scheduled for March 21st at 7pm.
- The Open Meeting Law was reviewed and discussed.

GOOD OF THE ORGANIZATION

- A public hearing to discuss the district use of videoconferencing was held on February 13, 2023. The hearing was opened at 7pm by Chairman D. Efaw and closed at 7:15pm by Chairman D. Efaw.
- The board entered into executive session at 9:07pm by a motion from J. Joy with a second by D. Joy. Chairman Efaw moved to enter into executive session to discuss the financial history of a particular corporation. There was no action taken in the executive session, therefore no minutes were taken. The executive session was closed at 9:23pm and the regular meeting of the board resumed.

COMMUNICATIONS

- Next regular district meeting scheduled for March 20, 2023 at 6:30pm
- District workshop scheduled for March 25, 2023 at 9:00am

ADJOURNMENT

- R. Purzycki made a motion to adjourn the meeting at 9:25 p.m. with a second by D. Joy. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer
February 23, 2023

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change**

DRAFT