

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting February 28, 2022

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, February 28, 2022. Meeting called to order at 6:37 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki; Secretary/Treasurer K. Dodge; Chief D. Dodge.

APPROVAL OF MINUTES

- Motion was made by J. Joy to approve the minutes of the January 17, 2022 meeting AND the minutes of the February 1, 2022 special district meeting, second by D. Joy, and carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

RESOLUTION NUMBER 2022 3.0 *Approval of the 2021 Certified Length of Service Award Points*

- Motion was made by J. Joy to approve Resolution # 2022 3.0, second by D. Joy, and carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

APPROVAL OF THE TREASURER'S REPORT

- D. Joy performed a reconciliation of the January 2022 bank statement prior to the meeting, including verifying all checks written. Vouchers were signed indicating their approval. In addition, a request by the Secretary/Treasurer to transfer \$145,000.00 to the Apparatus Reserve, \$55,000.00 to the Building & Equipment Reserve and \$1,500.00 to the NFPA Reserve for a total of \$201,500.00 as per the adoption of the 2022 budget. A motion was made by D. Joy, second by J. Joy, to accept the Treasurer's Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

- The AUD has been filed with Office of the State Comptroller.

CHIEF'S REPORT

- A motion was made by J. Joy, second by D. Joy, to accept the Chief's Report. The motion was

carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

Equipment & Supply Request

- Requisitions were submitted to purchase (1) multi-position ladder, (1) saw blade set, (2) sets each of adult and child AED pads and (4) portable speed bumps. A request to increase the multi-position ladder to 2 was received. A discussion regarding the portable speed bumps was determined that more information is needed and to hold off on purchasing the items. A motion was made by J. Joy, second by D. Joy to purchase the ladders, saw blade set & AED pads. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

Apparatus Request –

- **Other** – Fire Police are requesting an increase to their monthly stipend of \$40.00 to \$60.00 due to the rising costs of fuel. A motion was made by J. Joy, second by R. Purzycki to approve the increase. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

REQUISITIONS BY THE DISTRICT

REPORT OF COMMITTEES

CAPITAL IMPROVEMENTS

- Building Committee has yet to establish a next meeting date. Secretary/Treasurer to help coordinate a date and time.

BUILDING & GROUNDS

- Electrical –
- Heating –
- Parcel 3 –
- Station –
- New – A water pipe broke in the furnace room and was discovered on 2/16/22. A service call was placed to Beliveau Mechanical. The pipe has been fixed.
- Old –

PERSONNEL

- LENS – C Franklin
- Members In/Out of Service – C. VanAstyne, C Gould
- Physicals – 2 members missing physicals. They have been contacted and a notice is posted.
- Firematic Training Classes – Posted.
- Other –

EQUIPMENT

- Apparatus – E46 pump gear not engaging. Issue resolved.
- Radios –
- SCBA –
- Plymovent – Preventive maintenance needs to be scheduled and performed.
- Other –

BENEFITS & INSURANCE

- LOSAP Investment – The January 2022 monthly statement was reviewed.
- LOSAP – End of Year points have been posted and approved by the board. Final end of year report to be submitted to Firefly.
- Life / Auto / Liability / Property/ Cancer Insurance – Liability/Property policy to be reviewed with insurance broker before next meeting.

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for 3/3/22..
- District Training/Meetings – 3 Commissioners to attend the Pinsky Law Firm Fire & EMS Conference on 3/31/22-4/3/22.
- Rural Chiefs – Next meeting scheduled for 3/17/22
- Other –

COMPUTERS & TECHNOLOGY

HEALTH & SAFETY

- In accordance with the announcement made by New York State Governor Hochul, a motion was made by J. Joy to lift the mask mandate, second by D. Joy. The motion was carried by a vote of 4 to 0. Furthermore, the board has removed all entry logs and temperature requirements upon entering the building.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

LIAISON TO THE TOWN, SCHOOL, DEPARTMENT

UNFINISHED BUSINESS

NEW BUSINESS

- The commissioner vacancy notice to be reposted not to extend 30 days.
- District policy # 5 was reviewed. No changes were made.
- A request to review the department's bylaws regarding line officers and being able to be commissioners was reviewed. The executive committee was advised of a portion of the bylaw and its inaccuracy.

OLD BUSINESS

GOOD OF THE ORGANIZATION

- A letter was received from the County of Albany Department of Management and Budget Finance Division regarding a supreme court order for assessment reductions of several properties in the district and a refund of taxes.
- Community Hall/Pavilion Requests – A motion was made to accept the applications for hall and/or pavilion use for Bill West, Ben Crupe and the Altamont Fair Board by J Joy, second by D. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

COMMUNICATIONS

- Next Regular Monthly Meeting **March 21, 2022.**
- District Workshop: ~~March 12, 2022 @ 9am (postponed as of 3/8/22)~~

ADJOURNMENT

- J. Joy made a motion to adjourn the meeting at 9:26 p.m., second by D. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer
March 8, 2022