

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting January 16, 2023

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, January 16, 2023. Meeting called to order at 6:39 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki; Secretary/Treasurer K. Dodge; Chief D. Dodge; Assistant Chief Jon Riemenschneider.

APPROVAL OF MINUTES

- A motion was made by D. Joy to approve the minutes of the December 13, 2022 meeting with a second by R. Purzycki and carried by a vote of 4 to 0.

Commissioner Efaw – Yes	Commissioner Dvorscak – Absent	
Commissioner J. Joy – Yes	Commissioner D. Joy – Yes	Commissioner Purzycki – Yes

- A motion was made by D. Joy to approve the amended minutes of the organizational meeting on January 7, 2023 meeting with a second by J. Joy and carried by a vote of 4 to 0.

Commissioner Efaw – Yes	Commissioner Dvorscak – Absent	
Commissioner J. Joy – Yes	Commissioner D. Joy – Yes	Commissioner Purzycki – Yes

BIDS

RESOLUTION NUMBER

POLICIES

- A motion was made by D. Joy to accept the revisions to policy # 26 – ATV/UTV with a second by D. Efaw and carried by a vote a 4 to 0.

Commissioner Efaw – Yes	Commissioner Dvorscak – Absent	
Commissioner J. Joy – Yes	Commissioner D. Joy – Yes	Commissioner Purzycki – Yes

TREASURER’S REPORT

- D. Joy performed a reconciliation of the December 2022 bank statement prior to the meeting, including verifying all checks written. A motion was made by J. Joy, with a second by D. Joy, to accept the Treasurer's Report including all transfers noted on the report and to accept the check requests/vouchers. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

REQUISITIONS BY THE DISTRICT

- Requisitions were submitted to purchase the latest versions of the NY Fire Service Law Book and the NY Fire District Guide Book. A motion was made by J. Joy to approve the requisitions and to purchase the digital version of the NY Fire District Guide book with a second by D. Joy and carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

CHIEF’S REPORT

- A motion was made by D. Joy with a second by R. Purzycki to accept the Chief’s Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

REQUISITIONS BY THE CHIEF

- There were no requisitions submitted by the Chief for purchasing. However, the Chief presented to the board some ideas for the recruitment and retention program and a motion was made by D. Efaw with a second by D. Joy to proceed with option # 2 of the recruitment/retention activity # 1 and a motion was made by D. Efaw to purchase 400 stickers, second by J. Joy. The motions were carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- **Apparatus Request** – None

OTHER REQUESTS/INFO BY THE CHIEF

- The Chief officers presented to the board their ideas for the lighting package for the UTV.
- For members that are interested, a CPR class is being offered at FHFDD.

REPORT OF COMMITTEES

CAPITAL IMPROVEMENTS

- Next meeting of the Building Committee is scheduled for March 13th at 7pm.

BUILDING & GROUNDS

- Electrical – A motion was made by D. Joy to have R. Santorelli Electric give an estimate to repair the siren with a second by J. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Heating –
- Parcel 3 – Diesel fuel is needed.
- Station –
- New – A motion was made by D. Joy to accept the quote (as revised) from Millers Home Repair and to proceed with the additional repairs to the hallway and dishwasher room with a second by D. Efaw. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Old –

PERSONNEL

- LENS –
- Members In/Out of Service – The following members are out of service pending physicals; Goldman, Gould, Joy, Langenbach, Long, VanAlstyne.
- Physicals – C Dvorscak, E Rahm appointments for physicals obtained. In Service.
- Firematic Training Classes – Posted.
- Other –

EQUIPMENT

- Apparatus –
 - Body work on L49 is pending. Waiting for EA48 repairs to be completed.
 - S43 oil sensor switch repair is pending. Part being made.
- Radios –
- SCBA –
- Plymovent –
- Other – A motion was made by D. Joy after a recommendation by Chief Dodge to upgrade the enclosed trailer to 30'. Second by J. Joy and carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

BENEFITS & INSURANCE

- LOSAP Investment – The December 2022 monthly statement was reviewed.
- LOSAP – 2022-year end documents to be completed by March 30, 2023.
- Life / Auto / Liability / Property/ Cancer Insurance –

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for March 2nd at North Bethlehem FD.
- District Training/Meetings –
- Rural Chiefs –
- Other –

COMPUTERS & TECHNOLOGY

- A motion was made by D. Efav to purchase a new touch screen laptop for the Chief Officers with a second by J. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efav – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

HEALTH & SAFETY

LIAISON TO THE TOWN, SCHOOL, DEPARTMENT

UNFINISHED BUSINESS

NEW BUSINESS

- New legislation has been passed on the use of remote participation at a district meeting. The board is reviewing the policy.
- Local law for property tax exemption for volunteer firefighters is under review by the town.

GOOD OF THE ORGANIZATION

- A motion was made D. Efav to approve the request for hall use on February 19, 2023. Second by R. Purzycki and carried by a vote of 4 to 0.

Commissioner Efav – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

COMMUNICATIONS

- Next regular district meeting scheduled for February 13, 2023 at 6:30pm
- District workshop scheduled for March 25, 2023 at 9:00am

ADJOURNMENT

- D. Joy made a motion to adjourn the meeting at 9:05 p.m. with a second by R. Purzycki. The motion was carried by a vote of 4 to 0.

Commissioner Efav – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Absent
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer
January 23, 20223

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change**

DRAFT