

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting July 17, 2023

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, July 17, 2023. Meeting called to order at 6:35 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, J. Joy, R. Purzycki, W. Dvorscak; Secretary/Treasurer K. Dodge; Chief D. Dodge (Late); Commissioner D. Joy participated by videoconferencing from a private location due to extraordinary circumstances.

APPROVAL OF MINUTES

- A motion was made by J. Joy to approve the regular meeting minutes of the June 19, 2023 meeting with a second by D. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

BIDS

RESOLUTIONS

TREASURERS REPORT

- D. Joy performed a reconciliation of the June 2023 bank statement prior to the meeting, including verifying all checks written. A motion was made by R. Purzycki, with a second by J. Joy, to accept the Treasurer's Report including all transfers noted on the report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by R. Purzycki to approve all check requests and vouchers as signed with a second by W. Dvorscak and carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

REQUISITIONS BY THE DISTRICT

- A motion was made by W. Dvorscak with a second by J. Joy to accept the requisitions submitted by the secretary/treasurer to purchase 25 key fobs and proceed with replacement of 2 routers by Regal Custom Services. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

CHIEFS REPORT

- A motion was made by W. Dvorscak with a second by D.Efaw to accept the Chief’s Report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

REQUISITIONS BY THE CHIEF

- A motion was made by J. Joy with a second by D. Joy to accept the requisitions submitted by the chief to purchase pages, safety helmets, boots, helmet shields, wireless mics and high-rise packs. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by J. Joy with a second by D. Joy to accept the requisition submitted by the chief to purchase Lion Ace Commander Structural gloves quote # 2. The motion was carried by a vote of 4 to 1.

Commissioner Efaw – Yes

Commissioner Dvorscak – Abstain

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- 46 on July 19, 2023 for Doug Lawton Golf Outing
- 43, 49 and/or enclosed trailer with atvs/utv on Aug 1, 2023 for NNO.
- 43, 49 and/or enclosed trailer with atvs/utv on Aug 16, 2023 for Altamont Fair.

OTHER REQUESTS/INFO BY THE CHIEF

****REPORTS OF COMMITTEES****

CAPITAL IMPROVEMENTS

- Building committee meeting scheduled for August 12th at 10am.

BUILDING & GROUNDS

- Electrical –
 - A motion was made by J. Joy with a second by D. Efaw to perform generator maintenance as submitted by R. Santorelli Electric. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Parcel 3 –
 - A motion was made by J. Joy with a second by D. Efaw to proceed with the removal of up to 10 trees by Ash Lane per quote received. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes
 Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
 Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Station –
- New –
- Old –

PERSONNEL

- LENS –
- Members In/Out of Service – The following members are out of service; J Joy, E Long, E Rahm.
- Physicals –
- Firematic Training Classes – Posted.
- Other –
 - A motion was made by D. Efaw to approve a request for **new** members Xander Olsen, Mike Diccoco and Jonathan Roberts to receive key fobs with a second by W. Dvorscak and carried by a vote of 5-0.

Commissioner Efaw – Yes
 Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
 Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- An email communication (filed) was sent on July 5 asking for approval to issue key fobs to Sean Pierce and Luke Napierski per a recommendation from the Chief. Commissioners Efaw, Dvorscak and D Joy all responded with yeses.

EQUIPMENT

- Apparatus – Preventive Maintenance schedule is posted, as well as hose & ladder testing.
- Radios –
- SCBA –
- Other –

BENEFITS & INSURANCE

- LOSAP Investment – The June 2023 monthly statement was reviewed. An increase was noted.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance –
- Workers Comp –

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for September 7th at the Westmere FD.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for September 21st @ 7:30pm.

• Other –

- A motion was made by W. Dvorscak with a second by J. Joy to table the request from the tower committee for lack of information. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

COMPUTERS & TECHNOLOGY

- Audio/projector project to begin July 24th and 26th. An additional 4 speakers have been requested.
- Regal Custom Services to reach out to Linstar regarding issue with badge system.

HEALTH & SAFETY

TOWN, SCHOOL & DEPARTMENT

- Who should and should not make service calls for district property will be discussed at the next department meeting.

UNFINISHED BUSINESS

OLD BUSINESS

NEW BUSINESS

GOOD OF THE ORGANIZATION

- 2024 Proposed budget must be adopted on or prior to 9/26/23.
- A volunteer firefighter training stipend program will soon be offered by OFPC.

COMMUNICATIONS

- Next regular district meeting scheduled for August 21, 2023 at 6:30pm.

OTHER

ADJOURNMENT

- J. Joy made a motion to adjourn the meeting at 8:57 p.m. with a second by R. Purzycki. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer

July 20, 2023

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change**

