

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting June 19, 2023**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, June 19, 2023. Meeting called to order at 6:34 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, R. Purzycki, W. Dvorscak; Secretary/Treasurer K. Dodge; Chief D. Dodge; Commissioner J. Joy participated by videoconferencing from a private location due to extraordinary circumstances.

**APPROVAL OF MINUTES**

- A motion was made by D. Joy to approve the regular meeting minutes of the May 15, 2023 meeting with a second by R. Purzycki and carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

**BIDS**

**RESOLUTIONS**

**TREASURERS REPORT**

- D. Joy performed a reconciliation of the May 2023 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Joy, with a second by W. Dvorscak, to accept the Treasurer's Report including all transfers noted on the report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by R. Purzycki to approve all check requests and vouchers as signed with a second by W. Dvorscak and carried by a vote of 4 to 1.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Abstain

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

**REQUISITIONS BY THE DISTRICT**

## CHIEFS REPORT

- A motion was made by W. Dvorscak with a second by R. Purzycki to accept the Chief's Report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## REQUISITIONS BY THE CHIEF

- A motion was made by D. Efaw with a second by D. Joy to accept the requisition submitted by the chief to purchase 2 thermal imaging cameras. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by D. Joy with a second by D. Efaw to accept the requisition submitted by the chief to proceed with the lighting & lettering of the enclosed trailer and the install of lights on the UTV by Upstate Plow. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- 47 is needed for Firefighter 1 training class on July 1<sup>st</sup>.

## OTHER REQUESTS/INFO BY THE CHIEF

### \*\*REPORTS OF COMMITTEES\*\*

## CAPITAL IMPROVEMENTS

- Building committee meeting scheduled for July 10th at 7pm.

## BUILDING & GROUNDS

- Electrical –
- Heating –
- Parcel 3 – A request was made by D. Efaw to get to 2 quotes for tree & stump removal of dead trees.
- Station –
- New –
- Old –

## PERSONNEL

- LENS –
- Members In/Out of Service – The following members are out of service; J Joy, E Long, E Rahm.
- Physicals –
- Firematic Training Classes – Posted.

- Other –
  - A motion was made by R. Purzycki to approve new members Shawn Pierce, Xander Olsen, Mike Diccoco and Jonathan Roberts with a second by W. Dvorscak and carried by a vote of 5-0.  
 Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes
  - An email communication (filed) was sent on July 5 asking for approval to issue key fobs to Sean Pierce and Luke Napierski per a recommendation from the Chief. Commissioners Efaw, Dvorscak and D Joy all responded with yeses.

**EQUIPMENT**

- Apparatus –
  - A motion was made by D. Joy to sell EA48 at the offered price or higher with a second by R. Purzyck and carried by a vote of 5-0.  
 Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes
- Radios –
- SCBA –
- Other –

**BENEFITS & INSURANCE**

- LOSAP Investment – The May 2023 monthly statement was reviewed.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance – A&H Insurance policy renewed.
- Workers Comp – Policies renewed.

**RULES AND REGULATIONS/ASSOCIATION ITEMS**

- Town Chiefs/Commissioners – Next meeting scheduled for July 6<sup>th</sup> at the Tower.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for September 21st @ 7:30pm.
- Other – A meeting about the tower is scheduled for June 20<sup>th</sup> @ 7:00pm at the Tower.

**COMPUTERS & TECHNOLOGY**

- A motion was made by D. Joy to proceed with the audio/projector project as submitted by Regal Custom Services with a second by D. Efaw and carried by a vote of 5-0. Changes to be approved as they are presented.  
 Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes
- A motion was made by J. Joy with a second by D. Efaw to purchase a new printer for the department if repairs to the current printer cannot be done. The motion was carried by a vote of 5-0.  
 Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**HEALTH & SAFETY**

**TOWN, SCHOOL & DEPARTMENT**

**UNFINISHED BUSINESS**

**OLD BUSINESS**

**NEW BUSINESS**

- A motion was made by D. Efaw with a second by D. Joy to approve updated policy # 11 – Sexual Harassment. The motion was carried by a vote of 5-0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

**GOOD OF THE ORGANIZATION**

- A motion was made by W. Dvorscak with a second by D. Efaw to accept the hall use request for the Altamont Fair on 7/18/23 with an advisement regarding use of parking lot. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- An email communication (filed) was sent on July 13 asking for approval to allow Bev Harrington to use the hall for setup purposes on July 21<sup>st</sup>, prior to her event on July 22<sup>nd</sup>. Commissioners Efaw, D Joy and J Joy all responded with yeses.

**COMMUNICATIONS**

- Next regular district meeting scheduled for July 17, 2023 at 6:30pm.

**OTHER**

- It is being noted that Commissioner Purzycki took EA48 out of service by removing its radio without properly consulting the remainder of the board per procedure.

**ADJOURNMENT**

- W.Dvorscak made a motion to adjourn the meeting at 8:44 p.m. with a second by R. Purzycki. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer

July 5, 2023

\*\*\*Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change\*\*

REVISED

